

**CITY OF REED CITY
REGULAR COUNCIL PROCEEDINGS
June 20, 2016**

Mayor McKinney called the meeting to order at 7:00 P.M. in Council Chambers, 227 East Lincoln Avenue, Reed City, Michigan.

- Present** Mayor, Karen Lea McKinney. Council Members: David Bisbee, Marlene Fatum, Trevor Guiles, Roger Meinert and Carol Tillotson. Dave Scharlow was absent. City Manager, Ron Howell and City Attorney, David Porteous were also present. Department Heads, Curt Brackenrich, Chief Chuck Davis, Rich Rehkopf, Barb Westerburg and Fire Chief Jeff Stein also attended. The meeting was opened with the pledge to the flag. Citizens were in the audience.
- Add/Deletions** Addition to the Agenda under New Business: #14 Festival Committee liquor license request.
- Minutes** Motion by Tillotson, seconded by Fatum, **CARRIED**, to accept the minutes of the May 12, 2016 special meeting as presented. Affirmed by voice vote.
- Motion by Bisbee, seconded by Tillotson, **CARRIED**, to accept the minutes of the May 16, 2016 regular meeting as presented. Affirmed by voice vote.
- Motion by Fatum, seconded by Bisbee, **CARRIED**, to accept the minutes of the May 20, 2016 special meeting as presented. Affirmed by voice vote.
- Motion by Bisbee, seconded by Fatum, **CARRIED**, to accept the minutes of the June 1, 2016 special meeting as presented. Affirmed by voice vote.
- Bills** Motion by Tillotson, seconded by Bisbee, **CARRIED**, to approve paying bills as presented in the amount of \$281,832.38. Roll call vote. Voting yes were, Tillotson, Meinert, Guiles, Fatum, McKinney and Bisbee.
- Audience** Morris Langworthy, Jr., introduced himself as a candidate for State Representative in the 102nd District seeking election in the August 2, 2016 Primary Election.
- Micah and Melissa Fairchild, of 418 W. Upton Avenue, appeared to see if the City would be willing to sell them a small parcel of land next to the Pere Marquette Trail to use as a garden. Council members declined the sale but ask the Fairchilds if they would be interested in leasing the property. It was agreed between everyone that a lease would be feasible.
- Reports** Chief Jeff Stein, Fire Department., Chief Chuck Davis, Police Department, Rich Rehkopf, DPW, and Curt Brackenrich, WWTP, filed written reports.
- Bids** Motion by Guiles, seconded by Meinert, **CARRIED**, to authorize the Fire Department to seek bids for 800 MHz radios within their grant amount. Affirmed by voice vote.
- Copier** Motion by Guiles, seconded by Bisbee, **CARRIED**, to approve the bid from Applied Imaging for a lease in the amount of \$81.58 per month for 60 months, with \$0.0074 for B&W per copy, \$0.049 for Color per copy, for a RICOH MP C2503 copier with a 4 drawer option. Roll call vote. Voting yes were, Meinert, Guiles, Bisbee, Tillotson, McKinney and Fatum.
- P.D. Car** Motion by Bisbee, seconded by Meinert, **CARRIED**, to approve the bid from Brandon Sipman in the amount of \$512.56 for the 2001 Ford Crown Vic patrol car. Roll call vote. Voting yes were, Bisbee, Fatum, Guiles, McKinney, Meinert and Tillotson.
- P.D. Car** Motion by Bisbee, seconded by Meinert, **CARRIED**, to approve the bid from Brandon Sipman in the amount of \$852.00 for the 2004 Ford Crown Vic patrol car. Roll call vote. Voting yes were, Tillotson, McKinney, Guiles, Bisbee, Meinert and Fatum.

