

**CITY OF REED CITY
REGULAR COUNCIL PROCEEDINGS
July 19, 2021**

Mayor Meinert called the meeting to order at 7:00 P.M. in Council Chambers, 227 E. Lincoln Avenue, Reed City, Michigan.

Present Mayor, Roger Meinert. Council Members: Nathan Bailey, Dan Burchett, Trevor Guiles, Russell Nehmer and Nicole Woodside. Brad Nixon was absent. City Attorney, Cynthia Wotilia and City Manager, Ron Howell, were also in attendance. Department Heads attending were, Rich Rehkopf, Jeffrey Stein, Curt Brackenrich, Barbara Westerburg and Police Chief, Chris Lockhart. The meeting was opened with the pledge to the flag. There were citizens in the audience.

Public Hearing Mayor Meinert opened the Public Hearing at 7:01 P.M. to receive public comment on the establishment of an Obsolete Property Rehabilitation District at 114 W. Upton Avenue.

There were no public comments received and no written comments received. The hearing was closed at 7:01 P.M.

Add/Delete Delete to Agenda: Under Audience No. 1. Miguel Troche, New Horizon Humane Society. Add to the Agenda: Under Audience: No 1. Trevor Mund of Reed City Group and No. 2. Ellen Finkbeiner, splash pad. Add under Unfinished Business: No. 6 Burning Ordinance.

Agenda Motion by Guiles, seconded by Burchett, **CARRIED**, to approve the Agenda as amended. Affirmed by voice vote.

Minutes Motion by Woodside, seconded by Nehmer, **CARRIED**, to accept the minutes of the June 21, 2021 regular meeting as presented. Affirmed by voice vote.

Motion by Burchett, seconded by Nehmer, **CARRIED**, to accept the minutes of the June 28, 2021 Special Meeting as presented. Affirmed by voice vote.

Bills Motion by Guiles, seconded by Bailey, **CARRIED**, to approve paying bills as presented for payment for a grand total approved amount of \$187,344.71. Roll call vote. Voting yes were, Nehmer, Bailey, Meinert, Guiles, Burchett and Woodside.

Audience Trevor Mund, Financial Controller of Reed City Group, appeared to give an update on the improvements taking place at the old Nabco building. The building is painted now and RCG is investing in 10 injection molding presses, a silicone molding press and 4 CNC machines to produce products used in Life-Sciences while manufacturing vaccines. This will create an additional 30 jobs. Reed City Group plans on submitting an application to the City for an IFT next month.

Audience Ellen Finkbeiner, addressed council to make them aware she is part of a community group that is meeting and trying to organize the development of a splash pad within the City limits. Mayor Meinert suggested she speak with the Planning Commission at their next meeting and get their support for the project which would then be recommended to the Council.

Reports Chief Jeffrey Stein, Fire Dept., Police Chief Christopher Lockhart, Rich Rehkopf, DPW, and Curt Brackenrich, WWTP, filed written reports.

Motion by Bailey, seconded by Burchett, **CARRIED**, to approve the Department Head reports as submitted. Affirmed by voice vote.

Resolution Motion by Bailey seconded by Guiles **CARRIED**, to adopt Resolution 2021-12 a Resolution Establishing an Obsolete Property Rehabilitation District at 114 W. Upton Avenue. Roll call vote. Voting yes were, Woodside, Burchett, Nehmer, Guiles, Meinert and Bailey.

RESOLUTION TO ESTABLISH AN OBSOLETE PROPERTY REHABILITATION DISTRICT

Resolution No. 2021-12

Minutes of a regular meeting of the Reed City Council of the City of Reed City, held on July 19, 2021, at Reed City Hall in Council Chambers, 227 E. Lincoln Avenue, Reed City, Michigan 49677 at 7:00 P.M.

PRESENT: Nate Bailey, Dan Burchett, Trevor Guiles, Roger Meinert, Russ Nehmer and Nicole Woodside.
ABSENT: Brad Nixon.

The following preamble and resolution were offered by BAILEY, and supported by GUILES.

Resolution No. 2021-12 Establishing an Obsolete Property Rehabilitation (OPRA) District for Anchor Real Estate & Property Management, 114 W. Upton

WHEREAS, pursuant to PA 146 of 2000, the City of Reed City has the authority to establish "Obsolete Property Rehabilitation Districts" within the City of Reed City; and

WHEREAS, Anchor Real Estate & Property Management has filed a written request with the clerk of the City of Reed City requesting the establishment of the Obsolete Property Rehabilitation District for an area in the vicinity of 114 W. Upton Avenue located in the City of Reed City hereinafter described; and

WHEREAS, the Reed City Council of the City of Reed City determined that the district meets the requirements set forth in section 3(1) of PA 146 of 2000; and

WHEREAS, written notice has been given by mail to all owners of real property located within the proposed district and to the public by newspaper advertisement in the Big Rapids Pioneer and/or by public posting of the hearing on the establishment of the proposed district; and

WHEREAS, on July 19, 2021 a public hearing was held and all residents and taxpayers of the City of Reed City were afforded an opportunity to be heard thereon; and

WHEREAS, the Reed City Council deems it to be in the public interest of the City of Reed City to establish the Obsolete Property Rehabilitation District as proposed.

