

**CITY OF REED CITY**  
**REGULAR COUNCIL PROCEEDINGS**  
**July 15, 2019**

Mayor Guiles called the meeting to order at 7:00 P.M. in Council Chambers, 227 East Lincoln Avenue, Reed City, Michigan.

**Present** Mayor, Trevor Guiles. Council Members: Nathan Bailey, Dan Burchett, Karen Lea McKinney, Roger Meinert, Dave Scharlow and Carol Tillotson. City Attorney, Cynthia Wotila and City Manager, Ron Howell, were also present. Department Heads, Fire Chief Jeff Stein, Chief Chuck Davis, Curt Brackenrich and Barb Westerburg also attended. The meeting was opened with the pledge to the flag. There were citizens in the audience.

**Public Hearing** Mayor Guiles opened the Public Hearing at 7:01 P.M. to receive public comments on an application to the MEDC for a grant of \$500,000 for machinery & equipment improvements for the Yoplait project.

Bill Kraztz from the MEDC, gave an overview of the proposed project and urged the council to support and authorize moving forward with the project. There were no other public comments received and no written comments received. The hearing was closed at 7:05 P.M.

**Agenda** Motion by McKinney, seconded by Scharlow, **CARRIED**, to approve the Agenda as presented. Affirmed by voice vote.

**Minutes** Motion by McKinney, seconded by Bailey, **CARRIED**, to accept the minutes of the June 17, 2019 regular meeting as presented. Affirmed by voice vote.

**Bills** Motion by Tillotson, seconded by McKinney, **CARRIED**, to approve paying bills as presented for a grand total approved amount of \$310,973.32. Roll call vote. Voting yes were, Scharlow, Meinert, Guiles, Burchett, Tillotson, Bailey and McKinney.

**Audience** The GACC were also having an organizational meeting at this time, so Ron Howell presented a spreadsheet of events for the Crossroads Festival for approval.

**Festival** Motion by McKinney, seconded by Meinert, **CARRIED**, to approve the schedule of events for the Crossroads Festival as presented by the City Manager. Affirmed by voice vote.

**Audience** Michelle Kuz, Director of the Animal Control, addressed council to express concerns with the possible road closure of Savidge Street. This is their primary access to the shelter with signage on E. Church. The road closure would deny direct access. The use of speed bumps was one suggestion to slow down the traffic on Savidge for the safety of the Reed City Group employees.

**Audience** Rich Saladin, CFO for Gerber Construction, appeared to talk about future development on 220<sup>th</sup> Avenue. Gerber Construction purchased the property on the west side behind the Wesco gas station in Richmond Township. Phase 1 of development is the W. Michigan Credit Union. They also have site plans to develop additional buildings there and hope to multiple businesses in that space. The issue is how do they access water and sewer in the township in the cities system. Rich encouraged the city to support meeting with Richmond Township and develop a plan and support business in our community.

**Audience** David Ball, Chairman of the Crossroads Theater Guild, voiced concern with water runoff from Park Street. They have had flooding in their basement and washout from under their sidewalk and platform. Water backs up in the low point and flows over the sidewalk flowing east. It's an ongoing issue every time it rains and they would like a resolution to the problem. Ron will check with the engineers Fleis & VandenBrink to see what they found when they televised and mapped the storm sewers in that area and maybe they will have a solution for the problem.

