

**CITY OF REED CITY
REGULAR COUNCIL PROCEEDINGS
In Person and Virtual Meeting
May 17, 2021**

Mayor Meinert called the meeting to order at 7:00 P.M. in Council Chambers, 227 E. Lincoln Avenue, Reed City, Michigan in person, and also electronically for participation via computer or phone.

- Present Mayor, Roger Meinert. Council Members: Nathan Bailey, Dan Burchett, Trevor Guiles, Russell Nehmer, Brad Nixon and Nicole Woodside. City Attorney, David Porteous and City Manager, Ron Howell, also attended in person. Department Heads attending electronically were, Rich Rehkopf and Jeffrey Stein. Police Chief, Chris Lockhart, and Curt Brackenrich attended in person. The meeting was opened with the pledge to the flag. There were citizens attending in person and via electronically.
- Add/Delete Add to the Agenda: Under New Business: No. 6 Rezone of three homes West of the Post Office from C-1 to Residential. No. 7 Creation of a Historical District on W. Upton Avenue.
- Agenda Motion by Bailey, seconded by Guiles, **CARRIED**, to approve the Agenda as amended. Affirmed by voice vote.
- Minutes Motion by Woodside, seconded by Guiles, **CARRIED**, to accept the minutes of the April 19, 2021 regular meeting as presented. Affirmed by voice vote.
- Motion by Bailey, seconded by Burchett, **CARRIED**, to accept the minutes of the April 26, 2021 Special Meeting as presented. Affirmed by voice vote.
- Motion by Guiles, seconded by Burchett, **CARRIED**, to accept the minutes of the May 11, 2021 Special Meeting as presented. Affirmed by voice vote.
- Bills Motion by Bailey, seconded by Burchett, **CARRIED**, to approve paying bills as presented for payment for a grand total approved amount of \$282,938.84. Roll call vote. Voting yes were, Nehmer, Bailey, Meinert, Guiles, Burchett, Woodside and Nixon.
- Audience Jamie McCoy, President of the Great American Crossroads Celebration committee, appeared to update council on the festival plans. Theme will be Crossroads Carnival and will have the Scottville Clown Band in attendance. Jamie ask City Council members to be in the parade. Garrett and Taylor Long will be running the Softball Tournament this year. They are planning the same events as last year which was cancelled due to the covid pandemic. Look to their Facebook page or email Jamie for flyers. Next GACC meeting will be June 2nd.
- Joann Flinton of 432 E. Todd, appeared to ask questions regarding the creation of a Social District downtown and who would be paying the liability increase, extra Police hours and other expenses. Joann voice concern that the community has not been notified and voiced her opposition to opening up the streets to open intoxicants.
- Reports Chief Jeffrey Stein, Fire Dept., Police Chief Christopher Lockhart, Rich Rehkopf, DPW, and Curt Brackenrich, WWTP, filed written reports. Barb Westerburg, also submitted Financial Reports including a Revenue/Expenditure Report as of April 30, 2021.
- Motion by Guiles, seconded by Burchett, **CARRIED**, to approve the Department Head reports as submitted. Affirmed by voice vote.
- Fire Dept. Motion by Guiles, seconded by Nehmer, **CARRIED**, to authorize the Fire Chief to seek bids for the Re-chassis/Re-furbish of Tender 2 and to seek bids for the replacement of that truck and compare. Affirmed by voice vote.

- Veteran’s Park Councilperson Nehmer inquired on the status of the property from the State. City Manager Howell offered to contact the Cadillac office for an update. City Attorney Porteous suggested to try and get assistance from a member of Congress or US Senators to help expedite the transfer to the City. Nehmer also passed out a flyer for a Car Show he is organizing for Saturday, July 17th. All the proceeds benefit the new Reed City/Osceola County Veterans Memorial Park. Russ has already received \$1,400.00 in sponsorship money.
- Website Motion by Bailey, seconded by Burchett, **CARRIED**, to approve Invoice 2103699 from Chickering Associates, Inc. for the total amount of \$2,091.90 for Priority Support Services from 3/09/2021 through 3/08/2022. Roll call vote. Voting yes were, Burchett, Woodside, Bailey, Nehmer, Nixon, Meinert and Guiles.
- Disc Golf Motion by Guiles, seconded by Burchett, **CARRIED**, to approve Invoice 1212 from Disc Golf Course Designs for an advance in the amount of \$7,500.00 to purchase Discraft Chainstar Pro Baskets collars, anchors and installation. Roll call vote. Voting yes were, Guiles, Nixon, Woodside, Bailey and Burchett. Voting no were, Meinert and Nehmer.
- DPW Motion by Nixon, seconded by Bailey, **CARRIED**, to authorize the Department of Public Works to auction the 2006 Ford pick up truck with plow with a minimum bid of \$3,500.00. Roll call vote. Voting yes were, Nixon, Meinert, Guiles, Burchett, Nehmer, Bailey and Woodside.
- Resolution Motion by Nixon, seconded by Nehmer, **CARRIED**, to adopt Resolution 2021-06, A Resolution Adopting a Final Project Plan for Wastewater System Improvements and Designating an Authorized Project Representative. Roll call vote. Voting yes were, Burchett, Nehmer, Bailey, Woodside, Guiles, Nixon and Meinert.

