

CITY OF REED CITY
REGULAR COUNCIL PROCEEDINGS
December 19, 2022

Mayor Meinert called the meeting to order at 6:00 P.M. in Council Chambers, 227 E. Lincoln Avenue, Reed City, Michigan.

- Present** Mayor, Roger Meinert. Council Members: David Belden, Dan Burchett, Russell Nehmer arrived at 6:01 p.m. and Nicole Woodside. Trevor Guiles and Brad Nixon were absent. City Attorney, David Porteous and City Manager, Rich Saladin, were also in attendance. Department Heads attending were, Police Chief Chris Lockhart, Curt Brackenrich, Barbara Westerburg and Fire Chief, Jeff Stein. The meeting was opened with the pledge to the flag. There were citizens in the audience.
- Agenda** Motion by Woodside, seconded by Burchett, **CARRIED**, to approve the Agenda as amended with addition under Unfinished Business: No. 3. Discussion and Action on street closure for New Year's Eve and expansion of social district. Affirmed by voice vote.
- Minutes** Motion by Burchett, seconded by Nehmer, **CARRIED**, to accept the minutes of the November 21, 2022 regular meeting as presented. Affirmed by voice vote.
- Minutes** Motion by Belden, seconded by Nehmer, **CARRIED**, to accept the minutes of the December 8, 2022 special meeting as presented. Affirmed by voice vote.
- Bills** Motion by Belden, seconded by Burchett, **CARRIED**, to approve paying bills as presented for payment for a grand total approved amount of \$299,274.14. Roll call vote. Voting yes were, Burchett, Nehmer, Belden, Woodside and Meinert.
- Audience** Doug Vredevelde, of Vredevelde Haefner, LLC, appeared to present the 2021-2022 Audit. Doug reviewed highlights of the audit and noted they did not identify any material weaknesses. There were no questions from Council and Doug commented the City received a good clean opinion and Barb and her crew do a great job for the City.
- Audit** Motion by Belden, seconded by Woodside, **CARRIED**, to accept the 2021/2022 Audit as presented. Affirmed by voice vote.
- Audience** Jon Zelinski appeared with a proposal for the City to initiate an incentive or rewards program for the non-profit volunteer organizations who are recognized by the City Council. Jon stated the Rambadt Campground would be the best place allowing the group to have the campground for one night or one weekend. It would be approved and coordinated with the city and campground host. This would be a type of reward program for the volunteers. Jon also proposed an overnight Glow In The Dark disc golf tournament at Rambadt Park and close the park to outside campers and only utilize it for camping for disc golf participants. He will bring back details at another date for council to act upon.
- Reports** Chief Jeffrey Stein, Fire Dept., Police Chief Christopher Lockhart, Rich Rehkopf, DPW, and Curt Brackenrich, WWTP, filed written reports. Barb Westerburg provided by email, Financial Reports including a Revenue/Expenditure Report as of November 30, 2022.
- Motion by Woodside, seconded by Nehmer, **CARRIED**, to approve the Department Head reports as submitted. Affirmed by voice vote.
- Ordinance** Motion by Belden, seconded by Woodside, **CARRIED**, to approve Ordinance 003-2022 an Ordinance to Amend Part 12, Title IV, Appendix 1, Zoning Map Changes for properties located at 232 S. Chestnut Street, 306 S. Chestnut Street, 310 S. Chestnut Street and 109 E. Todd Avenue. Roll call vote. Voting yes were, Meinert, Belden, Nehmer, Woodside and Burchett.

**CITY OF REED CITY
ORDINANCE NO. 003-2022**

**AN ORDINANCE TO AMEND PART 12, TITLE IV, APPENDIX 1,
ZONING MAP CHANGES**

The City of Reed City ordains that:

Appendix 1, Zoning Map of the City of Reed City is hereby amended as follows:

Properties located at 232 S. Chestnut Street, 306 S. Chestnut Street, 310 S. Chestnut Street, and 109 E. Todd Avenue with the following property descriptions are rezoned from the C1 Commercial District to the R3 Single Family Residential.

232 S. Chestnut Street – 67-52-108-013-00
LOT 13 BLK 8 REED CITY ORIG PLAT

306 S. Chestnut Street – 67-52-107-005-00
N ½ OF LOT 5 BLK 7 REED CITY ORIG PLAT

310 S. Chestnut Street – 67-52-107-004-50
S ½ OF LOTS 4 & 5 BLK 7 REED CITY ORIG PLAT

109 E. Todd Avenue – 67-52-107-004-00
N ½ OF LOT 4 BLK 7 REED CITY ORIG PLAT

The District boundaries of the official Zoning Map of the City of Reed City shall be amended to reflect these changes, and this amendment shall be added to the annotations on the Zoning Map.

Effective Date: Thirty days after publication

This ordinance was introduced on November 21, 2022 by Councilperson BELDEN.

On the 19th day of December, 2022, upon the motion by Councilperson BELDEN, and seconded by Councilperson WOODSIDE this ordinance was adopted.

Voting yeas: Meinert, Belden, Nehmer, Woodside and Burchett.
Voting nays: None.