NOW, THEREFORE, BE IT RESOLVED by the Reed City Council of the City of Reed City that the following described parcel(s) of land situated in the City of Reed City, Osceola County, and State of Michigan, to wit:

Lots 16 & 17, of Block 10, Reed City Original Plat, City of Reed City, Osceola County, Michigan.

114 W. Upton Avenue, Reed City, Michigan.

be and here is established as an Obsolete Property Rehabilitation District pursuant to the provisions of PA 146 of 2000 to be known as 114 W. Upton Avenue Obsolete Property Rehabilitation District No. 001.

AYES: Woodside, Burchett, Nehmer, Guiles, Meinert and Bailey.
NAYS: None.

RESOLUTION DECLARED ADOPTED.

Farmer's Mkt. Motion by Bailey, seconded by Guiles, **CARRIED**, to allow use of the open area at the Depot for the Farmer's Market on Sundays from 10:00 A.M. until 2:00 P.M until such time the DNR makes their determination of the land use next to the trail. Affirmed by voice vote.

Interviews It was the consensus of the members to set Wednesday, August 4th at 5:30 P.M. for a special council meeting to interview the applicants for the City Manager position and to schedule them one hour apart.

- Social District Discussion and Action on Social District resolution and plan was tabled until the August 4th special meeting after the interviews.
- WWTP Motion by Guiles, seconded by Woodside, **CARRIED**, to approve the Professional Services Agreement Amendment 1 for Fishbeck as presented in the amount of \$1,637,000.00 and approve the City Manager to sign. Roll call vote. Voting yes were, Nehmer, Bailey, Meinert, Guiles, Burchett and Woodside.
- Ordinance The proposed outdoor burning ordinance is being review by the City attorney and will be brought back at the August meeting.
- Prop & Liability Motion by Guiles, seconded by Burchett, **CARRIED**, to approve Municipal Underwriters of West Michigan renewal Invoice in the amount of \$39,920.00 for Michigan Township Participating Plan Property and Liability Insurance effective 8/1/2021 to 8/1/2022. Roll call vote. Voting yes were, Woodside, Nehmer, Meinert, Guiles, Bailey and Burchett.
- Mill & Paving Motion by Guiles, seconded by Bailey, **CARRIED**, to accept the bid from Rieth-Riley Construction in the amount of \$257,445.00 for Mill and Street Paving as presented. Roll call vote. Voting yes were, Bailey, Burchett, Guiles, Meinert, Nehmer and Woodside.
- GACC Parade It was the consensus of council members that they would participate in the Great American Crossroads Celebration parade on Friday, August 20 at 6:30 P.M.
- Resolution Motion by Guiles, seconded by Burchett, **CARRIED**, to adopt Resolution 2021-13, a American Rescue Plan Act Resolution as presented. Roll call vote. Voting yes were, Meinert, Guiles, Bailey, Nehmer, Woodside and Burchett.

City of Reed City
American Rescue Plan Act Resolution No. 2021-13
July 19, 2021

WHEREAS, in accordance with Chapter 8 of the Charter of the City of Reed City governing budget procedure and general finance, and in compliance with the requirements of the Michigan Uniform Accounting and Budgeting Act, and

WHEREAS, the U.S. Department of the Treasury as part of the American Rescue Plan Act is authorized to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund; and

WHEREAS, under the American Rescue Plan Act the City is eligible to receive funding as a Non-Entitlement Unit; and

WHEREAS, the City on July 13, 2021 filed an application to receive our share of funds as a Non-Entitlement Unit of Local Government from the Coronavirus Local Fiscal Recovery Funds (estimated around \$250,263); and

WHEREAS, the Community Engagement and Finance Division of the Michigan Department of Treasury has issued guidance (Numbered Letter 2021-3) on how to record and accrue these funds;

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Reed City that a Special Revenue Fund with all necessary accounts be established to receive and hold such funds as restricted monies until such time as eligible expenditures are incurred, and transfer is made to the funds that applicable expenditures are incurred, and that said fund is to be numbered and titled as **“FUND #285 American Rescue Plan Act Fund”**.

This Resolution was offered by council member GUILES and seconded by council member BURCHETT.

AYES: Meinert, Guiles, Bailey, Nehmer, Woodside and Burchett.
NAYS: None.

Resolution declared adopted on this date July 19, 2021.

Budget Amend Motion by Guiles, seconded by Bailey, **CARRIED**, to approve a Budget Amendment as presented by the City Treasurer. Roll call vote. Voting yes were, Bailey, Burchett, Guiles, Meinert, Nehmer and Woodside.

