

**CITY OF REED CITY**  
**REGULAR COUNCIL PROCEEDINGS**  
**Virtual Meeting**  
**February 16, 2021**

Mayor Meinert called the meeting to order at 7:00 P.M. electronically for participation via computer or phone.

- Present Mayor, Roger Meinert. Council Members: Nathan Bailey, Dan Burchett, Trevor Guiles, Russ Nehmer, Brad Nixon and Nicole Woodside. City Manager, Ron Howell, and City Attorney, David Porteous attended electronically. Department Heads attending electronically were, Police Chief Chris Lockhart, Curt Brackenrich, Rich Rehkopf, Barb Westerborg and Jeffrey Stein. The meeting was opened with the pledge to the flag. There were citizens attending via electronically.
- Agenda Motion by Guiles, seconded by Nehmer, **CARRIED**, to approve the Agenda as presented. Roll call vote. Voting yes were, Burchett, Woodside, Bailey, Nehmer, Nixon, Meinert and Guiles.
- Minutes Motion by Nixon, seconded by Meinert, **CARRIED**, to accept the minutes of the January 14, 2021, special meeting as presented. Roll call vote. Voting yes were, Bailey, Burchett, Meinert, Nehmer, Guiles, Woodside and Nixon.
- Motion by Burchett, seconded by Bailey, **CARRIED**, to accept the minutes of the January 19, 2021, regular meeting as presented. Roll call vote. Voting yes were, Guiles, Nixon, Woodside, Bailey, Burchett, Meinert and Nehmer.
- Bills Motion by Nixon, seconded by Burchett, **CARRIED**, to approve paying bills as presented for a grand total approved amount of \$295,494.42. Roll call vote. Voting yes were Nixon, Meinert, Guiles, Burchett, Nehmer, Bailey and Woodside.
- Audience Michael Curnett, of Double A Inspections, LeRoy, appeared seeking support from the City to establish a disabled veterans preference for city purchases and projects. Mayor Meinert ask Mr. Curnett to get back with us and let us know of other municipalities that have implemented this program in their communities.
- Reports Chief Jeffrey Stein, Fire Dept., Police Chief Christopher Lockhart, Rich Rehkopf, DPW, and Curt Brackenrich, WWTP, filed written reports.
- USDA Grant Motion by Burchett, seconded by Guiles, **CARRIED**, to authorize the Police Department to apply for a USDA grant for body cameras. Roll call vote. Voting yes were, Nehmer, Bailey, Meinert, Guiles, Burchett, Woodside and Nixon.
- Lease Motion by Bailey, seconded by Nehmer, **CARRIED**, to table discussion and action on the Commercial Lease with Northend Storage of Reed City until Mr. Davis makes the request to be on the Agenda and present in person. Roll call vote. Voting yes were, Meinert, Nixon, Burchett, Woodside, Guiles, Nehmer and Bailey.
- 534 Morse Motion by Guiles, seconded by Bailey, **CARRIED**, to set aside the late fee from Ms. Conrad's (534 S. Morse Street) water/sewer bill for the December billing which would have been for the November usage because of her twenty years of never having been late previously with the understanding that she still does owe the amount that is due for the bill itself. Roll call vote. Voting yes were, Woodside, Nehmer, Meinert, Guiles, Bailey, Nixon and Burchett.
- BOR Motion by Bailey, seconded by Nixon, **CARRIED**, to approve compensation for Board of Review members training in the amount of \$75.00 for Basic Training and \$100.00 for Basic and Beyond Training. Roll call vote. Voting yes were, Bailey, Burchett, Nixon, Guiles, Meinert, Nehmer and Woodside.

Resolution Motion by Guiles, seconded by Bailey, **CARRIED**, to approve Resolution 2021-03, Non-Discrimination on Basis of Handicap. Roll call vote. Voting yes were, Nixon, Woodside, Burchett, Nehmer, Guiles, Meinert and Bailey.