- Dump Truck Motion by Meinert, seconded by Fatum, **CARRIED**, to approve the bid from Lewis Matijega in the amount of \$7,515.00 for the 1997 International 4000 Series Dump Truck. Roll call vote. Voting yes were, McKinney, Fatum, Meinert, Bisbee, Guiles and Tillotson.
- Chestnut St. Motion by Bisbee, seconded by Meinert, **CARRIED**, to approve the bid from Team Elmer's of Traverse City, in the amount of \$120,259.00 for MDOT work on Chestnut Street. Roll call vote. Voting yes were, Bisbee, McKinney, Tillotson, Fatum, Meinert and Guiles.
- S. Chestnut St. Motion by Guiles, seconded by Fatum, **CARRIED**, to refer the bids for this project to the Downtown Development Authority for consideration. Affirmed by voice vote.
- Veteran's Sign Discussion on veteran parking signs. Ron will contact Ed Maldonado, director of Veterans Services and bring back information to council.
- Engine #3 Motion by Bisbee, seconded by Meinert, **CARRIED**, to approve the bid from R & R Truck Repair to rebuild Engine #3 up to a maximum of \$30,000.00 to be partially taken out of the current year's balance of the budget and out of reserves for the balance. Roll call vote. Voting yes were, Tillotson, Meinert, Guiles, Fatum, McKinney and Bisbee.
- Motion by Bisbee, seconded by Fatum, **CARRIED**, to authorize the City Manager, Fire Chief and Finance Director to develop a proposal and bring back to council of various ways to fund Fire Dept. equipment acquisition going forward – including townships, special mileage, leasing, Fire District, trucks, SCBA's and turn out gear. Affirmed by voice vote.
- Ferric Motion by Meinert, seconded by Fatum, **CARRIED**, to authorize the W.W.T.P. to obtain bids for ferric chloride. Affirmed by voice vote.
- Trees Motion by Meinert, seconded by Bisbee, **CARRIED**, to authorize the Dept. of Public Works to seek bids to remove trees on E. Church to be reimbursed by MDOT. Affirmed by voice vote.
- Sidewalk Motion by Meinert, seconded by Tillotson, **CARRIED**, to authorize the Dept. of Public Works to seek bids for sidewalk replacement and curb and gutter removal and replacement for ADA ramps. Affirmed by voice vote.
- Hazardous Waste Motion by Bisbee, seconded by Fatum, **CARRIED**, to approve a \$500.00 donation to Osceola-Lake Conservation District for the 2016 Hazardous Waste collection. Roll call vote. Voting yes were, Meinert, Guiles, Bisbee, Tillotson, McKinney and Fatum.
- Resolution Motion by Fatum, seconded by Guiles, **CARRIED**, to table action on the Resolution for Administrative Wages and Salaries and direct the City Manager to check with the MML Wage Study and bring information back to the next council meeting. Affirmed by voice vote.
- Benefit Motion by Bisbee, seconded by Fatum, **CARRIED**, to approve the Department Head/Admin/Fire Benefit Resolution dated June 20, 2016 as presented. Roll call vote. Voting yes were, Tillotson, McKinney, Guiles, Bisbee, Meinert and Fatum.

**CITY OF REED CITY
DEPARTMENT HEAD/ADMIN/FIRE BENEFIT RESOLUTION
June 20, 2016**

WHEREAS, the City Council of the City of Reed City, Michigan, pursuant to the provisions of Section 5.16 of the City Charter has heretofore established the positions of the Department Heads and Administrative Officers and designated benefits and;

WHEREAS, it is necessary to enumerate the benefits from time to time;

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Reed City, Michigan that the following benefits are provided to Department Heads and Administrative Officers effective July 1, 2016.

A. Insurance

1. (\$50,000) dollars except the Chief of Police which will be in the amount of One Hundred Term life insurance for each Department Head in the amount of Fifty Thousand Thousand (\$100,000) dollars.
2. Simply Blue PPO Blue Cross/Blue Shield Gold 1000 Medical Insurance is current plan.

Employee Monthly Copay: now \$0

All full time employees receiving health insurance in the plan identified above shall pay the same monthly premium co pay calculated each January (adjusted monthly if changes occur) based on the total of all premiums less the State of Michigan Treasury "hard cap". For 2016 the Department of Treasury "hard cap" is single-\$511.84/month; two person-\$1070.42/month; family-\$1,395.94/month.

Employees are now allowed to have more than one medical insurance plan and Treasury "hard cap" would be subtracted from the individual premium to determine total coverage to be split amongst the participants of the plan.

3. Dental Insurance: (50%/50%/\$800)
4. Optical Insurance: (24-24-24)
5. A payment in lieu of Medical Insurance coverage in the amount of 50% of the average premium of all employees less State Treasury "hard cap" for employees who decline coverage adjusted each time an employee is added or removed. Currently payment in lieu is \$568.18 per month.

B. Retirement

Municipal Employees Retirement System of Michigan Defined Benefit Plan B-3 with F55/15 rider. New Employees after October 19, 2009 will receive -2 Plan with 55/25.

C. Vacations

Employees shall be eligible for vacation according to the following schedule:

<u>Years of Service</u>	<u>Days Paid Vacation</u>
Less than 5	10
At least 5 but less than 10	15
At least 10	20

A maximum accumulation equal to twice the employee's annual benefit may be carried over from, fiscal year to fiscal year.

D. Sick Leave

Employees shall accumulate paid sick leave on the basis of one (1) day of paid sick leave for each month of service with a maximum accumulation of one hundred forty five (145) days. Employer reserves the right, at its sole discretion, to buy any existing accumulated sick leave days in excess of the maximum accumulation and shall pay at the employee's then current rate of pay. Payments under this section shall not exceed \$10,000 in any fiscal year.

