

**CITY OF REED CITY
SPECIAL COUNCIL PROCEEDINGS
Virtual Meeting
May 14, 2020**

Mayor Trevor Guiles, called the meeting to order at 7:05 P.M. electronically for participation via computer or phone.

Present Mayor, Trevor Guiles. Council Members: Dan Burchett, Karen Lea McKinney, Roger Meinert and Dave Scharlow. Nate Bailey and Carol Tillotson were absent. City Manager, Ron Howell, City Attorney, Cindy Wotilia, Police Chief Christopher Lockhart, City Treasurer Barb Westerburg, Fire Chief Jeff Stein, Rich Rehkopf and Curt Brackenrich were also present. The meeting was opened with the pledge to the flag. There were citizens attending via electronically.

Public Hearing A public hearing was opened at 7:07 P.M. to receive public comments on the proposed 2020/2021 City Budget.

There were no public comments and no written comments received.

Motion by McKinney, seconded by Burchett, **CARRIED**, to close the hearing at 7:09 P.M. Roll call vote. Voting yes were, Scharlow, McKinney, Guiles, Meinert and Burchett.

Budget Motion by McKinney, seconded by Guiles, **CARRIED**, to adopt Resolution 2020-05, approving the 2020-2021 Budget Resolution for General, Special Revenue, Capital Projects, Debt Service, Enterprise, and Internal Service Fund for the City of Reed City Appropriations Act, set the millages and appropriate the funds. Roll call vote. Voting yes were, Meinert, Guiles, Burchett, McKinney and Scharlow.

**CITY OF REED CITY 2020-2021
BUDGET RESOLUTION for GENERAL, SPECIAL REVENUE,
CAPITAL PROJECTS, DEBT SERVICE, ENTERPRISE,
AND INTERNAL SERVICE FUNDS FOR THE CITY OF REED CITY
APPROPRIATIONS ACT
Resolution 2020-05**

At a special meeting of the City Council of the City of Reed City, County of Osceola, Michigan, held in said City on May 14, 2020.

PRESENT: Burchett, Guiles, McKinney, Meinert and Scharlow.

ABSENT: Bailey and Tillotson.

The following resolution was offered by Councilperson McKINNEY and seconded by Councilperson GUILES.

WHEREAS, in accordance with Chapter 8 of the City Charter of the City of Reed City governing budget procedure and general finance, and in compliance with the requirements of the Michigan Uniform Accounting and Budgeting Act, a balanced budget has been set up for the City of Reed City for the fiscal year of July 1, 2020 through June 30, 2021; and

WHEREAS, a Public Hearing was held on May 14, 2020 on the proposed 2020-2021 City Budget in accordance with the City Charter provisions;

WHEREAS, the Council has determined the amount of money to be raised by taxation necessary for expenditures and liabilities for 2020-2021 fiscal year and has ordered that money to be raised by taxation within statutory and constitutional limitations; and

WHEREAS, the Uniform Budgeting and Accounting Act, Act No. 2 of the Public Acts of Michigan 1968, as amended (“UBAA”), requires that the Council enact a general appropriations act designed to meet City funded expenditures; and

WHEREAS, the Reed City Manager has examined the fiscal requests for 2020-2021 of the various departments, which it must be funded or assist in financing;

NOW, THEREFORE, BE IT RESOLVED that the City of Reed City Council hereby adopts the budget and appropriates the following sums for all Funds for the municipal purposes set forth below:

(101) General Fund

Legislative/Chief Executive/Financial & Tax Administration

(101) City Council	\$39,080
(172) City Manager	\$28,600
(215) City Clerk	\$96,925
(223) Other Accounting Activities-Audit	\$ 4,200
(247) Board of Review	\$ 1,600
(253) City Treasurer	\$75,135
(257) City Assessor	\$27,527

General Government

(262) Elections	\$ 5,578
(265) Building and Grounds	\$47,720
(269) City Properties – Other	\$27,600

Public Safety

(301) Police Department	\$446,121
(332) Snow Mobile Enforcement	\$ 1,320
(336) Fire Department	\$191,223

Public Works

(441) Dept. of Public Works	\$205,325
(448) Street Lighting	\$ 44,000
(528) Refuse	\$ 38,180
(567) Cemetery	\$ 47,796