**CITY OF REED CITY  
RESOLUTION No. 2021-03**

**NON-DISCRIMINATION ON BASIS OF HANDICAP**

**WHEREAS**, The City of Reed City does not discriminate on the basis of disability in its hiring or employment practices, and

**WHEREAS**, as part of Reed City's commitment to follow the Michigan Economic Development Corporation (MEDC) Community Development Block Grant (CDBG) Grant requirements for the Yoplait \$2.5m+ Twins Project, so

**THEREFORE BE IT RESOLVED**, that the City Council of the City of Reed City reaffirms its Non Discrimination Policy as set out below;

The City of Reed City will not ask a job applicant about the existence, nature, or severity of a disability. Applicants may be asked about their ability to perform specific job functions. Medical examinations or inquiries may be made, but only after a conditional offer of employment is made and only if required of all applicants for the position.

The City of Reed City will make reasonable accommodations for the known physical or mental limitations of a qualified applicant or employee with a disability upon request unless the accommodation would cause an undue hardship on the operation of the City of Reed City's business.

To the extent its selection criteria for employment decisions have the effect of disqualifying an individual because of disability; those criteria will be job-related and consistent with business necessity. Employees' medical information is maintained separately from personnel files and protected by confidentiality.

The City of Reed City will provide appropriate auxiliary aids and services, including qualified sign language interpreters, assistive listening devices, and alternate formats, whenever necessary to ensure effective communication with members of the public who have hearing, sight, or speech impairments, unless to do so would result in a fundamental alteration of its programs or an undue administrative or financial burden.

A person who requires an accommodation or an auxiliary aid or service should contact the following officials; Ron M. Howell, City Manager and Chief Administrative officer, Phone Number-(231) 832-2245 Ext. 305 email address [reedcm@reedcityhall.org](mailto:reedcm@reedcityhall.org) or

Jacalyn Beam, City Clerk phone number (231) 832-2245 ext. 300 email address: [beamj@reedcityhall.org](mailto:beamj@reedcityhall.org)

Interpreter requests should be made as far in advance as possible but no later than 48 hours before the scheduled event to the City Manager.

Complaints that a City of Reed City program, service, or activity is not accessible to persons with disabilities should be directed to the City Manager. Complaints of disability-based discrimination against applicants for City of Reed City employment or City of Reed City employees should be directed to the Mayor of Reed City.

The City of Reed City will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

Special Use Motion by Bailey, seconded by Nehmer, **CARRIED**, to approve the Special Use Permit at 420 N. Chestnut for a canopy and fueling station pumps with no pump in the number 1 most westerly position, pump 2, pumps 3 and 4 middle pumps and easterly pumps 5 and 6 as presented. Roll call vote. Voting yes were, Bailey, Burchett, Guiles, Meinert, Nehmer, Nixon and Woodside.

Resolution Motion by Bailey, seconded by Nixon, **CARRIED**, to approve Resolution 2021-02, Wage and Salary Resolution Effective July 1, 2020. Roll call vote. Voting yes were, Burchett, Bailey, Nehmer, Nixon, Meinert and Guiles. Abstaining was Woodside.

**CITY OF REED CITY  
WAGE AND SALARY RESOLUTION  
Effective July 1, 2020  
Resolution 2021-02**

**WHEREAS**, the City Council of the City of Reed City, Michigan, pursuant to the provisions of Section 5.15 of the City Charter has heretofore established the positions and designated wages of the City, and;

**WHEREAS**, it is appropriate and necessary to amend wages of those positions from time to time:

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Reed City, Michigan that the salaries/hourly/yearly rates be hereby established as follows:

	<u>Current Salary</u>	<u>Budgeted Amount</u>
City Assessor	\$21,922	\$21,922
City Clerk	\$52,748.80	\$54,724
City Treasurer/Finance Dir.	\$57,136.80	\$63,272
Chief of Police	\$62,000.00	\$62,000
Supt. W.W.T.P.	\$63,610.80	\$68,917
Supt. DPW	\$57,288.80	\$63,347
 <b><u>Effective July 1, 2020 Hourly</u></b>		
Deputy Clerk/Treasurer	\$17.00/hour	\$17.85/hour
Seasonal Part Time parks maintenance	\$10.50/hour	\$10.50/hour
Election Worker	\$10.25/hour	\$10.25/hour
Election Official	\$11.25/hour	\$11.25/hour
 <b><u>Police</u></b>		
School Liason	\$18.00/hour	\$18.00/hour
** Paid by Reed City Schools		
Snowmobile Enforcement	\$13.00/hour	\$13.00/hour
P.T. Front office	\$12.75/hour	\$13.00/hour
 <b><u>2020-2021 Budget Year</u></b>		
Board of Review Member(s)	\$300/Budget yr.	\$300/Budget yr.
	\$ 75/meeting	\$ 75/meeting

All previous provisions inconsistent with the provisions of this resolution are hereby superseded.

Adopted at a meeting of the Reed City Council on February 16, 2021.

Consent Motion by Guiles, seconded by Woodside, **CARRIED**, to accept the Consent Agenda as presented. Roll call vote. Voting yes were, Bailey, Burchett, Meinert, Nehmer, Guiles, Woodside and Nixon.

Committee Councilperson Burchett reported the Crossroads Dog Park Project Proposal was submitted to the DNR and they are waiting for the DNR to discuss the proposal and take action on it from the Board.

- City Manager      City Manager, Ron Howell, submitted a written report and also reported on the following:
- Letter to Mr. Chris Demerall regarding 617 S. Chestnut non conforming use status for reason of discontinued use for more than 180 days. Mr. Demerall purchased in October and renovations were being made. Mr. Demerall attended electronically and will try and obtain copies of receipts of the renovations to verify use or will apply for a Special Use Permit.
  - Letter to Mr. Dave Scharlow regarding 101 W. Slosson serving as notification of the structure as a Public Nuisance due to cracked east side building exterior wall abutting the public sidewalk. Council directed Ron to contact Dave Scharlow to find out what his plan is to take care of the building. Attorney Porteous suggested lining up an Engineer to look at it and report.
  - Report on Act 207 – fire safety enforcement. If the City wanted it could have a Fire Safety Inspector position and could conduct inspections. Chief Stein voiced concern and advised the Act needs to be read carefully and researched as it is easily misconstrued and misinterpreted.
- Meeting              Motion by Burchett, seconded by Guiles, **CARRIED**, to approve continuing the meeting beyond 9:00 P.M. to complete the business on the Agenda. Roll call vote. Voting yes were, Woodside, Nehmer, Meinert, Guiles, Bailey, Nixon and Burchett.
- Reviewed a drawing suggested by the DPW Superintendent to create additional parking spaces in the North Parking Lot.
  - Presented a request from the Reed City Little League board to use the Depot once a month for their board meeting and have the rental fee waived. Nate Bailey offered to pay the rental fee for their February board meeting. Brad Nixon will head up the committee created at the January council meeting to create guidelines for rental of the Depot.
  - Councilman Burchett stated a business owner contacted him interested in buying the Museum. Attorney Porteous advised council there is a specific process for selling real property and because it is park property there may be restrictions. A title search would need to be done.
  - Ron reported he had an online meeting with EGLE regarding the South Plant project and ask if council had any questions. Ron stated we will be moving forward with that South Plant project with the State.
- Bills                  Russ Nehmer will review bills prior to the March meeting.
- Comments           Dan Burchett welcomed Nicole to the board. Brad Nixon announced he will not be in attendance for the March meeting as he will be in Florida. Trevor Guiles welcomed Nicole and Russ Nehmer welcomed Nicole. Nate Bailey welcomed Nicole and commented they are still seeking volunteer help with the museum move. Roger Meinert also welcomed Nicole.
- Adjourn              Mayor Meinert adjourned the meeting at 9:29 P.M.

Jacalyn R. Beam, City Clerk