- Tender 2 bids Motion by Woodside, seconded by Belden, **CARRIED**, to reject all re-chassis/re-furbish bids and reject all rail bids and authorize the Fire Department to re-bid those items. Affirmed by voice vote.
- Social District Motion by Woodside, seconded by Belden, **CARRIED**, to approve the street closure of W. Upton Avenue from Chestnut Street to Huntington Bank entrance for the Social District on December 31, 2022 until January 1, 2023 and allow a variance to the noise ordinance for the New Year’s Eve ball drop until 12:30 A.M. during that time. Affirmed by voice vote.
- Resolution Motion by Belden, seconded by Burchett, **CARRIED**, to amend approval of Resolution No. 2022-14, a Resolution Establishing 2023 Meeting Schedule as presented. Affirmed by voice vote

**CITY OF REED CITY
RESOLUTION ESTABLISHING
2023 MEETING SCHEDULE
Resolution No. 2022-14**

WHEREAS, Section 6.1 of the City Charter requires Council to meet for at least one (1) regular meeting each month, and

WHEREAS, the Reed City Council decided at their regular meeting on Monday, December 19, 2022 to set their monthly meetings for the second Monday of each month at 6:00 P.M. according to the City Charter.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Reed City that the meeting schedule for 2023 is approved as follows:

January 9, 2023	July 10, 2023
February 13, 2023	August 14, 2023
March 13, 2023	September 11, 2023
April 10, 2023	October 9, 2023
May 8, 2023	November 13, 2023
June 12, 2023	December 11, 2023

- Fire Pit Motion by Belden, seconded by Nehmer, **CARRIED**, to approve a steel cylinder fire pit with no mesh cover for usage at the ice skating rink. Affirmed by voice vote.
- Agreement Motion by Belden, seconded by Woodside, **CARRIED**, to approve the proposal for Design and Construction Engineering for EGLE DWSRF Water System Improvement Projectin with Fleis & VandenBrink the amount of \$513,500 as presented. Roll call vote. Voting yes were, Meinert, Burchett, Nehmer, Belden and Woodside.
- Agreement Motion by Nehmer, seconded by Woodside, **CARRIED**, to approve the proposal for Professional Engineering Services – Drinking Water State Revolving Fund (DWSFT) FY24 Project Plan – Water System Improvements with Fleis & VandenBrink in the amount of 10,000.00 as presented. Roll call vote. Voting yes were, Burchett, Nehmer, Belden, Woodside and Meinert.
- Officials Training Motion by Woodside, seconded by Nehmer, **CARRIED**, to approve Essentials of Local Government On-site training in the amount of \$1,500 as presented. Roll call vote. Voting yes were, Nehmer, Belden, Meinert, Burchett and Woodside.
- IT Hardware Motion by Belden, seconded by Burchett, **CARRIED**, to approve the purchase through City of Big Rapids, the list of Phase I of IT hardware in the amount of \$8,088.50 as presented. Roll call vote. Voting yes were, Meinert, Burchett, Woodside, Nehmer and Belden.
- Consent Motion by Nehmer, seconded by Woodside, **CARRIED**, to approve the Consent Agenda as presented. Affirmed by voice vote.
- City Manager Rich Saladin submitted a written report and highlighted the following:
- Rich has ask Trevor Mund of the Reed City Group to come to the January council meeting and make a presentation about the good things happening with their business.
 - Rich spoke with the Osceola County Community Foundation today and the City has been awarded the Tree Fund Grant in the amount of \$10,200.
- Cemetery Mayor Meinert re-appoint Diannie Agler to the Cemetery Board term ending 1/3/2024.
- BOR Motion by Meinert, seconded by Woodside, **CARRIED**, to re-appoint Gennie Knapp to the Board of Review term ending 12/31/2025. Affirmed by voice vote.
- Planning Motion by Meinert, seconded by Nehmer, **CARRIED**, to re-appoint Allison Langworthy to the Planning Commission term ending 1/3/2026. Affirmed by voice vote.
- Planning Motion by Meinert, seconded by Woodside, **CARRIED**, to re-appoint Charles Lupu to the Planning Commission term ending 1/3/2026. Affirmed by voice vote.

- ZBA Motion by Meinert, seconded by Woodside, **CARRIED**, to re-appoint Peggy Graham to the Zoning Board of Appeals term ending 1/18/2026. Affirmed by voice vote.
- Bills Mayor Meinert appointed Brad Nixon to review bills prior to the January council meeting
- Attorney Attorney Porteous complimented City Council members, City Manager and City Department for doing an amazing and successful job this past year.
- Council Dan Burchett thanked the volunteers for coming out setting up the ice rink, the Fire Dept. for filling up the ice rink, Charles Lupo, Boy Scouts, Rich Saladin and everyone else that was out there.
- Russ Nehmer wished everyone a happy holidays.
- Audience Sarah Spruit, of 211 W. Todd Avenue, stated she is passionate about recycling and showed a water bill from the City of Ewart where it is mandatory to recycle and the fee is applied to the water bill each month for \$17.03 a month. She was presenting this as an option in the future.
- Charles Lupo of 320 N. Higbee, added to the discussion on recycling. His family utilizes the Recycle Center and does not want to have it billed to him. The center is here in town and free for a donation and he would rather not see it in a bill forced on them when they already recycle everything through the Recycle Center.
- Adjourn Mayor Meinert adjourned the meeting at 7:38 P.M.

Jacalyn R. Beam, City Clerk