

CITY OF REED CITY
REGULAR COUNCIL PROCEEDINGS
November 21, 2022

Mayor Meinert called the meeting to order at 6:00 P.M. in Council Chambers, 227 E. Lincoln Avenue, Reed City, Michigan.

Present Mayor, Roger Meinert. Council Members: David Belden, Dan Burchett, Trevor Guiles, Russ Nehmer, Brad Nixon and Nicole Woodside. City Attorney, David Porteous and City Manager, Rich Saladin, were also in attendance. Department Heads attending were, Police Chief Chris Lockhart, Rich Rehkopf, Curt Brackenrich, Barbara Westerburg and Fire Chief, Jeff Stein. The meeting was opened with the pledge to the flag. There were citizens in the audience.

Oath of Office The Oath of Office was given to David Belden, Trevor Guiles, Brad Nixon and Nicole Woodside.

Election Motion by Woodside, seconded by Nixon, to nominate Roger Meinert for Mayor.

Members submitted their vote by written ballot. Roger Meinert was elected Mayor by written ballot by members 7 – 0.

Election Motion by Nixon, seconded by Burchett, to nominate Trevor Guiles for Mayor Pro tem.

Members submitted their vote by written ballot. Trevor Guiles was elected Mayor Pro Tem by written ballot by members 6 – 0. There was one invalid ballot.

Agenda Motion by Woodside, seconded by Nehmer, **CARRIED**, to approve the Agenda as amended with additions under Unfinished Business: No. 3. Discussion and Action on Social District times, under New Business: No. 6. Discussion of Council meeting dates and times and under Mayor's Report: No. 4. Appointment of Mary Griggs to Zoning Board of Appeals. Affirmed by voice vote.

Minutes Motion by Burchett, seconded by Woodside, **CARRIED**, to accept the minutes of the October 17, 2022 special/workshop meeting as presented. Affirmed by voice vote. Belden abstained.

Minutes Motion by Burchett, seconded by Woodside, **CARRIED**, to accept the minutes of the October 17, 2022 regular meeting as presented. Affirmed by voice vote. Belden abstained.

Minutes Motion by Nehmer, seconded by Woodside, **CARRIED**, to accept the minutes of the November 2, 2022 special meeting as presented. Affirmed by voice vote. Belden abstained.

Bills Motion by Woodside, seconded by Guiles, **CARRIED**, to approve paying bills as presented for payment and invoice for Matt DeVerney, City Assessor Services, in the amount of \$1,717.50 for a grand total approved amount of \$278,285.82. Roll call vote. Voting yes were, Nixon, Woodside, Burchett, Nehmer, Guiles, Meinert and Belden.

Reports Chief Jeffrey Stein, Fire Dept., Police Chief Christopher Lockhart, Rich Rehkopf, DPW, and Curt Brackenrich, WWTP, filed written reports. Barb Westerburg provided by email, Financial Reports including a Revenue/Expenditure Report as of September 30, 2022.

Motion by Burchett, seconded by Nehmer, **CARRIED**, to approve the Department Head reports as submitted. Affirmed by voice vote.

F.D. truck Motion by Nixon, seconded by Belden, **CARRIED**, to accept the bid from Lunghamer Ford of Owosso in the amount of \$60,025.00 MiDeal price for a 2023 Ford F-350 SRW Crew Cab pickup for the Fire Department. Roll call vote. Voting yes were, Belden, Burchett, Guiles, Meinert, Nehmer, Nixon and Woodside.

- F.D. turnout Motion by Guiles, seconded by Burchett, **CARRIED**, to authorize the Fire Department to seek bids for structural and multipurpose turnout gear. Affirmed by voice vote.

- Social District Motion by Guiles, seconded by Woodside, **CARRIED**, to approve the Social District be open during the Evergreen Festival for Friday, November 25, 2022 from 5:00 P.M. until 9:00 P.M. Affirmed by voice vote.

- Social District Motion by Woodside, seconded by Belden, **CARRIED**, to approve the Social District be open on New Year’s Eve, December 31, 2022 into January 1, 2023 from 9:00 P.M. until 12:30 A.M. and to allow for a noise variance until 12:30 A.M. for music. Affirmed by voice vote.

- Ordinance Councilperson David Belden introduced Ordinance No. 003-2022, an Ordinance to Amend Part 12, Title IV, Appendix 1, Zoning Map Changes.

- IT Agreement Motion by Guiles, seconded by Woodside, **CARRIED**, to approve the Agreement for Information Technology Services with the City of Big Rapids as presented and approve the Mayor to sign subject to the verification by the City Manager that the Agreement includes 24 hour coverage. Roll call vote. Voting yes were, Burchett, Nehmer, Belden, Woodside, Guiles, Nixon and Meinert.

- Budget Amend Motion by Guiles, seconded by Nehmer, **CARRIED**, to approve Budget Amendments as presented by the City Treasurer. Roll call vote. Voting yes were, Nehmer, Belden, Meinert, Guiles, Burchett, Woodside and Nixon.

