

**The CITY OF REED CITY**  
**DEPARTMENT OF PUBLIC WORKS**

Application and Permit for Street Opening, Construction and/or Excavation

Date: \_\_\_\_\_ Telephone Number: (\_\_\_\_) \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Name of Contractor: \_\_\_\_\_

Address of Contractor: \_\_\_\_\_

Contact Person for Contractor: \_\_\_\_\_

I AM MAKING APPLICATION FOR A PERMIT TO (circle all that apply)

a) Open the street,      b) Construction in ROW,      c) Excavation in ROW

AT THE FOLLOWING ADDRESS: \_\_\_\_\_

Describe scope of work: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date work to be Started: \_\_\_\_\_ Date work to be Completed: \_\_\_\_\_

Liability Insurance Carrier: \_\_\_\_\_

Are you familiar with the City's Street Opening Ordinance?       Yes     No

Do you request a copy of such?       Yes     No

Are you submitting a plan and specifications with this application?  Yes     No  
(If the answer is no, you will be **Required** to submit them prior to permit issuance.)

\_\_\_\_\_  
Signature of Representative of Reed City

\_\_\_\_\_  
Signature of Applicant

1. Property owner is responsible for all costs of service.
2. No work shall commence until a street opening permit is issued.
3. A plan and specifications sheet must be on record at city Offices prior to issuance of permit.
4. A copy of liability insurance must be on record at City Offices prior to issuance of permit

For City Administration Use Only----Do Not Write Below This Line

Inspection by: \_\_\_\_\_ Date: \_\_\_\_\_ Inspection Status: \_\_\_\_\_ 1<sup>st</sup> \_\_\_\_\_ N/A

Inspection by: \_\_\_\_\_ Date: \_\_\_\_\_ Inspection Status: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ N/A

Inspection by: \_\_\_\_\_ Date: \_\_\_\_\_ Inspection Status: \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_ N/A

Fee Paid \$ \_\_\_\_\_ Date: \_\_\_\_\_ Received by: \_\_\_\_\_