**CITY OF REED CITY
A RESOLUTION ADOPTING A FINAL PROJECT PLAN
FOR WASTEWATER SYSTEM IMPROVEMENTS
AND DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE**

Resolution No. 2021-06

WHEREAS, the City of Reed City recognizes the need to make improvements to its existing wastewater treatment and collection system or its existing NPS pollution control/stormwater treatment system; and

WHEREAS, the City of Reed City authorized Fishbeck, Inc. to prepare a Project Plan, which recommends the construction of proposed improvements to the sanitary sewer collection system and Reed City Wastewater Treatment Plant; and

WHEREAS, said Project Plan was presented at a Public Hearing held on April 26, 2021 and all public comments have been considered and addressed;

NOW THEREFORE BE IT RESOLVED, that the City of Reed City formally adopts said Project Plan and agrees to implement the selected alternative (Alternative No. 2).

BE IT FURTHER RESOLVED, that the City Manager, a position currently held by Ron Howell, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Plan as the first step in applying to the State of Michigan for a revolving fund loan to assist in the implementation of the selected alternative.

Yeas: Burchett, Nehmer, Bailey, Woodside, Guiles, Nixon and Meinert.
Nays: None.
Abstain: None.
Absent: None.

Resolution approved this 17th day of May, 2021 by the City of Reed City.

- 431 S. Sears Motion by Nixon, seconded by Woodside, **CARRIED**, to deny the request from JoAnn Ebenstein to adjust the water bill at 431 S. Sears. Affirmed by voice vote.

WRI Grant Motion by Guiles, seconded by Burchett, **CARRIED**, to switch in our process for the grant the WRI application from Todd Street water-related to application for the South Plant Project. Affirmed by voice vote.

Council members set a special meeting for the Public Hearing and Resolution for the WRI on Tuesday, May 25th at 5:30 P.M.

Budget Amend Motion by Guiles, seconded by Bailey, **CARRIED**, to approve Budget Amendments as presented by the City Treasurer. Roll call vote. Voting yes were, Bailey, Burchett, Nixon, Guiles, Meinert, Nehmer and Woodside.

RESOLUTION FOR BUDGET AMENDMENTS

DATE: May 17, 2021

Resolution by the City Council to Amend the 2020/21 fund/department budgets as follows:

<u>FUND/ACCOUNT DESCRIPTION</u>	<u>PRESENT BUDGET</u>	<u>ACTUAL TO DATE</u>	<u>ESTIMATED YEAR END</u>	<u>AMENDED BUDGET</u>	<u>INCREASE (DECREASE)</u>
Fund #101 General Fund					
Expenditures (by Department)					
Dept. 223 Other Accounting Activities	4,200	3,500	3,500	3,500	(700)
Dept. 269 City Properties - Other	27,600	16,663	26,100	26,100	(1,500)
Dept. 751 Parks	71,155	43,800	87,155	87,155	16,000
Dept. 441 DPW	205,325	159,670	212,525	212,525	7,200
Dept. 336 Fire Dept.	207,623	167,403	212,623	212,623	5,000
Dept. 958 Approp. To Fire Eq. Fd.	5,000	-	-	-	(5,000)
Dept. 567 Cemetery	47,796	33,713	51,236	51,236	3,440
<u>Total Increase(Decrease) in Expenditures</u>					<u>\$ 24,440</u>
Revenues (by account)					
#402 Current Tax - Real Prop	540,000	542,280	542,000	542,000	2,000
#433 Commercial Facilities Tax	-	3,272	3,000	3,000	3,000
#636 Burial Fees	8,000	11,440	11,440	11,440	3,440
#692 Fund Reserve	-	-	16,000	16,000	16,000
<u>Total Increase(Decrease) in Revenues</u>					<u>\$ 24,440</u>

Reason:

1. Increase Cemetery budget by amount of additional burial fee revenue	\$3,440
2. Budget fund reserves from prior year tree cutting and increase parks capital outlay for disc golf course	16,000
3. Recognize additional property tax revenue in excess of budgeted amounts (\$5,000) - budget in DPW	5,000
4. Move GF appropriation to Fire Eq. Fd. to Fire Dept. operating budget to cover capital outlay items purchased.	-
5. Move unused expenditures from Dept. 223 & 269 to Dept. 441 DPW. (\$700 and \$1,500)	-
	<u>\$24,440</u>