E. Funeral Leave

Employees may be granted a paid Funeral leave to attend the funeral of a member of the immediate family. Paid leave shall be limited to three (3) regularly scheduled workdays for the Lower Peninsula or five (5) days if outside the Lower Peninsula. The immediate family is defined as spouse, child, parent, grandparent, brother, sister, mother-in-law, father-in-law, brother-in-law, and sister-in-law, son-in-law and daughter-in-law.

F. Holidays

The following are designated as holidays:

New Year's Day	Labor Day
Martin Luther King Jr's Birthday	Thanksgiving Day
President's Day	Friday after Thanksgiving
Good Friday	Christmas Eve - ½ day + ½ day to equal full day
Memorial Day	Christmas
Independence Day (July 4)	

G. Personal Days

Employees shall be entitled to five (5) personal leave days per fiscal year.

H. Longevity Pay

Employees shall be paid an annual lump sum longevity payment, based on their hiring anniversary date, on the first pay period in November as follows:

<u>Years of Service</u>	<u>Longevity Pay</u>
At least 3 but less than 6	\$400.00
At least 6 but less than 11	\$550.00
At least 11 but less than 16	\$625.00
At least 16 but less than 21	\$800.00
21 or more	\$950.00

I. Work Clothing/Uniform Allowance

The City will provide an allowance for the Department Heads of the Public Works, Wastewater, and Police Departments for obtaining approved work clothing or uniforms.

An allocation of \$416.00 will be designated for the Police Department to have their uniforms dry cleaned.

The City will provide an allotment to the Director of Public Works and the Wastewater Treatment Plant Superintendent for safety shoes.

The City will provide at hire 1 Pair of Approved Safety summer and winter Shoes or Boots (75 lb. test per ANSI Z41.1 – 1967) not to exceed \$200 value each of the employees choice. The employee turns them in when damaged or unusable for replacement by employer with equal or better pair.

J. Automobile Allowance

The Director of Public Works, Wastewater Treatment Plant Superintendent and Chief of Police will be provided, depending on availability, either a City owned vehicle for official use or an equivalent monetary allowance for using their private vehicle on official business.

All other Department Heads and Administrative employees shall be reimbursed mileage for using their private vehicle on official business at the prevailing IRS rate (\$.54/mile for 2016).

K. Phone Allowance

Any full time regular employee who is offered by the City Manager to compensate them for the use of their personal cell phone for City business, and accepts, shall be paid \$30/month.

L. Fire Department

All paid part time firefighters shall receive an hourly call rate of minimum wage plus training, years of service and command officer status increments according to the following schedule:

<u>Hourly Rate</u>		<u>Hourly Rate</u>	
Base Rate-Min Wage	\$8.50 (Effective 01Jan17-\$8.90)		\$8.50
<u>Years of Service</u>		<u>Command Training</u>	
3 yrs. Continuous Service	+ \$.50	Fire Officer 1 [FO1]	+ \$.50
7 yrs. Continuous Service	+ \$.50	Fire Officer 2 [FO2]	+ \$.50
10 yrs. Continuous Service	+ \$.50	Fire Officer 3 [FO3]	+ \$.50
15 yrs. Continuous Service	+ \$.50		
<u>Training</u>		<u>Command Officer</u>	
Fire Fighter 1 [FF1]	+ \$.50	Fire Chief	+ \$1.50
Fire Fighter 2 [FF2]	+ \$.50	Assist. Chief	+ \$1.00
Haz Mat Awareness	+ \$.50	Captain/Lieutenant	+ \$.75
Haz Mat Operations	+ \$.50	Medical First Responder [MFR]	+ \$.50

All previous provisions inconsistent with this resolution are hereby declared not applicable.

The foregoing resolution declared approved on this date June 20, 2016.

Admin Fees Motion by Bisbee, seconded by Guiles, **CARRIED**, to adopt a Resolution For Property Tax authorizing the collection of Administrative Fees. Affirmed by voice vote.

**CITY OF REED CITY
RESOLUTION FOR PROPERTY TAX
ADMINISTRATION FEE - June 20, 2016**

WHEREAS, Act 503 of P.A. 1982, an Act to amend Section 44 (7) of Act No. 206 of P.A. of 1893 states; for levies that become a lien in 1983 or any year thereafter, the local property tax collecting treasurer shall not impose a property tax administration fee (formerly “collection fee”) or late penalty charge authorized by law or charter unless the governing body of the local property tax collecting unit approves by resolution or ordinance adopted after the effective date of this subsection.

THEREFORE BE IT RESOLVED, by the Council of the City of Reed City, Michigan, that the City Treasurer, of the City of Reed City, be authorized to collect a 1 percent administration fee on all County and School Taxes collected before February 15, and an additional 3 percent late penalty charge from September 1 on County and School Taxes due August 31 and from February 15 on all County, School and District Library Taxes due February 14, until March 1 when the taxes are turned back to the County Treasurer for collection.