RESOLUTION FOR BUDGET AMENDMENTS

DATE: Nov. 14, 2022

Resolution by the City Council to Amend the 2022/2023 fund/department budgets as follows:

<u>FUND/ACCOUNT DESCRIPTION</u>	<u>PRESENT BUDGET</u>	<u>ACTUAL TO DATE</u>	<u>ESTIMATED YEAR END</u>	<u>AMENDED BUDGET</u>	<u>INCREASE (DECREASE)</u>
1. Fund #101					
<u>Expenditures (by Department)</u>					
Dept. 301 Police Dept.	544,920	105,533	553,920	553,920	9,000
Dept. 336 Fire Dept.	218,995	55,363	256,000	256,000	37,005
				-	-
<u>Total Increase in Expenditures</u>					<u>\$ 46,005</u>
<u>Revenues (by account)</u>					
#692 Fund Reserve	167,721	167,721	211,726	209,589	41,868
#698 Insurance Recoveries	-	4,137	4,137	4,137	4,137
				-	-
<u>Total Increase in Revenues</u>					<u>\$ 46,005</u>

Reason: To amend the capital outlay budgets for the fire truck and the police car approved by council.

2. Fund #202 Major Street					
<u>Expenditures (by Department)</u>					
<u>State Trunkline Budget</u>					
Dept. 488 Sweeping & Flushing	2,000	2,041	2,100	2,100	100
Dept. 490 Trees & Shrubs	1,000	-	900	900	(100)
				-	-
<u>Total Increase in Expenditures</u>					<u>\$ -</u>

Reason:

To adjust trunkline department budgets as needed.

- Tender 2 Motion by Guiles, seconded by Belden, **CARRIED**, to authorize the Fire Department to seek bids for the re-chassis/re-furbish for Tender 2 and authorize to seek bids for replacing the rails on Tender 2. Affirmed by voice vote.
- WA/SW rates In November of 2021 council approved a water rate increase on the ready to serve. Council was looking at the numbers from the MI Rural Water Association and at the City's 10 year plan for infrastructure improvement and how to pay for it. The plan was for the next 5 years to increase the ready to serve rate by \$1.50 every year until the City is up to a competitive rate to help pay for some of the long term infrastructures. With the DWSRF grant the City received of \$3.5M, that takes away of about 5 years of the 10 year plan. City Manager, Rich Saladin, recommended to hold off the increase this year to complete the cycle of the \$3.5M funds or until we know what the 2024 Intent to Apply Drinking Water State Revolving Fund looks like. No action was taken.
- Meeting dates Motion by Belden, seconded by Burchett, **CARRIED**, to change the regular council meeting dates to the second Monday of the month at 6:00 P.M. beginning with the January 2023 regular meeting. Affirmed by voice vote.
- Consent Motion by Woodside, seconded by Burchett, **CARRIED**, to approve the Consent Agenda as presented. Affirmed by voice vote.
- City Manager Rich Saladin submitted a written report and highlighted the following:
- WRI grant - Had a zoom call last week with the Engineer and MEDC. They are finalizing reports and made a clear delineation of what is going to be paid for by the WRI Grant and the CWSRF funds. Would like to bid it in January and coincide them as one project with one contractor on site.
 - Ice Rink set up has been changed to Sunday, December 4th at 2:00 P.M. The area has been leveled out, poles have been installed and lights.
- Mayor Mayor Meinert announced his schedule has freed up on Monday nights and he will be attending the Planning Commission meetings.
- Library Motion by Meinert, seconded by Burchett, **CARRIED**, to appoint Kylene Nix to the Reed City District Library Board unexpired term ending 12/31/2027. Affirmed by voice vote.
- Planning Motion by Belden, seconded by Nixon, **CARRIED**, to approve council member Trevor Guiles as Ex-officio member to the Planning Commission. Affirmed by voice vote.
- Bills Mayor Meinert appointed David Belden to review bills prior to the December council meeting. Trevor Guiles offered to assist David Belden as he is new to reviewing the bills.
- ZBA Motion by Meinert, seconded by Burchett, **CARRIED**, to appoint Mary Griggs to the Zoning Board of Appeals term ending 1/18/2026. Affirmed by voice vote.
- Community Mayor Meinert took the time to make a public statement commending the neighboring communities who supported the Reed City Football team. As Mayor of Reed City, he gave a special thank you to the Village of Hersey, Village of Hersey Fire Department, City of Ewart, City of Ewart Police Department, City of Ewart Fire Department, as well as their citizens, for the out pouring of support for the Reed City Football team last Saturday. He also gave a special thank you to Big Rapids Public Schools and Ferris State University for allowing the team to practice on their football fields and facilities. Mayor Meinert commented it was pretty special to see communities that stood up to support our town and our kids and it is with heart felt gratitude that I say this. With great gratitude, Mayor Meinert thanked the City of Reed City Police Department and City of Reed City Fire Department for their support throughout the playoffs.

- Attorney Attorney Porteous confirmed the meeting scheduled for Monday, November 14th was moved appropriately due to the election not being certified. Attorney Porteous also welcomed David Belden as a council member and invited him as a new member of council to contact him if there is some things he would like to know as relates to what we do and how we do it.
- Council Trevor Guiles wished everyone a Happy Thanksgiving.
- Nicole Woodside welcomed David Belden as a councilmember and wished everyone a Happy Thanksgiving.
- Brad Nixon commented he will most likely not be at the December council meeting.
- David Belden thanked everyone for the welcome and is looking forward to working with everyone.
- Adjourn Mayor Meinert adjourned the meeting at 7:53 P.M.

Jacalyn R. Beam, City Clerk