

**CITY OF REED CITY**  
**REGULAR COUNCIL PROCEEDINGS**  
**July 16, 2018**

Mayor McKinney called the meeting to order at 7:00 P.M. in Council Chambers, 227 East Lincoln Avenue, Reed City, Michigan.

- Present Mayor, Karen Lea McKinney. Council Members: Dan Burchett, Trevor Guiles, Roger Meinert and Dave Scharlow. James Anderlohr and Carol Tillotson were absent. City Attorney, Mike Figliomeni and City Manager, Ron Howell, were also present. Department Heads, Sgt. Brian Koschmider and Fire Chief Jeff Stein also attended. The meeting was opened with the pledge to the flag. There were citizens in the audience.
- Public Hearing A Public Hearing was opened at 7:01 P.M. to receive public comments on Ordinance No. 001-2018 regarding Public Sewer Connections by amending repairs and replacement of existing sewer lines and Ordinance No. 002-2018 which amends the code governing sidewalks by amending the penalty. There were no comments received from the public or in writing. The public hearing was closed at 7:01 P.M.
- Public Hearing A Public Hearing was opened at 7:01 P.M. to receive comments from the public regarding submission of a grant application to the USDA, Rural Development, for a new 2018 patrol vehicle and equipment for the Police Department. There were no comments or written comments received. The hearing was closed at 7:02 P.M.
- Minutes Motion by Scharlow, seconded by Burchett, **CARRIED**, to accept the minutes of the June 18, 2018 regular meeting as presented. Affirmed by voice vote.
- Bills Motion by McKinney, seconded by Burchett, **CARRIED**, to approve paying bills as presented with the addition of an Invoice from D & J Asphalt in the amount of \$2,400.00 for a grand total approved amount of \$234,509.94. Roll call vote. Voting yes were, Scharlow, Meinert, Guiles, Burchett and McKinney.
- Audience Kim O'Neil, Chamber Director, presented her Executive Director's Report and reviewed the various scheduled events and presented a map of the City Wide Yard Sale event.
- Audience Amber Hutchinson, President of the Great American Crossroads Celebration Committee, appeared to update council on festival plans and to answer any questions council may have prior to the Festival.
- Audience Joan Williams, representing the Reed City General Federation of Women's Club, appeared to request permission to close off a portion of Higbee Street and put up a tent for their Beer & Wine Tasting fundraiser.
- Street closure Motion by Meinert, seconded by Burchett, **CARRIED**, to allow the Reed City General Federation of Women's Club to have a Beer & Wine Tasting fundraiser and close down the section of Higbee Street in the same manner that was done for the Reed City Brewing Company anniversary party, leaving the west side of Higbee sidewalk through area open for passage, on Saturday, October 6th from 4:00 PM. until 9:00 A.M. on Sunday, October 7th, and to coordinate with the DPW for the staking/securing down the tent and coordinating with Law Enforcement for traffic control. Affirmed by voice vote.
- Audience Sally Momany, election candidate for 7<sup>th</sup> District County Commissioner, introduced herself and answered questions from council members.
- Reports Chief Stein, Fire Dept., Chief Davis, Police Dept, Rich Rehkopf, DPW, and Curt Brackenrich, WWTP, filed written reports.
- Ordinance Motion by Guiles, seconded by Meinert, **CARRIED**, to adopt Ordinance No. 002-2018 amending the code governing sidewalks by amending the penalty. Roll call vote. Voting yes were, Burchett, Guiles, McKinney and Meinert. Voting no was Scharlow.

- Ordinance      Motion by Guiles, seconded by Meinert, **CARRIED**, to adopt Ordinance No. 001-2018 amending the code regarding public sewer connections amending repairs and replacement of existing sewer lines. Roll call vote. Voting yes were, Scharlow, McKinney, Guiles, Meinert and Burchett.
  
- Resolution      Motion by Guiles, seconded by Burchett, **CARRIED**, to adopt Resolution 2018-12, Resolution Authorizing the Purchase of 214 N. Chestnut Street, Parcel #67-52-118-012-50 in the amount of \$4,007.84 plus a \$30.00 recording fee. Roll call vote. Voting yes were, McKinney, Burchett, Meinert and Guiles. Voting no was Scharlow.
  
- Depot Flag      Motion by Meinert, seconded by Guiles, **CARRIED**, to approve the installation of the flag pole at the Depot and approval of the letter referencing Troy Todd’s flag project to be sent to the Eagle Board of review panel. Affirmed by voice vote.
  
- Escanaba      Council reviewed a letter dated June 29, 2018 from the City of Escanaba. No action was taken.
  
