

**CITY OF REED CITY  
SPECIAL COUNCIL PROCEEDINGS  
May 9, 2019**

Mayor Trevor Guiles, called the meeting to order at 6:30 P.M. in Council Chambers, 227 East Lincoln Avenue, Reed City, Michigan with the pledge to the flag.

**Present** Mayor, Trevor Guiles. Council Members: Nate Bailey, Dan Burchett, Roger Meinert, Dave Scharlow and Carol Tillotson arrived at 6:32 P.M. Karen Lea McKinney was absent. City Manager, Ron Howell, Police Chief Chuck Davis, City Treasurer Barb Westerburg, Fire Chief Jeff Stein, Rich Rehkopf and Curt Brackenrich were also present. There were citizens in the audience.

**Workshop** Discussion and review of the Budget resolution for general, special revenue, capital projects, debt services enterprise and internal service funds for the City of Reed City Appropriations Act.

The Treasurer and City Manager answered questions on the various sections of the general fund and other funds.

The Workshop closed at 7:02 P.M.

**Roll call** The Special meeting opened at 7:02 P.M. Members present were, Dave Scharlow, Roger Meinert, Mayor Trevor Guiles, Dan Burchett, Carol Tillotson and Nate Bailey. Karen Lea McKinney was absent.

**Public Hearing** A public hearing was opened at 7:03 P.M. to receive public comments on the proposed 2019/2020 City Budget.

Public comments were heard from: Kim O'Neil, Director of the Chamber of Commerce, Jamie McCoy, President of Chamber of Commerce, Tricia Wirth, and Amber Hutchinson.

Dan Burchett left council chambers at 7:28 P.M.  
Dan Burchett returned to council chambers at 7:30 P.M.

The hearing was closed at 7:36 P.M.

**Budget** Motion by Tillotson, seconded by Bailey, **CARRIED**, to adopt Resolution 2019-02, approving the 2019-2020 Budget Resolution for General, Special Revenue, Capital Projects, Debt Service, Enterprise, and Internal Service Fund for the City of Reed City Appropriations Act, set the millages and appropriate the funds. Roll call vote. Voting yes were, Tillotson, Bailey, Meinert, Guiles, Burchett and Scharlow.

**CITY OF REED CITY 2019-2020  
BUDGET RESOLUTION for GENERAL, SPECIAL REVENUE,  
CAPITAL PROJECTS, DEBT SERVICE, ENTERPRISE,  
AND INTERNAL SERVICE FUNDS FOR THE CITY OF REED CITY  
APPROPRIATIONS ACT  
Resolution 2019-02**

At a special meeting of the City Council of the City of Reed City, County of Osceola, Michigan, held in said City on May 9, 2019.

**PRESENT:** Nate Bailey, Dan Burchett, Trevor Guiles, Roger Meinert, Dave Scharlow and Carol Tillotson.

**ABSENT:** Karen Lea McKinney.

The following resolution was offered by Councilperson **TILLOTSON** and seconded by Councilperson **BAILEY**.

**WHEREAS**, in accordance with Chapter 8 of the City Charter of the City of Reed City governing budget procedure and general finance, and in compliance with the requirements of the Michigan Uniform Accounting and Budgeting Act, a balanced budget has been set up for the City of Reed City for the fiscal year of July 1, 2019 through June 30, 2020; and

**WHEREAS**, a Public Hearing was held on May 9, 2019 on the proposed 2019-2020 City Budget in accordance with the City Charter provisions;

**WHEREAS**, the Council has determined the amount of money to be raised by taxation necessary for expenditures and liabilities for 2019-2020 fiscal year and has ordered that money to be raised by taxation within statutory and constitutional limitations; and

**WHEREAS**, the Uniform Budgeting and Accounting Act, Act No. 2 of the Public Acts of Michigan 1968, as amended ("UBAA"), requires that the Council enact a general appropriations act designed to meet City funded expenditures; and

**WHEREAS**, the Reed City Manager has examined the fiscal requests for 2019-2020 of the various departments, which it must be funded or assist in financing;

**NOW, THEREFORE, BE IT RESOLVED** that the City of Reed City Council hereby adopts the budget and appropriates the following sums for all Funds for the municipal purposes set forth below:

**(101) General Fund**

**Legislative/Chief Executive/Financial & Tax Administration**

(101) City Council	\$45,380
(172) City Manager	\$27,600
(215) City Clerk	\$72,840
(223) Other Accounting Activities-Audit	\$ 4,200
(247) Board of Review	\$ 1,400
(253) City Treasurer	\$70,915
(257) City Assessor	\$69,260

**General Government**

(262) Elections	\$ 5,275
(265) Building and Grounds	\$27,660
(269) City Properties – Other	\$27,600

