

CITY OF REED CITY
REGULAR COUNCIL PROCEEDINGS
October 21, 2019

Mayor Guiles called the meeting to order at 7:00 P.M. in Council Chambers, 227 East Lincoln Avenue, Reed City, Michigan.

- Present Mayor, Trevor Guiles. Council Members: Nathan Bailey, Dan Burchett, Karen Lea McKinney, Roger Meinert, Dave Scharlow and Carol Tillotson. City Attorney, Cynthia Wotila and City Manager, Ron Howell, were also present. Department Heads, Interim Police Chief Brian Koschmider, Rich Rehkopf, Barb Westerburg, Jeffrey Stein and Curt Brackenrich also attended. The meeting was opened with the pledge to the flag. There were citizens in the audience.
- Agenda Motion by McKinney, seconded by Bailey, **CARRIED**, to approve the Agenda as presented. Affirmed by voice vote.
- Minutes Motion by McKinney, seconded by Scharlow, **CARRIED**, to accept the minutes of the September 16, 2019 regular meeting as presented. Affirmed by voice vote.
- Bills Motion by Guiles, seconded by McKinney, **CARRIED**, to approve paying bills as presented for a grand total approved amount of \$309,595.07. Roll call vote. Voting yes were, Scharlow, Meinert, Guiles, Burchett, Tillotson, Bailey and McKinney.
- Reports Chief Jeffrey Stein, Fire Dept., Interim Chief Brian Koschmider, Police Dept, Rich Rehkopf, DPW, and Curt Brackenrich, WWTP, filed written reports. Barb Westerburg, Treasurer, also submitted a Revenue/Expenditure Report as of September 30, 2019.
- Motion by McKinney, seconded by Bailey, **CARRIED**, to approve the Department Head reports as presented. Affirmed by voice vote.
- GovPayNet Motion by McKinney, seconded by Bailey, **CARRIED**, to approve execution of the Merchant Agreement as presented with Government Payment Service, Inc. for GovPayNet. Roll call vote. Voting yes were, Meinert, Scharlow, Burchett, McKinney, Guiles, Tillotson and Bailey.
- OPRA Members reviewed the differences Between OPRA Act 146 and OPRA Act 210. It was the decided to send the information to the Planning Commission and have them identify and list those properties that might benefit from rehabilitation and bring back the list to council.
- Patrol Car Motion by Meinert, seconded by Tillotson, **CARRIED**, to authorize the Police Department to seek bids for the purchase of a used patrol car for the maximum purchase amount of \$12,000.00. Roll call vote. Voting yes were, Scharlow, McKinney, Burchett, Tillotson, Guiles, Meinert and Bailey.
- Tender 2 Motion by Tillotson, seconded by McKinney, **CARRIED**, to approve Invoice 32928 from Front Line Services in the amount of \$13,357.67 for repairs to Fire Department Tender 2. Roll call vote. Voting yes were, Meinert, Guiles, Bailey, Tillotson, McKinney, Scharlow and Burchett.
- Tender 2 Motion by Tillotson, seconded by McKinney, **CARRIED**, to approve Invoice S3-51621 from Cummins Sales and Service in the amount of \$7,264.26 for repairs to Fire Department Tender 2. Roll call vote. Voting yes were, Bailey, Burchett, Guiles, McKinney, Meinert, Scharlow and Tillotson.
- Forest Mgt. Motion by Meinert, seconded by Bailey, **CARRIED**, to authorize the City Manager to move forward with Ken Ford for forest management at Rambadt Park and for Mr. Ford to work directly with Steve Hedstrom in the selection of trees. Roll call vote. Voting yes were, Bailey, Scharlow, McKinney, Tillotson, Burchett, Meinert and Guiles.