<u>FUND/ACCOUNT DESCRIPTION</u>	<u>PRESENT BUDGET</u>	<u>ACTUAL TO DATE</u>	<u>ESTIMATED YEAR END</u>	<u>AMENDED BUDGET</u>	<u>INCREASE (DECREASE)</u>
Fund #202 Major Street Fund					
Expenditures (by Department)					
State Trunkline Budget				-	-
Dept. 497 Winter Maint.	20,000	14,793	15,000	18,000	(2,000)
Dept. 490 Trees & Shrubs	-	-	2,000	2,000	2,000
Total Increase in Expenditures					\$ -
Revenues (by account)					
		-		-	-
				-	-
Total Increase in Revenues					\$ -

Reason:

Move monies within the State Trunkline departmental budgets to cover the cost of tree removal on E. Church.

This work was done as per the MDOT approved "quote for services".

- Rezoning Motion by Bailey, seconded by Nixon, **CARRIED**, to have the attorney draft an Ordinance amendment for introduction to rezone the three houses west of the Post Office on W. Upton from C-1 to R-3. Affirmed by voice vote.
- Historical District Councilperson Bailey provided information of the process for Establishing a Local Historic District. He would like to see the council do some research into creating a historic preservation district, specifically the Upton Avenue. Attorney Porteous cautioned council on some of the rules that can apply can be very hard on a property owner as it relates to a catastrophic event. He suggested if council is going to pursue this, to form a committee or specific group to figure out what will work.

Attorney Porteous advised council that the Planning Commission will need to hold a Public Hearing on the Rezoning and if approved by them, then the Planning Commission would recommend the rezoning to council.
- Consent Motion by Guiles, seconded by Burchett, **CARRIED**, to accept the Consent Agenda as presented. Affirmed by voice vote.
- Meeting Motion by Guiles, seconded by Burchett, **CARRIED**, to approve extending the meeting beyond 9:00 P.M. to finish the items on the Agenda. Affirmed by voice vote.
- Committees City Manager Search Committee – A draft of the job posting was reviewed by council. It was decided to narrow down the pay range and details and add for discussion on the Agenda for the May 25th Special Meeting.

North Parking Lot – additional 24 hour parking – Ron offered to bring back some recommendations.

Depot rental rules and guidelines – Brad reported they had not met but he will set up a meeting and have it ready for the next regular meeting.

Social District – Mayor Meinert reported the committee had met along with the three bar owners and the Police Chief. The Chief was voiced his concerning with policing the social district and providing a safe environment. It was discussed establishing the social district from Memorial Day to Labor Day with the option to extend it further. The days of the week would be limited to Thursday, Friday and Saturday nights and Sunday afternoons. Thursday and Friday from 5:00 to 10:00 P.M. Saturday from Noon to 10:00 P.M. and Sunday from Noon to 6:00 P.M. Chief Lockhart commented he did not concur with the Sunday afternoon time being agreed upon. It was agreed to have a Public Hearing (Town hall Meeting) at the Depot on June 8th at 6:00 P.M. to receive public comments on the establishment of a Social District.

OPRA District – Hardware, 114 W. Upton Avenue – The Planning Commission voted by ballot and wanted council to receive the results so council can decide what are their top targets for consideration for OPRA Districts.

City Manager MSHDA - There was one contractor whom submitted a bid on 304 W. Upton. Lead paint testing is complete and we are now waiting for pre-approval from MSHDA to start that project.

Disc Golf has provided a schedule to do the work there at Rambadt Park. Ron suggested using the Museum parking lot for disc golf parking.

Ron provided a copy of the EGLE Notice of Authorization which includes an overview of the work that is going to be done down by the Hersey River on the bank stabilization project.

Attorney City Attorney, Dave Porteous, provided a memo on the process whereby council compensation can be adjusted. Attorney Porteous met with Bill Terryn regarding the vacation of E. Osceola and suggested the plat should be amended and the City should not be responsible to pay this. Bill indicated he understands and will pay the cost of it.

Comments Trevor Guiles commented there will be Praise in the Park on Sunday evenings at Rambadt Park and it is open for everyone who would like to attend.

Nate Bailey reported the Museum renovations are almost complete. Moving day will be June 12 and they are looking for volunteer help. They have also changed the name to the Reed City Heritage Museum home of the Old Rugged Cross.

Audience Tim Scully, organizer of the Crossroads Picnic Showcase concert series, appeared electronically to request a pledge for the 2021 concert series for additional funding of \$3,000.00, the same amount which came from DDA in past years. Council did not take any action to approve any additional amounts.

Adjourn Mayor Meinert adjourned the meeting at 11:06 P.M.

Jacalyn R. Beam, City Clerk