**Public Safety**

(301) Police Department	\$438,465
(332) Snow Mobile Enforcement	\$ 1,318
(336) Fire Department	\$164,260

**Public Works**

(441) Dept. of Public Works	\$192,190
(448) Street Lighting	\$ 41,000
(528) Refuse	\$ 37,000
(567) Cemetery	\$ 39,734

**Recreation/Culture**

(721) Planning Commission	\$ 300
(751) Parks & Recreation	\$ 66,140

**Other Governmental Functions**

(851) Insurance/Bonds	\$ 58,830
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**Contingencies**

(990) Contingencies	\$ 0
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<b>Appropriations</b>		
	(958) Contributions (396 & 402)	\$ 24,402
	<b>Total 2019-2020 General Fund Expenditures</b>	<b>\$1,415,769</b>
	(Projected 2018-2019 General Fund Expenditures on 6/30/19)	\$1,475,955)
<b>(151) Cemetery Trust Fund</b>		\$ 1,380
<b>Special Revenue Funds</b>		
	(202) Major Streets	\$355,251
	(203) Local Streets	\$ 90,500
	(208) Park Commission Fund	\$ 3,000
	(267) Law Enforcement Training	\$ 1,000
	(292) Small Business Revolving Loan	<u>\$ 50,120</u>
	<b>Total Special Revenue Funds</b>	<b>\$ 499,871</b>
<b>Debt Service Funds</b>		
	(396) Fire Truck Debt	\$ 20,402
	(397) Fire Dept. Bldg	<u>\$ 36,375</u>
	<b>Total Debt Service Funds</b>	<b>\$ 56,777</b>
<b>Capital Projects Funds</b>		
	(402) Equipment Replacement	\$ 3,100
	(446) Fire Equipment Replacement	<u>\$ 3,100</u>
	<b>Total Capital Projects Funds</b>	<b>\$ 6,200</b>
<b>Enterprise/Internal Service Funds</b>		
<b>(590) Sewer Fund</b>		
Dept.	(536) Administration	\$ 94,355
	(543) Operation & Maintenance	\$973,115
	(549) Collection System	\$ 108,510
	(564) Meter Reading	\$ 12,040
	(586) Depreciation	\$430,000
	(902) Construction-system	-0-
	(905) Debt Service	\$ 39,670
	(958) Appropriations-Contributions	<u>\$ 41,000</u>
	<b>Total Sewer Expenditures</b>	<b>\$1,698,690</b>
<b>(591) Water Fund</b>		
Dept.	(536) Administration	\$ 94,555
	(542) Water Production	\$ 470,145
	(564) Meter Reading	\$ 12,040
	(566) Depreciation	\$ 112,000
	(902) Construction	\$ -0-
	(905) Debt Service	\$ 21,810
	(958) Appropriations-Contributions	<u>\$ 21,000</u>
	<b>Total Water Expenditures</b>	<b>\$ 731,550</b>
<b>(661) Equipment Pool Fund</b>		
Dept.	(536) Administration	\$ 4,880
	(982) Maintenance repairs	<u>\$ 193,275</u>
	<b>Total Equipment Expenditures</b>	<b>\$ 198,155</b>
	<b>Grand Total 2019-20 Expenditures</b>	<b>\$ 4,608,392</b>

**BE IT FURTHER RESOLVED** that the City Council of The City of Reed City authorizes the levy of **14.3236** mills on real and personal property within the City of Reed City for municipal operating purposes.

**BE IT FURTHER RESOLVED** that the City Council of the City of Reed City hereby authorize the levy of **.8000** mills on real and personal property within the City of Reed City for the Fire Department Building Debt Service Fund.

**BE IT FURTHER RESOLVED** that the City Council of the City of Reed City does hereby direct the Assessor for the City of the City of Reed City to spread upon the tax roll the levies necessary for municipal purposes and does hereby authorize the City Treasurer to collect such taxes.

**BE IT FURTHER RESOLVED** that the City Manager is hereby authorized to make budgetary transfers within the funds/departments in accordance with the fund/departmental totals established through this budget, and that all other transfers may be made only by further action of the City Council, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act.

This Resolution shall become effective July 1, 2019. This Resolution may be amended by the City Council at any time and any appropriations made hereunder may be increased or decreased in the Council's decision.

The Resolution and attachments as incorporated by reference herein and all amendments hereto shall constitute the 2019-2020 General Appropriations Act of the City of Reed City, Osceola County, Michigan.

**BUDGET ADOPTED WITH APPROPRIATIONS:**

**YEAS:** Carol Tillotson, Nate Bailey, Roger Meinert, Trevor Guiles, Dan Burchett and Dave Scharlow.

**NAYS:** None.

Adjourn Mayor Guiles adjourned the meeting at 8:04 P.M.

Jacalyn R. Beam  
City Clerk