BE IT FURTHER RESOLVED, that the City Treasurer be authorized to enforce Chapter 9, Section 9.16 and 9.17 of the amended January 13, 1975 issue of the City of Reed City Charter pertaining to City taxes.

Fund Balance Motion by Fatum, seconded by Guiles, **CARRIED**, to approve the commitment of the \$3,200.00 Grant for an Adaptive Swing. Roll call vote. Voting yes were, Bisbee, McKinney, Tillotson, Fatum, Meinert and Guiles.

Designation of Fund Balance as of 6-30-16

	Balance 6/30/2015	Additions/Subtractions 6/30/2016	Balance 6/30/2016
<u>Restricted Fund Balance</u>			
<u>Nonspendable Items</u>			
Prepaid Items	\$10,426.00	-\$4,161.00	\$6,275.00
Inventory	<u>\$39,807.00</u>	<u>-\$554.00</u>	<u>\$39,253.00</u>
Total Restricted	\$50,233.00	-\$4,705.00	\$45,528.00 Estimate
<u>Unrestricted Fund Balance</u>			
<u>Committed</u>			
Budget Stabilization	\$75,746.00	-\$75,746.00	\$0.00
OCCF Playground Equip. Grant	\$5,690.00	-\$5,690.00	\$0.00
OCCF Adaptive Swing Grant	\$0.00	\$3,200.00	\$3,200.00
Cops Grant Match	<u>\$21,424.00</u>	<u>-\$21,424.00</u>	<u>\$0.00</u>
Total Committed	\$102,860.00	-\$99,660.00	\$3,200.00
<u>Assigned Fund Balance</u>			
Police Dept.(90% Weighmaster)	\$6,519.00	\$0.00	\$6,519.00
Subsequent year expenditures	<u>\$0.00</u>	<u>\$80,424.00</u>	<u>\$80,424.00</u>
Total Assigned	\$6,519.00	\$80,424.00	\$86,943.00
<u>Unassigned Fund Balance</u>	<u>\$503,618.00</u>	<u>-\$154,483.00</u>	<u>\$349,335.00</u>
Total Unrestricted Fund Balance	\$613,197.00	-\$173,719.00	\$439,478.00
Total Fund Balance	\$663,430.00	-\$178,424.00	\$485,006.00

Dangerous Motion by Fatum, seconded by Meinert, **CARRIED**, to table Agenda item declaring a dangerous building at 346 W. Franklin Avenue. Affirmed by voice vote.

Fees Motion by Bisbee, seconded by Fatum, **CARRIED**, to adopt the Resolution to Adopt an Updated Schedule of Fees for Certain Permits and Services effective July 1, 2016 with the correction as noted. Roll call vote. Voting yes were, McKinney, Fatum, Meinert, Bisbee, Guiles and Tillotson.

**CITY OF REED CITY
RESOLUTION - SCHEDULE OF FEES
Effective July 1, 2016**

At a meeting of the City Council of the City of Reed City, County of Osceola, Michigan, held in said City on June 20, 2016.

PRESENT: David Bisbee, Marlene Fatum, Trevor Guiles, Karen Lea McKinney, Roger Meinert and Carol Tillotson

ABSENT: Dave Scharlow

The following resolution was offered by Councilperson BISBEE, seconded by Councilperson FATUM.

**RESOLUTION TO ADOPT AN UPDATED SCHEDULE
OF FEES FOR CERTAIN PERMITS AND SERVICES**

City Code Violations

City Charter- Penalties for Violations of Ordinances:

Section 7.6 The Council may provide in any ordinance for the punishment of those who violate its provisions. The punishment for the violation of any city ordinance shall not exceed a fine of five hundred dollars or imprisonment for ninety days, or both in the discretion of the court.

Metropolitan Extension Telecommunications Rights-of-Way Oversight Act (Act No. 48 of the Public Acts of 2002) ("Act")

The purposes of this code is to regulate access to and ongoing use of public rights-of-way by telecommunications providers for their telecommunications facilities while protecting the public health, safety, and welfare and exercising reasonable control of the public rights-of-way.

Application Fee. Except as otherwise provided by the Act, the application shall be accompanied by a one-time non-refundable application fee in the amount of \$500.00.

City Charter 1044.02 FIXING RATES.