- Audience Trevor Mund from the Reed City Group, provided a handout of what the Reed City Group has done in the last 2 years and plans for future development. They have contracts that will require them to use the 591 E. Church location (old NABCO building). Trevor indicated they have created 20 jobs in Reed City in the last two years. They are concerned with the safety of employees walking across Savidge Street and pulling in and out of the loading dock and ask for support for the safety of their employees by closing Savidge Street. Council members ask questions and made suggestions i.e. pave E. Lincoln, relocate the animal shelter or relocate the street to go around the yellow area on the map provided.
- Reports Chief Stein, Fire Dept., Chief Charles Davis, Police Dept, Rich Rehkopf, DPW, and Curt Brackenrich, WWTP, filed written reports.
- The current status of Tender 2 and Engine 3 were discussed at length. Chief Stein is to get some quotes for the repair of Tender 2 and information on the trade-in of Engine 3. If needed, a special meeting will be called to act on the quotes and information provided by the Chief.
- Motion by McKinney, seconded by Burchett, **CARRIED**, to approve the Department Head reports as presented. Affirmed by voice vote.
- GACC Motion by Scharlow, seconded by Bailey, **CARRIED**, to approve a waiver of the noise ordinance for Friday, August 16, 2019 and Saturday, August 17, 2019 for the beverage area allowing music to end at midnight and the beverage area to be vacated by 1:00 A.M. Roll call vote. Voting yes were, Bailey, Burchett, Guiles, McKinney, Meinert, Scharlow and Tillotson.
- MSHDA Motion by McKinney, seconded by Burchett, **CARRIED**, to approve the revised Reed City General Program Guidelines for the MSHDA Neighborhood Enhancement Program (NEP) July 9, 2019. Affirmed by voice vote.
- Rentals The Non-Owner Occupied Residential Property registry Application form for rentals was reviewed and changes were discussed. No action was taken.
- MSHDA A paper ballot vote was taken for council to determine the awards to five (5) homes for the MSHDA grant. The top five homes were: 312 W. Upton Avenue, 222 S. Higbee Street, 304 W. Upton Avenue, 253 W. Church Avenue and 137 W. Lincoln Avenue.
- SAW Grant Motion by McKinney, seconded by Burchett, **CARRIED**, to approve Disbursement Request #12 from Fleis & VandenBrink in the amount of \$57,348.21 for the SAW Grant Project and approve three invoices from Fibertech Environmental Services in the total amount of \$2,743.00 for Mahl Study, for the SAW Grant. Roll call vote. Voting yes were, Meinert, Guiles, Burchett, Tillotson, Bailey and McKinney. Voting no was, Scharlow.
- Rifle Motion by Burchett, seconded by Meinert, **CARRIED**, to accept the bid from James Decker in the amount of \$100.00 for a Remington Viper 22 rifle from the Police Department. Roll call vote. Voting yes were, Burchett, Tillotson, Bailey, McKinney, Guiles, Scharlow and Meinert.
- PD equipment Motion by Meinert, seconded by Burchett, **CARRIED**, to accept the bid from Sunny Communications for the sale of used communication devices in the amount of \$300.00 from the Police Department. Roll call vote. Voting yes were, Tillotson, Bailey, Meinert, Guiles, Burchett, McKinney and Scharlow.
- Pickup Bids Motion by Scharlow, seconded by Meinert, **CARRIED**, to authorize the W.W.T.P. to seek bids for a new pickup truck. Affirmed by voice vote.
- Prop & Liability Motion by Tillotson, seconded by Bailey, **CARRIED**, to approve Municipal Underwriters of West Michigan renewal Invoice in the amount of \$42,291.00 for Michigan Township Participating Plan Property and Liability Insurance effective 8/1/2019 to 8/1/2020. Roll call vote. Voting yes were, McKinney, Meinert, Guiles, Bailey, Tillotson and Burchett. Voting no was, Scharlow.

- Audit Letter      The audit engagement letter was presented and discussed. Council would like an electronic copy to complete and turn in by the next meeting.
- Ballot              The Worker’s Compensation Fund Board of Trustees election ballot was presented. It was the consensus of the council not the vote the ballot.
- Ordinance         Councilman Meinert introduced Ordinance No. 005-2019 as presented. An Ordinance to add Section 656.06 for the purpose of regulating the hours and days for igniting, discharging or using consumer fireworks and to provide penalties for violations.
- Resolution         Motion by McKinney, seconded by Meinert, **CARRIED**, to approve Resolution No. 2019-07, A Resolution to Authorize the City Manager, Ron Howell, to Execute Documents related to the CDBG Grant Application.