- SAW Grant Motion by McKinney, seconded by Burchett, **CARRIED**, to approve Disbursement Request #15 from Fleis & VandenBrink in the amount of \$66,263.20 for the SAW Grant Project. Roll call vote. Voting yes were, Scharlow, Meinert, Guiles, Burchett, Tillotson, Bailey and McKinney.
- MML Dues Motion by Scharlow, seconded by Bailey, **CARRIED**, to authorize paying the MML Dues and Legal Defense in the amount of \$1,980.00. Roll call vote. Voting yes were, Burchett, Tillotson, Bailey, McKinney, Guiles, Scharlow and Meinert.
- Res. Refuse Motion by Bailey, seconded by McKinney, **CARRIED**, to authorize seeking bids for a three (3) year contract for Residential Solid Waste pick up using bid specs as presented. Affirmed by voice vote.
- Meetings Members discussed ideas on how to cut down on the length of council meetings. Council person Tillotson suggested to condense reporting to written reports for the Mayor and City Manager. It was the consensus of members, the length of meeting should only go 1 ½ hours and to target meetings to end by 9:00 P.M.
- Consent Motion by McKinney, seconded by Bailey, **CARRIED**, to accept the Consent Agenda as presented. Affirmed by voice vote.
- Committee There were no committee reports.
- City Manager Ron reported on the following:
- Ron received a complaint from a resident regarding a parking place in front of the Post Office was blocked off. The owner at 238 W. Upton claimed the right to block that space as it is her driveway approach.
 - Ron submitted a list for council to refer to of the Top 5 Projects which Kim O’Neil will be making a proposal on to be grant writer.
 - The MSHDA grant projects were too costly to do the five jobs for \$5,000 each. Ron requested permission to apply for the MSHDA Grant Round 5 and apply for \$30,000 for four homes to allow for \$7,000 plus for the projects. No action was taken but favorable comments were made by council members.
 - Presented an updated Uncompleted Items List and Longer Range Projects update.
- 238 W. Upton Motion by Meinert, seconded by Scharlow, **CARRIED**, to allow the owners of 238 W. Upton to use the driveway approach as they have for the last several years where she puts the cinder blocks and boards up to block parking and for the City to return the materials that were removed. Affirmed by voice vote. McKinney and Tillotson voting no.
- Bills Mayor Guiles appointed Dan Burchett to review bills prior to the next meeting.
- The next monthly Mayor’s Meeting will be held Tuesday, October 22nd at 11:00 a.m. at Magnolia’s Boutique.
- City Attorney Attorney Wotila commented the rental registration form was accepted at the last meeting, only there is no implementation mechanism to use that form. She suggested bringing back the revised rental ordinance at the November meeting for discussion. Cindy also reported the Police Department has forwarded a draft of the tall grass and weeds ordinance to the City Manager for his review and she is waiting to hear back from the City Manager on that matter. Cindy is waiting for clarification of the location of utilities on a map for the E. Osceola vacating. She noted the title standards changed recently and they will need to be used.

- Comments Dave Scharlow had a teacher at the school question him why the City won't split the sale of Vic's and the plaza. Dave just wanted everyone to know that is one of the rumors out there.
- Nate Bailey commented he would like to see some discussion at the November meeting about the issue with Richmond Township and getting an Agreement going. It could be one of the most important Agreements we make as a community.
- Roger Meinert commented that an announcement will be coming soon about the development of the other property by the new Credit Union. Roger encouraged the need to showcase Reed City and be professional, compassionate, and positive in your social media posts.
- Karen McKinney provided a flyer on the 3rd Annual Christmas Dinner Reed City Housing for those who have nowhere to go for Christmas.
- Dan Burchett commented someone informed him they no longer come to council meetings because they cannot hear the council discussion from the back of the room and that some kind of a microphone system needs to be in place.
- Audience Brian Koschmider stated the Townline Manor and James Manor apartments have been putting a lot of money into their renovations and improvements and they have a new manager who is doing a great job. A very positive in the community.
- Adjourn Mayor Guiles adjourned the meeting at 9:39 P.M.

Jacalyn R. Beam
City Clerk