The rates to be charged for water and sewage disposal service furnished by the system shall be as prescribed by the City Council. (1981 Code § 2.112)

WHEREAS, Act 94 and the Bond Ordinance require the City Council to establish, by separate resolution of the City Council, rates and charges which will be sufficient to provide for the payment of the Water System's administration and operation expenses, such expenses for the Water System's maintenance as may be necessary to preserve it in good repair and working order and expenses incurred in the acquisition and construction of the Water System; to provide for the payment of principal of and interest on all bonds and junior lien bonds payable therefrom as and when the bonds and junior lien bonds shall become due and payable; and to provide for such other expenditures and funds for the Water System as are required by Act 94 and the Ordinance;

WATER RATES

Ready to Serve Charge

<u>Meter Size</u>	<u>Monthly Charge</u>	<u>Volume Included</u>
5/8" 3/4"	\$ 6.75	0
1"	\$ 12.15	0
1 1/4"	\$ 18.90	0
1 1/2"	\$ 26.99	0
2"	\$ 48.59	0
3"	\$107.97	0
4"	\$194.35	0
6"	\$431.89	0
8"	\$615.60	0

Consumption Charge

\$2.18 per 1000 gallons

Connection Fees

<u>Meter Size</u>	<u>Residential</u>	<u>Commercial</u>
5/8" - 3/4"	\$ 350.00	\$ 700.00
1"	\$ 420.00	\$ 840.00
1 1/2"	\$ 512.00	\$ 1,024.00
2"	\$ 695.00	\$ 1,390.00
3"	\$ 1,544.00	\$ 3,088.00
4"	\$ 2,779.00	\$ 5,558.00
6"	\$ 6,176.00	\$12,352.00
8"	\$11,001.00	\$22,002.00
10"	\$16,984.00	\$33,968.00

SEWER RATES

Ready to Serve Charge

<u>Meter Size</u>	<u>Monthly Charge</u>	<u>Volume Included</u>
5/8" 3/4"	\$ 3.46	0
1"	\$ 3.81	0
1 1/4"	\$ 5.60	0
1 1/2"	\$ 8.00	0
2"	\$ 14.40	0
3"	\$ 38.09	0
4"	\$ 57.60	0
6"	\$128.00	0
8"	\$354.00	0

Consumption Charge

\$5.00 per 1000 gallons

Connection Fees

<u>Meter Size</u>	<u>Residential</u>	<u>Commercial</u>
5/8" 3/4"	\$ 1,050.00	\$ 2,100.00
1"	\$ 1,260.00	\$ 2,520.00
1 1/2"	\$ 1,554.00	\$ 3,108.00
2"	\$ 2,324.00	\$ 4,648.00
3"	\$ 4,396.00	\$ 8,792.00
4"	\$ 9,296.00	\$ 18,592.00
6"	\$17,584.00	\$ 35,168.00
8"	\$37,100.00	\$ 74,200.00
10"	\$64,190.00	\$128,380.00

Surcharge Fees

Phosphorus	\$3.488 per pound	>7.5 mg/L
BOD	\$.315 per pound	>300 mg/L

Miscellaneous Fees

Delinquent account Shut Off fee	\$25.00
Delinquent utility account which has to be added to tax roll for delinquency	\$50.00
After hours call out fee	\$50.00
Turn on fee – after a customer has requested that the water be turned off	\$10.00

Solid Waste Collection Fees

1060.07 RATES FOR Residential GARBAGE COLLECTION SERVICES.

The rate for garbage collection services for each single-family residential unit shall be as established from time to time by Council.

Reed City uses a per bag charge to pay for residential waste collection.

Garbage bags	\$ 13.70/bundle of 10
[Effective January 1, 2016]	\$ 14.10/bundle of 10

Reed City uses a monthly charge on the utility bill to pay for monthly clean up expenses

Monthly Clean Up (Code CU)	\$1.70/ month
[Effective January 1, 2016]	\$1.74/ month

(new) Yard Waste (Code YW)	\$1.00/ month
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1061.10 LICENSE; WASTE HAULERS.

Commencing on December 1, 1993, no person shall engage in the business of collecting, transporting, delivering, or disposing of solid waste in the City without first obtaining a Waste Hauler License.

Annual Waste Hauler License fee	\$500.00
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Property Tax Administration Fee

Whereas, in accordance with Section 44 (7) of Act No. 206 of P.A. of 1893
1% Property Tax Administration Fee

THEREFORE BE IT RESOLVED, by the Council of the City of Reed City, Michigan, that the City Treasurer, of the City of Reed City, be authorized to collect a 1 percent administration fee on all County and School Taxes collected before February 15, and an additional 3 percent late penalty charge from September 1 on County and School Taxes due August 31 and from February 15 on all County and School Taxes due February 14, until March 1 when the taxes are turned back to the County Treasurer for collection. DATED: June 15, 2015

Adopted March 15, 2004 effective May 1, 2004

Street Opening Permit	\$20.00	(After Hours \$30.00)
Curb Cuts	\$10.00	
Sidewalk Permit	\$40.00	
(Refundable security deposit plus proof of liability insurance) (Returned after inspection)		
Fence Permit	\$10.00	
Demolition Permit	\$50.00	

ZONING FEES

Zoning Compliance Permit	\$ 10.00
Rezoning Petition	\$200.00
Site Plan Review	\$100.00
Special Land Use Application	\$ 75.00
Variance Application	\$ 75.00