Recreation/Culture

(721) Planning Commission	\$ 1,100
(751) Parks & Recreation	\$ 71,155

Other Governmental Functions

(851) Insurance/Bonds	\$ 87,140
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Contingencies

(990) Contingencies	\$ 0
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Appropriations

(958) Contributions (396 & 402)	\$ 26,685
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Total 2020-2021 General Fund Expenditures \$1,514,010

(151) Cemetery Trust Fund

\$ 1,380

Special Revenue Funds

(202) Major Streets	\$292,000
(203) Local Streets	\$189,520
(208) Park Commission Fund	\$ 3,000
(267) Law Enforcement Training	\$ 1,000
(292) Small Business Revolving Loan	<u>\$ 50,120</u>
Total Special Revenue Funds	\$ 535,640

Debt Service Funds		
	(396) Fire Truck Debt	\$ 20,685
	(397) Fire Dept. Bldg	<u>\$ 36,570</u>
	Total Debt Service Funds	\$ 57,255
Capital Projects Funds		
	(402) Equipment Replacement	\$ 3,100
	(446) Fire Equipment Replacement	<u>\$ 5,100</u>
	Total Capital Projects Funds	\$ 8,200
Enterprise/Internal Service Funds		
(590) Sewer Fund		
Dept.	(536) Administration	\$ 99,250
	(543) Operation & Maintenance	\$1,360,800
	(549) Collection System	\$108,360
	(564) Meter Reading	\$ 18,160
	(586) Depreciation	\$460,000
	(902) Construction-system	-0-
	(905) Debt Service	\$ 37,370
	(958) Appropriations-Contributions	<u>\$ 41,000</u>
	Total Sewer Expenditures	\$2,124,940
(591) Water Fund		
Dept.	(536) Administration	\$ 99,450
	(542) Water Production	\$ 741,690
	(564) Meter Reading	\$ 18,680
	(566) Depreciation	\$ 125,000
	(902) Construction	\$ -0-
	(905) Debt Service	\$ 20,350
	(958) Appropriations-Contributions	<u>\$ 21,000</u>
	Total Water Expenditures	\$1,026,170
(661) Equipment Pool Fund		
Dept.	(536) Administration	\$ 4,870
	(982) Maintenance repairs	<u>\$ 322,822</u>
	Total Equipment Expenditures	\$ 327,692
	Grand Total 2020-21 Expenditures	\$ 5,595,287

BE IT FURTHER RESOLVED that the City Council of The City of Reed City authorizes the levy of **14.3236** (2020) mills on real and personal property within the City of Reed City for municipal operating purposes.

BE IT FURTHER RESOLVED that the City Council of the City of Reed City hereby authorize the levy of **.7000** mills on real and personal property within the City of Reed City for the Fire Department Building Debt Service Fund.

BE IT FURTHER RESOLVED that the City Council of the City of Reed City does hereby direct the Assessor for the City of the City of Reed City to spread upon the tax roll the levies necessary for municipal purposes and does hereby authorize the City Treasurer to collect such taxes.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to make budgetary transfers within the funds/departments in accordance with the fund/departmental totals established through this budget, and that all other transfers may be made only by further action of the City Council, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act.

This Resolution shall become effective July 1, 2020. This Resolution may be amended by the City Council at any time and any appropriations made hereunder may be increased or decreased in the Council's decision.

The Resolution and attachments as incorporated by reference herein and all amendments hereto shall constitute the 2020-2021 General Appropriations Act of the City of Reed City, Osceola County, Michigan.

BUDGET ADOPTED WITH APPROPRIATIONS:

YEAS: Meinert, Guiles, Burchett, McKinney and Scharlow.

NAYS: None.

COVID-19 Motion by Scharlow, seconded by Burchett, **CARRIED**, to delay the opening of camping at Rambadt Park, the restrooms, rental of the Depot and rental of the Fire Station meeting room and the things previously closed until direction from the Governor at which time call a special meeting to discuss reopening. Roll call vote. Voting yes were, McKinney, Scharlow, Meinert, Guiles and Burchett.

Adjourn Mayor Guiles adjourned the meeting at 8:04 P.M.

Jacalyn R. Beam
City Clerk