

**CITY OF REED CITY
REGULAR COUNCIL PROCEEDINGS
December 16, 2019**

Mayor Guiles called the meeting to order at 7:00 P.M. in Council Chambers, 227 East Lincoln Avenue, Reed City, Michigan.

- Present Mayor, Trevor Guiles. Council Members: Nathan Bailey, Dan Burchett, Karen Lea McKinney, Dave Scharlow and Carol Tillotson. Roger Meinert was absent. City Attorney, Cynthia Wotila and City Manager, Ron Howell, were also present. Department Heads, Interim Police Chief Brian Koschmider, Barb Westerburg, Rich Rehkopf and Jeffrey Stein also attended. The meeting was opened with the pledge to the flag. There were citizens in the audience.
- Agenda Motion by Scharlow, seconded by Bailey, **CARRIED**, to approve the Agenda as presented. Affirmed by voice vote.
- Minutes Motion by Scharlow, seconded by Burchett, **CARRIED**, to accept the minutes of the November 18, 2019 regular meeting as presented. Affirmed by voice vote.
- Bills Motion by Guiles, seconded by Burchett, **CARRIED**, to approve paying bills as presented for a grand total approved amount of \$209,932.37. Roll call vote. Voting yes were, Bailey, Scharlow, McKinney, Tillotson, Burchett and Guiles.
- Reports Chief Jeffrey Stein, Fire Dept., Interim Chief Brian Koschmider, Police Dept, Rich Rehkopf, DPW, and Curt Brackenrich, WWTP, filed written reports. Barb Westerburg, Treasurer, also submitted a Revenue/Expenditure Report as of November 30, 2019.
- Motion by McKinney, seconded by Burchett, **CARRIED**, to approve the Department Head reports as presented. Affirmed by voice vote.
- Rescue 5 Motion by Tillotson, seconded by Bailey, **CARRIED**, to approve the quote from Phil's County Line Service in the amount of \$3,373.00 for a Jasper rebuilt transmission replacement for Rescue 5. Roll call vote. Voting yes were, Burchett, Tillotson, Bailey, McKinney, Guiles and Scharlow.
- Budget Amend Motion by McKinney, seconded by Burchett, **CARRIED**, to approve a Budget Amendment from 446 fund to General Fund in the amount of \$3,373.00 for the transmission for Rescue 5. Roll call vote. Voting yes were, Tillotson, Bailey, Guiles, Burchett, McKinney and Scharlow.
- Proposed Ord. Brian Koschmider reviewed a draft of an ordinance to modify the current yard waste and grass ordinance. Each revision was discussed and noted for the attorney to revise and generate into form.
- Patrol Car Motion by Bailey, seconded by Tillotson, **CARRIED**, to authorize the Police Department to seek bids for the sale of the 2006 Ford Crown Vic patrol car. Affirmed by voice vote.
- Grant Project There was no discussion, nor comments and no action was taken.
- Refuse Motion by Tillotson, seconded by Scharlow, **CARRIED**, to approve the bid as presented from American Waste Services for bag, cart, cleanup and recycle service for a three-year contract for residential solid waste pick up beginning January 1, 2020 through December 31, 2022 with the option to switch to all cart service after a year if decided on. Roll call vote. Voting yes were, Scharlow, McKinney, Burchett, Tillotson, Guiles and Bailey.
- Ordinance Karen McKinney introduced Ordinance 003-2019 governing rental housing.

- Business Loan Motion by McKinney, seconded by Bailey, **CARRIED**, to approve Michelle Sines, White Stone Bakery, a Small Business Loan in the amount of \$14,580.00, per the terms in the packet, with the equipment to be used as collateral. Roll call vote. Voting yes were, Bailey, Burchett, Guiles, McKinney and Tillotson. Scharlow voted no.
- SAW Grant Motion by McKinney, seconded by Burchett, **CARRIED**, to approve Disbursement Request #17 from Fleis & VandenBrink in the amount of \$14,380.00 for the SAW Grant Project. Roll call vote. Voting yes were, Tillotson, Scharlow, McKinney, Guiles, Bailey and Burchett.
- Bump outs Motion by Scharlow, seconded by Burchett, **DEFEATED**, to remove the bump outs downtown and put the downtown back the way it was. Roll call vote. Voting yes were, Scharlow, McKinney and Burchett. Voting no were, Bailey, Tillotson and Guiles.
- Resolution Motion by Scharlow, seconded by Burchett, **CARRIED**, to approve Resolution 2019-13, a Resolution Establishing 2020 Meeting Schedule. Affirmed by voice vote.