SIGN PERMIT

<u>Wall Mount</u>	\$10.00 for 1 – 50 sq ft
	\$15.00 for 51-100 sq ft
	\$20.00 for 101-150 sq ft
	\$25.00 for 150
<u>Free Standing</u>	\$.60 per sq ft

MISCELLANEOUS

Winter Parking Violations	\$30.00 plus towing charges
Accident Report	\$ 5.00
Photocopies	\$.10
Fax (sending)	\$.25 per page
Marriage Performed by Mayor	\$25.00
Notary Fee	\$10.00
SF Fee	\$25.00

ASSESSMENT RECORDS

View tax assessment records	No Charge
Copy of a tax assessment record by a City resident	\$ 2.00 each
Copy of a tax assessment record by Appraisers, Realtors and non City residents	\$ 5.00 each

FIRE DEPT. TRAINING ROOM

Non-Profit – Resident	\$25.00
Non-Profit – Non-Resident	\$50.00
Profit Businesses – Resident	\$50.00
Profit Businesses – Non-Resident	\$75.00

CITY PARK FEES

Pavilion in either park	(Resident) \$50.00	(Non-resident) \$75.00
Concession Building	\$100.00 plus \$100.00 security deposit	
Ball Field rental	\$ 50.00 per day/night	
Ball Field lights	\$ 5.00 per hour	
Gazebo in Linear Park	\$10.00	
Camp Sites	\$20.00 per night	
Dumping Fees	\$10.00 Campers and Non-Campers	
Shower key deposit	\$ 5.00 refunded when key is returned	
Firewood bundle	\$ 5.00	

PEDDLERS AND SOLICITORS

<u>Peddler (850.01)</u>	Per day	\$10.00
	Per week	\$30.00
	Per year	\$60.00
<u>Solicitor (850.02)</u>	Per Day	\$10.00
	Per Week	\$30.00
	Per Year	\$60.00

WOODLAND CEMETERY - Burial Fees (Effective 2015)

<u>Grave Opening</u>	<u>Weekday</u>	<u>Saturday</u>	<u>Sunday</u>
Adult	\$480.00	\$600.00	\$850.00
Infant – Child under 3 years	\$200.00	\$250.00	\$325.00
Cremains	\$150.00	\$200.00	
Family burial of Ashes are NOT ALLOWED			
Holidays	Burial rate applies plus additional \$400.00		

Winter Burial rates begin on December 1
 \$800.00 \$1,000.00

Winter interments may be restricted during inclement weather at the discretion of the Sexton.

Additional Fee after 3:30 P.M. - \$100.00 per half hour per employee
 Lot Transfer \$15.00

Graves:

Per grave	(Residents)	\$400.00
Per grave	(Non-Resident)	\$600.00

Disinterment - Add \$100.00 to burial rate
 Reinterment - Burial rate applies

Reimbursement for Cleanup of Dangerous or Hazardous Materials

1066.01 The purpose of this chapter is to enable the City of Reed City, hereinafter referred to as the City, to require reimbursement from those responsible for the leaking, spilling, or otherwise allowing certain dangerous or hazardous substances or materials to escape containment, thereby requiring cleanup and disposal by the City or its agents.

(Ord. 9.137. Passed 12-15-97.)

Any such person or entity which fails to comply with Section 1066.04 shall be liable to and shall pay the City for its costs and expenses, including the costs incurred by the City to any party which it engages (which includes any fire suppression unit utilized) for the complete abatement, cleanup and restoration of the affected area. Costs incurred by the City shall include, but shall not be limited to, the following: actual labor costs of City personnel, including worker's compensation benefits, fringe benefits, administrative overhead; cost of equipment operation, cost of materials obtained directly by the City; and cost of and contract labor and materials.

REMOVAL OF TREES, PLANTS, SHRUBBERY AND GRASS BY CITY.

674.06 ASSESSMENT OF COSTS BY CITY.

Whenever any tree, plant or shrubbery, or part thereof, or weeds, noxious weeds, and grass are growing in any street or public place, or upon private property contiguous to a street or sidewalk, or public place, or are a public nuisance as defined by this chapter, and are trimmed or removed by the City or its contractor, then, after the work is done, the City shall give five days notice, by regular mail, to the owner of such lot or parcel of land, at his or her last known address, to pay the cost of such trimming or removal of trees, plants, shrubbery, grass, noxious weeds, or weeds, or parts thereof. The expense shall include any actual costs or charges incurred by the City, plus any administrative charges as deemed necessary by the City Council.

- (a) The fine for any offense which is a first repeat offense shall be no less than one hundred dollars (\$100.00) plus reimbursement to the City for charges assessed for the expense of abatement, plus costs and other sanctions for each infraction.
- (b) The fine for any offense which is a second repeat offense or any subsequent repeat offense shall be no less than two hundred dollars (\$200.00) plus reimbursement to the City for charges assessed for the expense of the abatement, plus costs and other sanctions for each infraction.

