



City of Reed City

227 E. Lincoln Ave. Reed City, MI,
Phone (231) 832-2245 Fax (231) 832-9166

City of Reed City Pavilion and Gazebo Rental Agreement

Renters Name _____ Phone Number _____

Address _____

Email _____

Driver's License # _____

Reservation Date _____ Number Attending _____

Fee \$ _____ (\$50.00 Resident; \$75.00 Non Resident; \$10.00 Pavilion)

Name of Event or Organization _____

What is Rental for? Reunion Birthday Graduation Shower Wedding

Other _____

Please leave the pavilion or gazebo in the manner in which you receive it. The City of Reed City reserves the right to charge for clean-up cost associated with your failure to abide by the rules and instructions.

I have read and will follow the rules and agree not to hold the City of Reed City responsible for any damages or injuries to person or property and lost or stolen items that occur during the use of the park pavilion and/or surrounding outdoor facilities.

Signature of person responsible _____ Date _____

Please make checks payable to :
City of Reed City
227 E Lincoln
Reed City, MI 49677

Date Received:
Amount Received:
Cash Receipt #:

The scheduling for the Gazebo and Park Pavilions are done through this office (City Hall). You may schedule the gazebo or pavilions by calling our office at (231) 832-2245, writing us at 227 E. Lincoln, Reed City, MI 49677, or hensela@reedcityhall.org.

GAZEBO: The rental fee for the gazebo is \$10.00. No deposit is required upon reservation, but the fee does need to be paid prior to use. This site is rented for weddings and ceremonies only. Decorating of the gazebo is allowed, but you must remove all decorations when done with the gazebo. Chairs and tables used for the ceremony are permitted. There is no electric, rest rooms or trash containers there. Tents, portable restrooms and any receptions or open houses are not allowed at this site. There is minimal parking, but extra parking is available at Rambadt Park.

RAMBADT PARK: The rental fee for the pavilion is \$50.00 for city residents and \$75.00 for non-residents. No deposit is required upon reservation, but the fee does need to be paid prior to use. Reservation of the pavilion is for the entire day. There is electric, picnic table s, grills, trash containers, playground, and restrooms available. You may have music, put need to be respectful of the other people in the park. There is a Park Manager on site and is available if needed. Decorating of the pavilion is allowed, but you must remove all decorations when you are done at the park.

WESTERBURG PARK: The rental fee for the pavilion is \$50.00 for city residents and \$75.00 for non-residents. No deposit is required upon reservation, but the fee does need to be paid prior to use. Reservation of the pavilion is for the entire day. There is electric, picnic table s, grills, trash containers, playground, and restrooms available. You may have music, put need to be respectful of the other people in the park. Decorating of the pavilion is allowed, but you must remove all decorations when you are done at the park.

PARK RULES (Summary)

Park Hours- city parks are open to the public between 8:00 a.m. until 10:00 p.m.

Hunting and trapping of any animal in the City Park in NOT permitted.

No fires shall be built except in grills provided for that purpose.

Dogs must be on a leach six ft. long or less at all time in any city park. No person shall permit any domestic animal to run at large. Animal droppings must be collected and removed.

Loud music and disorderly conduct are prohibited.

No person shall ride or drive in any City Park or playground except on proper roadways and shall not drive at a speed exceeding ten miles per hour.

The consumption or possession of alcoholic beverages is prohibited.

Person using City Parks shall refrain from using profanity and our offensive language.