

**CITY OF REED CITY
REGULAR PLANNING COMMISSION
February 5, 2018**

Vice-Chairperson Dawn Montague called the meeting to order at 7:00 P.M. in Council Chambers, 227 East Lincoln Avenue, Reed City, Michigan.

Present: Trevor Guiles, Ron Howell, Randy Laramore, Karen Lea McKinney, Dawn Montague, Jim Murnik and Russell Nehmer. Marlene Fatum was absent. There is one vacancy on the Commission. The meeting was opened with the pledge to the flag. Curt Brackenrich, WWTP Superintendent and Andy Moore of Williams & Works, was in the audience.

Public Hearing Vice-Chairperson Montague opened the Public Hearing at 7:01 P.M. to receive public comments on Zoning Ordinance No. 002-2018, Ordinance No. 03-2018 and Ordinance No. 04-2018 which amends the zoning code to governing general provisions and definitions, Special Land Uses, Special Land Use Permits, Permitted Uses and Design Standards. No comments were received from the public or in writing. The Hearing was closed at 7:02 P.M.

Agenda Motion by McKinney, seconded by Murnik, **CARRIED**, to approve the February 5, 2018 agenda as presented. Affirmed by voice vote.

Minutes Motion by Murnik, seconded by Guiles, **CARRIED**, to approve the minutes of the January 8, 2018 regular meeting as presented. Affirmed by voice vote.

Unfinished Business

Rec Plan Andy Moore, of Williams and Works, presented the timeline for updating the 5-Year Recreation Plan. The Planning Commission meeting was the start up meeting and it will take approximately seven (7) months to complete the update process from this point.

Ordinance Motion by McKinney, seconded by Guiles, **CARRIED**, to recommend to the City Council for adoption, Ordinance No. 02-2018, amending Part Twelve, Chapter 1240.07, Governing General Provisions. Affirmed by voice vote.

Ordinance Motion by McKinney, seconded by Nehmer, **CARRIED**, to recommend to the City Council for adoption, Ordinance No. 03-2018, amending Part Twelve, Chapter 1252.04, Governing R-3 Single Family Residential District. Affirmed by voice vote.

Ordinance Motion by McKinney, seconded by Guiles, **CARRIED**, to recommend to the City Council for adoption, Ordinance No. 04-2018, amending Part Twelve, Chapter 1274, Governing Special Land Uses. Affirmed by voice vote.

RRC Ron led discussion on what are the top three items that the City is lacking as determined from the RRC Self-Evaluation form, that commission member feel should be worked on for implementation. Ron suggested a handbook, guideline, outline for new business or people who come in for zoning requests. Ron ask members to think about it and discussion will be brought back to the next meeting for ideas.

New Business

CIP Capital Improvement Program - The Waste Water Treatment Plant Capital Improvement Program was presented by Curt Brackenrich and Ron Howell. The Police Department Capital Improvement Program was presented by Ron Howell.

Zoning Ron Howell, commented he really had nothing to report other than the normal calls and residents coming in with various zoning questions. After answering their questions, Ron always advises them the City Code is on line and available to them at any time for their review.

Adjourn Vice-Chairperson Montague adjourned the meeting at 8:12 P.M.

Jacalyn R. Beam
Recording Secretary