Ord. 06-003. Passed 8-21-06.)

UNIFORM TRAFFIC CODE VIOLATIONS

****The below listed violations are by example and not limited by those presented and do not include any fees imposed by the Court.

430.05 TRAFFIC TICKETS AND VIOLATION NOTICES.

The issuance of a traffic ticket or notice of violation by a police officer of the City shall be deemed an allegation of a parking violation. Such traffic ticket or notice of violation shall indicate the length of time in which the person to whom the same was issued must respond before the **Parking Violations Bureau**. It shall also indicate the address of the Bureau, the hours during which the Bureau is open and the amount of the penalty scheduled for the offense for which the ticket was issued and advise that a warrant for the arrest of the person to whom the ticket was issued will be sought if such person fails to respond within the time limit. (1981 Code § 10.105)

430.06 SCHEDULE OF FINES.

The following schedule of fines shall apply for all violations relating thereto:

<i>OFFENSE</i>	<i>UTC SECTION</i>	<i>PENALTY</i>
Parking too far from curb	(8.1, 8.2)	*
Angle parking violations	(8.3)	*
Obstructing traffic	(8.5)	*
Prohibited parking (signs unnecessary)	(8.10)	
(a) on sidewalk		*
(b) in front of drive		*
(c) within intersection		*
(d) within 15 feet of hydrant		*
(e) on cross walk		*
(f) within 20 feet of cross walk or 15 feet of corner lot lines		*
(g) within 30 feet of street side traffic sign or signal		*
(h) within 50 feet of railroad crossing or within ten feet of the nearest track of a railroad track		*
(i) within 20 feet of fire station entrance		*
(j) within 75 feet of fire station entrance on opposite side of street (signs required)		*
(k) beside street excavation when traffic obstructed		*
(l) double parking		*
(m) on bridge		*
(n) within 200 feet of accident where police in attendance		*
(o) blocking emergency exit		*
(p) blocking fire escape		*
In prohibited zone (signs required)	(8.10(r))	*
In alley	(8.13)	*
Parking for prohibited purpose	(8.14)	
(a) displaying vehicle for sale		*
(b) working on or repairing vehicle		*
(c) displaying advertising		*
(d) selling merchandise		*
(e) storage over 48 hours		*
Wrong side of boulevard roadway	(8.15)	*
Loading zone violation	(8.16, 8.17)	*
Bus, parking other than bus stop	(8.19)	*
Failure to set brakes	(5.58)	*
Parked on grade wheels not turned to curb	(5.58)	*
Parking when prohibited for snow removal plus, if impounded, towing fee	(8.26)	*
Bicycle parking violations	(6.17)	*

* The penalty (fine) for a violation of any offense in this section shall be \$30.00 as established by resolution of the City Council.
(Ord. Unno. Passed 6-17-96; Ord. 007-05-A. Passed 12-18-06.)

430.07 PARKING IN MUNICIPAL PARKING LOTS.

No person shall park in a municipal parking lot in violation of any of the posted signs. A person who parks a vehicle in a municipal parking lot in violation of any of the posted signs will be subject to a fine as provided in Section 430.06 and the vehicle may be towed and the person is responsible for all towing and storage costs.
(Ord. 006-06. Passed 12-18-06.)

Bicycles Motion by Bisbee, seconded by Meinert, **CARRIED**, to authorize the Police Dept. to donate the recovered unclaimed bicycles to Big Brother and Big Sisters organization. Affirmed by voice vote.

Budget Amend Motion by Guiles, seconded by Fatum, **CARRIED**, to approve Budget Amendments as presented by the City Treasurer. Roll call vote. Voting yes were, Meinert, Fatum, McKinney, Guiles, Tillotson and Bisbee.

RESOLUTION FOR BUDGET AMENDMENTS

DATE: June 20, 2016

Resolution by the City Council to Amend the 2015/16 fund/department budgets as follows:

<u>FUND/ACCOUNT DESCRIPTION</u>	<u>PRESENT BUDGET</u>	<u>ACTUAL TO DATE</u>	<u>ESTIMATED YEAR END</u>	<u>AMENDED BUDGET</u>	<u>INCREASE (DECREASE)</u>
1. #591 Water Fund					
<u>Expenditures (by Department)</u>					
Dept. 536 Adm. & General	71,595	63,487	75,595	75,595	4,000
				-	-
				-	-
Total Increase In Expenditures					\$ 4,000
<u>Revenues (by account)</u>					
Water Sales	470,000	495,339	495,339	486,428	16,428
Fund Reserve	12,428	-	-	-	(12,428)
Total Increase In Revenues					\$ 4,000
2. #590 Sewer Fund					
<u>Expenditures (by Department)</u>					
Dept. 536 Adm. & General	68,050	61,728	72,050	72,050	4,000
				-	-
				-	-
Total Increase In Expenditures					\$ 4,000
<u>Revenues (by account)</u>					
Sewer Sales	905,000	914,488	909,000	909,000	4,000
				-	-
				-	-
Total Increase in Revenues					\$ 4,000

Reason:

To increase Administration budgets to cover additional costs for C.M. and accrued leave.