CITY OF REED CITY

AUTHORIZING RESOLUTION 2019-07

A Resolution to Authorize the City Manager to Execute Documents related to the CDBG Grant Application

**WHEREAS**, the City of Reed City desires to request \$500,000 in CDBG funds for the purpose of Machinery & Equipment improvements to the existing Plant operations for the Yoplait Project. Yoplait is creating 35 new jobs of which 51% of those new jobs will be targeted for Low to Moderate income persons along with \$2.0 million investment in the existing operations in Reed City.; and

**WHEREAS**, the estimated total cost of the project is \$2,500,000.

**NOW, THEREFORE, BE IT RESOLVED** that City of Reed City hereby designates the City Manager, Ron M. Howell as the Environmental Review Certifying Officer, the person authorized to certify the Michigan CDBG Application, the person authorized to sign the Grant Agreement and payment requests, and the person authorized to execute any additional documents required to carry out and complete the grant.

Ayes:	Bailey, Burchett, Guiles, McKinney, Meinert, Scharlow and Tillotson.
Nays:	None.
Absent:	None.
Abstain:	None.

Resolution approved this 15<sup>th</sup> day of July, 2019 by the City of Reed City.

- Consent            Motion by McKinney, seconded by Scharlow, **CARRIED**, to accept the Consent Agenda as presented. Affirmed by voice vote.
- Committee         No committees have met.
- City Manager      Ron reported on the following:
- Presented an aerial map received from MDOT. MDOT is giving the area on the west side of old 131 to the City to add to the linear park and retaining a right-of-way as presented on the aerial map. They are retaining everything on the east side of old 131 as shown on the map.
  - Advised council the Planning Commission is working on a Trail Town designation application and has found on a platted map, a right-of-way which could provide access to connect Rambadt Park to the Pere Marquette trail with a possibility of obtaining two vacant parcels owned by Osceola County which could potentially be developed for parking.
  - Reported on the petition from the teachers for a sidewalk for child safety on west Church. There is approximately 1100 – 1200 feet of sidewalk from the end of the sidewalk on Higbee to Sears Street. There are problems on both the north and south side of the street and he did not have any figures to present at this meeting. Ron will have a cost estimate by the next meeting.

- Ron requested a closed door session at the end of the meeting to discuss union negotiations.
- Presented an updated Uncompleted Items List and Longer Range Projects update.

- Veterans Park Motion by Guiles, seconded by Meinert, **CARRIED**, to designate the section from MDOT for a Veteran's Memorial Park. Affirmed by voice vote.
- Bills Mayor Guiles appointed Roger Meinert to review bills prior to the next meeting.
- Mayor Mayor Guiles had no updates to report only his next Mayor meeting will held at the Pere Marquette Bistro on Friday, July 30th at 9:00 A.M.
- City Attorney Attorney Wotila updated council on the status of the marihuana emergency rules put in place and applications are being accepted under the recreation act. There are 5 categories of new licenses. They also eliminated the minimal capitalization requirements.
- Comments Dave Scharlow commented he agrees with Ron that council meetings should be shorter and not exceed 2 hours. Nate Bailey announced he got married a couple of weeks ago. Roger Meinert commented he attended the ground breaking for the new West Michigan Credit Union and commented the lack of participation by Richmond Township Board officials may have been that they did not receive an invitation. Roger is concerned that we do everything possible as a city to work with the township to make this project successful. We need growth and development. Dan Burchett is concerned with the negative comments on the Facebook page "Let's Talk Reed City" and would like to see it monitored or shut down. Dan also ask if any other council members had thought about being in the Crossroads parade on Friday, August 16<sup>th</sup>. Carol Tillotson commented on how loud some of the UTV's are that come into town and also commented on the Crossroad Festival that moving events may benefit one business but excludes others.
- Audience Bryce Comer, 126 W. Lincoln, inquired regarding clarification of the proposed fireworks ordinance and what are the steps for enactment of the ordinance.
- Closed Door Motion by McKinney, seconded by Burchett, **CARRIED**, to enter into closed door session for the purpose of union negotiation strategy. Affirmed by unanimous voice vote.
- Council went into closed session at 9:53 P.M.
- Council returned to open session at 9:59 P.M.
- No decisions were made in closed session.
- Agreement Motion by Meinert, seconded by McKinney, **CARRIED**, to accept the Tentative Agreement dated 7/15/2019 with the Fraternal Order of Police union as presented by City Manager. Roll call vote. Voting yes were, Scharlow, McKinney, Burchett, Tillotson, Guiles, Meinert and Bailey.
- Adjourn Mayor Guiles adjourned the meeting at 10:01 P.M.