

**CITY OF REED CITY
REGULAR PLANNING COMMISSION
June 4, 2018**

Chairperson Marlene Fatum called the meeting to order at 7:00 P.M. in Council Chambers, 227 East Lincoln Avenue, Reed City, Michigan.

Present: Marlene Fatum, Trevor Guiles arrived at 7:02 P.M., Ron Howell, Karen Lea McKinney, Dawn Montague and Jim Murnik. Randy Laramore and Russell Nehmer were absent. There is one vacancy on the Commission. The meeting was opened with the pledge to the flag. Dan Burchett and Nathan and Erin Bailey were in the audience.

Agenda Motion by Montague, seconded by McKinney, **CARRIED**, to approve the June 4, 2018 agenda as presented. Affirmed by voice vote.

Minutes Motion by McKinney, seconded by Montague, **CARRIED**, to approve the minutes of the May 7, 2018 regular meeting as presented. Affirmed by voice vote.

Unfinished Business

Rec Plan Andy Moore of Williams & Works updated members on the Parks & Recreation survey results. There were 113 surveys returned. Andy is planning on attending the July Planning meeting with the final chapters of the Recreation Plan which are the Goals and Objectives and Action Programs.

RRC Ron did not have the corrected aerial map showing from Church Street south to 3 Mile Road, but will have it ready for the next meeting. Ron advised members the city council authorized signing the MEDC Redevelopment Ready Communities Joint Memorandum of Understanding and the MEDC has also signed and sent it back to the city.

Letter to Realtors Ron reviewed a letter drafted to local Realtors to update them on the multifamily rentals code update and to let them know the zoning map and zoning ordinances are online for ease in obtaining zoning information. The letter also will enclose attachments of: Special use Permit Review form, Ordinance 04-2018 governing Special Land Uses and Key Elements of Rental Housing Inspection Code Amendment. Trevor recommended changing the word "gigabyte" to gigabit in the letter.

New Business

Re-Zone Ron Howell, advised members Aaron Koepnick would like to establish a used car sales at 315 N. Chestnut and it is currently zoned C-1 which does not allow this type of business. Members discussed how there are a lot of residents surrounding that area and how lighting of the lot could be a problem.

Motion by Guiles, seconded by Montague, **CARRIED**, to recommend to city council allowing the activity of a car dealership in a C-1 district with adding in restrictions on lighting. Affirmed by voice vote.

Zoning Administrator's Report

Ron presented a map of the MDOT right-of-ways in the city, particularly the pull off area by the gazebo and flag pole north of town. Ron will be seeking council approval to apply for surplus property land and try to obtain this property from the state.

Ron contacted a retired Building Inspector from Lake County and sent him the information on the two single family home conversions to look over for inspection, but Ron has not heard back from him yet.

MDOT will be starting on Chestnut Street on Monday, June 11 and they will be notifying all home owners in that area of the work.

Comment Marlene introduced Nate and Erin Bailey and commented Nate is interested in serving on Planning Commission and will be running for council in the November election. Nate commented on promoting the Parks & Recreation Survey via internet to get more responses, promoting recreation on the river and commented on fiber optic internet.

Adjourn Chairperson Fatum adjourned the meeting at 8:21 P.M.

Jacalyn R. Beam
Recording Secretary