RESOLUTION FOR BUDGET AMENDMENTS

DATE: July 19, 2021

Resolution by the City Council to Amend the 2021/22 fund/department budgets as follows:

<u>FUND/ACCOUNT DESCRIPTION</u>	<u>PRESENT BUDGET</u>	<u>ACTUAL TO DATE</u>	<u>ESTIMATED YEAR END</u>	<u>AMENDED BUDGET</u>	<u>INCREASE (DECREASE)</u>
I. Fund #101 General Fund					
<u>Expenditures (by Department)</u>					
Dept. 301 Police Department	496,960	-	501,560	501,560	4,600
<u>Total Increase in Expenditures</u>					<u>\$ 4,600</u>
<u>Revenues (by account)</u>					
#692 Fund Reserve	65,262	-	66,412	66,412	1,150
#501 Federal Grants	22,000		25,450	25,450	3,450
<u>Total Increase in Revenues</u>					<u>\$ 4,600</u>

Reason:

*Increase budget for purchase of Police Department cameras and docking station.

Originally in prior year budget, but not purchased until this fiscal year. A grant from USDA RD will pay 75% of cost.

Consent Motion by Woodside, seconded by Burchett, **CARRIED**, to accept the Consent Agenda as presented. Affirmed by voice vote.

Committee Rambadt Park Campground Improvements: Ron met with the DPW Superintendent and they are putting together some ideas. Dan commented he will be meeting with Rich tomorrow at Rambadt Park to go over things and ideas for additional parking.

Tenant Downtown Parking: With the prospect of 114 W. Upton starting to move on their apartment project, as part of the approval process, they have to have six parking spaces for their tenants. Ron is recommending pursuing the strip of parking spaces along the Higbee west end of the parking lot and reserve those as reserved tenant parking with some kind of financial proposal for council to review.

Disc Golf update – Dan Burchett another three holes are done. Holes 3 through 9 are now done and ready to go. The plan is to work on it again this weekend and get another three holes done.

City Manager Ron submitted a written report.

- On June 1st American Waste refuse haulers sent out letters announcing they have changed to GFL Company indicating all businesses as usual. The monthly pick up has been a constant problem but Ron did get clarification that six black bags will be allowed as 1 cubic yard as long as they do not contain household waste.
- S. plant project schedule has been adjusted slightly and Ron will be sending that out.
- Hersey river stabilization project will have the materials delivered down to the site this Friday and will begin working on the project on Tuesday.
- Mike Engles has changed jobs and he is making arrangements for his replacement at Michigan Rural Water to come before the council to review the rate study and update.

- Teamsters made a proposal mirroring what was approved for the Police Department FOP for the third year of their contract and are asking that council do the same for Teamsters. Council suggested a one-time payment (\$1,000) like the Police and Fire received but not extend the increase as significantly.

Teamster's Motion by Meinert, seconded by Burchett, **CARRIED**, to reject the proposal of the teamsters union and direct the City Manager to return to the teamsters with a new proposal based off discussion. Affirmed by voice vote.

Attorney Attorney Figliomeni continues to work on the Circuit Court action to vacate E. Osceola. Due to the R-2 R-3 confusion on the Rezoning of three parcels on W. Upton Avenue, the Public Hearing on the Rezone will be scheduled for the September Planning Commission meeting.

Council Nate Bailey advised he will be switching with councilperson Woodside to review the monthly bills in November and Woodside will be reviewing bills in December. Bailey also reported the Museum is coming along. They are reducing the displayed artifacts and will be switching them out once and a while and they are also adding an electronics section. Nate also reported the GACC is coming together and it should be quite a nice festival.

Trevor Guiles wanted to make sure the DPW knows they are appreciated and their efforts during COVID as well. Trevor also invited council and public for the disc golf course clearing this Saturday from 10:00 A.M. until 4:00 P.M. at Rambadt Park.

Russ Nehmer reported on the Veteran's Memorial Park Car Show which was held this past weekend. Russ thanked Chief Lockhart for judging and making the Departments presence known. There was a good turnout of about 60 cars and it raised over \$4,000. Next year he would like to move it downtown on the 100 block of W. Upton to allow for more cars to attend.

Roger Meinert commented two weekends ago the youth in our area had some tremendous success. The girl's softball team out of Ewart, which has Reed City players on it, won their age bracket, the World Series. Also that same weekend, the Reed City Coyote school trap shooting team competed at the national tournament in Mason Michigan. There were 1,800 kids shooting and there were teams from all over the nation as far as California that attended the event. Reed City finished 11th in the nation for the team event and the top shooter for Reed City finished 33rd in the nation.

Audience Sally Momany introduced herself as the Reed City representative for the Osceola County Board of Commissioners. If the City has any issues she would take them back to the Commission. The Commission is looking at the old Hersey Elementary school for a Senior Center and a meal prep site rather than Tustin.

Jeff Stein updated council on the re-chassis/re-furbish of Tender 2. After further review of the proposal it was discovered that the Pierce Manufacturing bid did not comply. The Pierce chassis did not meet with the specification of at least a 425 horsepower – they were quoting for a 330 horsepower chassis. When confronted on this they did not give a clear answer so the Fire Dept has opted to still re-chassis it but go with Allied. Jeff will be attending the Richmond Township and Chase Township meeting to advise them what is going on. The townships have indicated to Jeff when Engine 1 is paid for, they do not want to have their contract payment lowered only to have them raised. When Engine 1 is paid for, they would like to put the money they would be paying on Engine 1 into an escrow or truck fund.

Adjourn Mayor Meinert adjourned the meeting at 9:02 P.M.