RESOLUTION FOR BUDGET AMENDMENTS

DATE: June 20, 2016

Resolution by the City Council to Amend the 2015/16 fund/department budgets as follows:

<u>FUND/ACCOUNT DESCRIPTION</u>	<u>PRESENT BUDGET</u>	<u>ACTUAL TO DATE</u>	<u>ESTIMATED YEAR END</u>	<u>AMENDED BUDGET</u>	<u>INCREASE (DECREASE)</u>
3. <u>#101 General Fund</u>					
<u>Expenditures (by Department)</u>					
Dept. 101 City Council	80,623	78,167	82,423	82,423	1,800
Dept. 172 City Manager	27,100	26,066	28,000	28,000	900
Dept. 262 Elections	3,990	2,191	2,490	2,490	(1,500)
Dept. 528 Refuse	24,600	22,234	26,400	26,400	1,800
Dept. 269 City Properties - Other	22,950	17,332	27,700	27,700	4,750
Dept. 265 Building & Grounds	28,450	18,724	23,800	23,800	(4,650)
Dept. 276 Cemetery	38,485	38,485	35,985	35,985	(2,500)
Dept. 301 Law Enforcement	476,278	452,348	471,278	471,278	(5,000)
Dept. 253 City Treasurer	65,970	57,417	63,970	63,970	(2,000)
Dept. 441 DPW	140,465	123,760	135,465	135,465	(5,000)
<u>Total Increase(Decrease) in Expenditures</u>					<u>\$ (11,400)</u>
<u>Revenues (by account)</u>					
#640.300 Refuse – Bags	7,800	9,193	9,600	9,600	1,800
#655 Ordin Fines & Costs	18,000	10,730	12,000	12,000	(6,000)
#626 Charges – Fire Services	10,000	2,375	4,000	4,000	(6,000)
#655.301 Weighmaster Fines	1,500	-	-	-	(1,500)
#690 Fund Reserve	115,823	79,028	98,000	98,000	(17,823)
#573 Local Comm Stabilization Share	9,000	31,533	31,533	31,533	22,533
#574 Sales Tax – State Revenue Shar	243,000	153,663	232,500	232,500	(10,500)
#677 Reimbursements	9,425	15,515	15,515	15,515	6,090
<u>Total Increase(Decrease) in Revenues</u>					<u>\$ (11,400)</u>

Reason:
Adjust General Fund Departments at year-end.

- Surplus Wood It was consensus of the council that the disposal of surplus wood is to be left at the discretion of the Dept. of Public Works Superintendent and to revisit this matter in the future.
- Liquor License Motion by Bisbee, seconded by Fatum, **CARRIED**, to approve a letter of support to the Michigan Liquor Control Commission for the Festival Committee to receive a temporary liquor license for the Crossroads Festival. Affirmed by voice vote.
- Consent Motion by Fatum, seconded by Tillotson, **CARRIED**, to accept the Consent Agenda as presented. Affirmed by voice vote.
- Committee No committees have met.
- City Manager Ron Howell updated council on the following: Hersey River Debris Removal bid tab in which Knoop Excavating Service was the low bidder. Correspondence to the local VFW regarding a possible Veteran’s Memorial. Notification from the Osceola County Community Foundation of a grant award in the amount of \$3,200.00 for an adaptive swing at Rambadt Park. Advised council of a possible agreement with the Teamsters and ask council to consider a possible special meeting next week. Submitted an Uncompleted Items List.
- Bills Mayor McKinney appointed David Bisbee to review bills prior to the next meeting.
- Council Trevor Guiles announced he and his wife became the proud parents on a 12 year old girl they adopted recently.

Audience Darrell Fenstermacher of Independent Waste Services addressed the council that he is unhappy with the ordinance restricting resident customers unable to choose who they would like for their waste haulers. Attorney Porteous explained the ordinance is in place to restrict several different companies from being on city streets in the residential areas all different days of the week. Mr. Fenstermacher indicated people on the Richmond Township line buy the city blue bags because they are cheaper and move them across the street for garbage pickup day. Mr. Fenstermacher requested to be placed on the July agenda meeting and will have documentation to provide council.

Adjourn Motion by McKinney, seconded by Fatum, **CARRIED**, to adjourn the meeting at 9:57 P.M.

Jacalyn R. Beam
City Clerk