**CITY OF REED CITY
RESOLUTION ESTABLISHING
2020 MEETING SCHEDULE**

Resolution 2019-13

WHEREAS, Section 6.1 of the City Charter requires Council to meet for at least one (1) regular meeting each month, and

WHEREAS, the Reed City Council decided at their regular meeting on Monday, December 16, 2019 to set their monthly meetings for the third Monday of each month except for January and February at 7:00 P.M. according to the City Charter.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Reed City that the meeting schedule for 2020 is approved as follows:

January 21, 2020 (Tuesday)	July 20, 2020
February 18, 2020 (Tuesday)	August 17, 2020
March 16, 2020	September 21, 2020
April 20, 2020	October 19, 2020
May 18, 2020	November 9, 2020 (Due to Election)
June 15, 2020	December 21, 2020

- OPRA Motion by Bailey, seconded by McKinney, **CARRIED**, to declare the Vic's, Plumb's, Northend Grocery, Herald Review and Reed City Ace Hardware properties in the Obsolete Property Rehabilitation District and Commercial Rehabilitation District and to have the attorney do the necessary paperwork to proceed. Affirmed by voice vote.
- Retirement Sys Motion by McKinney, seconded by Tillotson, **CARRIED**, to approve the submission of the Application for Waiver Defined Benefit Pension Retirement Systems as presented to the State of Michigan Department of Treasury. Roll call vote. Voting yes were, Scharlow, Burchett, McKinney, Guiles, Tillotson and Bailey.
- Consent Motion by McKinney, seconded by Bailey, **CARRIED**, to accept the Consent Agenda as presented. Affirmed by voice vote.
- Council person Tillotson left the council chambers at 9:06 P.M.
- Committee There were no committee reports.

City Manager Ron reported on the following:

- Ron reported he will be drafting a Notice to advertise the Chief of Police position.
- Requested permission to move forward with the proposal from Fleis & Vandenbrink to get a quote for a sidewalk on the south side of W. Church starting at Sears Street. It was the consensus of council for the City Manager to get a quote.

Council person Tillotson returned to the council chambers at 9:11 P.M.

- Informed council the Chamber will be vacating the Depot building on December 31, 2019 and assured council any reservation made will be honored.
- Inquired if council was interested in changing what is currently on the water tower or leaving it painted as it is. He ask council members to give it some thought.
- Presented an updated Uncompleted Items List and Longer Range Projects update.

Boards/Comm Appointed by the Mayor and confirmed by council members, to re-appoint Dianne Agler to Cemetery Board, term ending 01/01/2021, Richard Sheldon to Zoning Board of Appeals, term ending 01/18/2023, Randy Laramore to Planning Commission, term ending 01/03/2023, Natasha Sturdavent to Planning Commission, term ending 01/03/2023, Gennie Knapp to Board of Review, term ending 12/31/2022, and Nate Bailey to the Election Commission.

Bills Mayor Guiles distributed a schedule for council members to review bills. Carol Tillotson is appointed to review bills prior to the January meeting.

The Mayor did not have a Monthly Mayor meeting in December. He will have a synopsis of the meetings held in 2019 ready for the January meeting.

Comments Dan Burchett inquired if the tablets for council were ordered and announced he and Lyndsey were married on Thanksgiving day.

Audience Matt Biolette, on behalf of Republic Services, thanked council for the last 9 years of service and advised council their award to the new contractor only gives 6 days to execute the new contract which will not be feasible. Matt recommended to amend the contract with Republic Services for one month in order to make the transmission to the new contractor a smooth process.

Interim Police Chief, Brian Koschmider, commented he is concerned with council's action last month approving the hiring of Steve Headstrom to develop a disc golf course at Rambadt Park not to exceed \$20,000 and reminded council Chapter 210 of the Charter requires comparable bids and/or a bid process. The City Manager felt we can get comparable bids for the equipment to be purchased.

Contract Ext. Motion by McKinney, seconded by Scharlow, **CARRIED**, to extend the Contract with Republic Waste Services for one month, beginning January 1, 2020 and ending January 31, 2020, to allow for American Waste Services to send a letter to each resident regarding the change of refuse companies. Roll call vote. Voting yes were, Guiles, Bailey, Tillotson, McKinney, Scharlow and Burchett.

Adjourn Mayor Guiles adjourned the meeting at 9:40 P.M.