- PK Housing      Council reviewed a letter from the Michigan State Housing Development Authority regarding the PK Reed City Housing Apartments and reviewed the ordinance passed in March 2016 for PILT payment. No action was taken.
  
- Budget Amend      Motion by Meinert, seconded by Guiles, **CARRIED**, to approve Budget Amendment for the SAW Grant Program as presented by the City Treasurer. Roll call vote. Voting yes were, Meinert, Guiles, Burchett, McKinney and Scharlow.

**RESOLUTION FOR BUDGET AMENDMENTS**

DATE: July 16, 2018

Resolution by the City Council to Amend the 2018/19 Sewer Fund budget for the Saw Grant as specified below:

Project No. 1580-01

SAW Grant Program

Exhibit A

Grantee: City of Reed City

Project Name: Wastewater and Stormwater Asset Management Plans

DEQ Approved Grant Amount: \$1,403,260 (One Million Four Hundred Three Thousand Two Hundred Sixty Dollars)

Time Period for Eligible Costs: Start Date January 2013

End Date December 2020

DEQ Approved Project Costs	
1. Project Planning Costs	\$0
2. Design Engineering Costs	\$0
3. User Charge System Development Costs	\$0
4. Wastewater Asset Management Plan Costs	\$906,330*
5. Stormwater Asset Management Plan Costs	\$496,930*
6. Stormwater Management Plan Costs	\$0
7. Innovative Wastewater and Stormwater Technology Costs	\$0
8. Disadvantaged Community Construction Costs	\$0
9. Eligible Cost Subtotal	\$1,403,260
10. LESS Local Match (if applicable)	\$0
11. Requested SAW Grant Amount	\$1,403,260

# 590-549-818 Contractual Serv.

# 590-000-539 State Grant

Expenditure

Revenue

\*Disadvantaged for wastewater and stormwater asset management plans; no local match required.

- SAW Grant Motion by Meinert, seconded by Burchett, **CARRIED**, to approve the Billing Authorization for SAW Project with Fleis & VandenBrink, the total Lump Sum Contract of \$1,351,300, and authorize the City Manager to sign. Roll call vote. Voting yes were, Meinert, Scharlow, Burchett, McKinney and Guiles.
- SAW Grant Motion by Meinert, seconded by Burchett, **CARRIED**, to approve Disbursement Request #1 from Fleis & VandenBrink in the amount of \$98,687.70 for the SAW Grant Project. Roll call vote. Voting yes were, McKinney, Scharlow, Meinert, Guiles and Burchett.
- Fireworks Motion by Scharlow, seconded by Guiles, **CARRIED**, to approve the application from Wolverine Fireworks Display, Inc. to display fireworks at the Reed City High School Homecoming game on September 28, 2018. Affirmed by voice vote.
- Permit Ext. Motion by Meinert, seconded by Guiles, **CARRIED**, to approve the Metro Act Right of Way Permit Extension to AT&T for a term to end on December 31, 2023 and authorize the Mayor to sign same. Affirmed by voice vote.
- Audit Motion by Meinert, seconded by Guiles, **CARRIED**, to approve the Letter of Engagement from Vredeveld Haefner, LLC, for audit services for fiscal year ending June 30, 2018 and authorize the Mayor to sign. Affirmed by voice vote.
- Audit Motion by Meinert, seconded by Guiles, **CARRIED**, to approve the Audit Questionnaire from Vredeveld be sent to the individual council members. Affirmed by voice vote.
- Consent Motion by Scharlow, seconded by Burchett, **CARRIED**, to accept the Consent Agenda as presented. Affirmed by voice vote.
- Committee There were no committee reports.
- City Manager Ron Howell reported on the following:
- John Kuehn planting of the Horse Chestnut tree at the Depot will be done at the end of September.
  - Letter to real estate agents was sent advising them of Ordinance 04-2018, key elements of rental housing inspection code amendment and nonconforming land uses code.
  - Request to place Rest Room Human Trafficking Help labels in city owned public restrooms.
  - The need to develop a Trail map to promote the trails and access points.
  - Uncompleted items list.
- ZBA Motion by Guiles, seconded by Burchett, **CARRIED**, to table the appointment to the Zoning Board of Appeals. Affirmed by voice vote.
- Bills Mayor McKinney appointed Roger Meinert to review bills prior to the next meeting.
- City Attorney Attorney Wotila submitted her attorney report and a revised draft copy of the Rental Ordinance. The City Manager reported she also assisted on a citizen complaint.
- Audience William Barnett, candidate for State Representative 102<sup>nd</sup> District, introduced himself and answered questions from council members.
- Adjourn Mayor McKinney adjourned the meeting at 8:16 P.M.