

CITY OF REED CITY
REGULAR COUNCIL PROCEEDINGS
June 8, 2026

Mayor Roger Meinert called the meeting to order at 5:30 P.M. in Council Chambers, 227 E. Lincoln Avenue, Reed City, Michigan.

Present Roger Meinert, Trevor Guiles, James Anderlohr, Brad Nixon, Nicole Woodside and Nate Bailey. Absent Charles Lupo. Also in attendance: Fire Chief Jeff Stein, City Manager Rich Saladin, Wastewater Treatment Plant Superintendent Curt Brackenrich, Police Chief Chris Lockhart, City Clerk Chastity Eads, City Attorney Dave Porteous and City Treasurer Kadee Kidd. The meeting was opened with the Pledge of Allegiance. There were citizens in the audience.

Agenda Motion by Guiles, seconded by Anderlohr, **CARRIED**, to approve the agenda as amended. Affirmed by voice vote.

Public Hearing Public Hearing was opened at 5:32 pm to receive public comment on proposed City of Reed City 2025 Master Plan. No comments were received. Public Hearing Closed at 5:32 pm.

Audience comments
None

Minutes Motion by Guiles, seconded by Anderlohr, **CARRIED**, to accept the minutes of the May 11, 2026, regular meeting as presented. Affirmed by voice vote.

Motion by Anderlohr, seconded by Woodside, **CARRIED**, to accept the minutes of the May 19, 2026, special meeting as presented. Affirmed by voice vote.

Bills Motion by Guiles, seconded by Anderlohr, **CARRIED**, to approve paying bills in the total amount of \$1,481,317.70 as presented. Roll call vote. Voting yes were Anderlohr, Guiles, Meinert, Nixon and Bailey, and Woodside. Absent Lupo.

Reports Fire Chief Jeffrey Stein, Police Chief Christopher Lockhart, Rich Rehkopf, DPW, and Curt Brackenrich, WWTP, filed written reports. Kadee Kidd provided by email, Financial Reports, including a Revenue/Expenditure Report as of May 31, 2026. Motion by Bailey, seconded by Guiles, **CARRIED**, to Department Head written reports as submitted. Affirmed by voice vote.

County Commissioner Russ Nehmer provided a written report from the May County Commission meeting as presented. Motion by Guiles, seconded by Anderlohr, **CARRIED**, to accept the County Commissioner report into record as submitted. Affirmed by voice vote.

Old Business

Selling Fire Department Generator

Motion by Guiles, seconded by Anderlohr, **CARRIED**, to accept the bid for the sale of the Fire Department generator in the amount of \$2800 from govdeals.net an online government auction website. Roll call vote. Voting yes were Meinert, Guiles, Anderlohr, Bailey, Woodside and Nixon. Absent Lupo.

New Business

MERS Waiver of Underfunded Status

Motion by Guiles, seconded by Anderlohr, **CARRIED**, to approve the MERS Waiver of Underfunded Status Application authorizing the City Manager to sign. Roll call vote. Voting yes were Meinert, Guiles, Anderlohr, Bailey, Woodside and Nixon. Absent Lupo.

WWTP Wastewater Bio-Solids Bid

Motion by Anderlohr, seconded by Bailey, **CARRIED**, to approve the BioTech Agronomics, Inc bid for Bio-Solids hauling and land application as presented conditional on City Council approval of contract. Roll call vote. Voting yes were Meinert, Guiles, Anderlohr, Bailey, Woodside and Nixon. Absent Lupo.

Election Commission

Motion by Guiles, seconded by Nixon, **CARRIED**, to appoint Nate Bailey to the Election Commission for the Council. Affirmed by voice vote.

Resolution 2026-15 Department Head / Admin Benefit Resolution, Effective July 1, 2026

Motion by Nixon, seconded by Guiles, **CARRIED**, to adopt Resolution 2026-15 Department Head / Admin Benefit Resolution, Effective July 1, 2026 as presented. Roll call vote. Voting yes were Meinert, Guiles, Anderlohr, Bailey, Woodside and Nixon. Absent Lupo.

CITY OF REED CITY DEPARTMENT HEAD/ADMIN BENEFIT RESOLUTION Resolution 2026-15 Effective July 1, 2026

WHEREAS, the City Council of the City of Reed City, Michigan, pursuant to the provisions of Section 5.16 of the City Charter has heretofore established the positions of the Department Heads and Administrative Officers and designated benefits and;

WHEREAS, it is necessary to enumerate the benefits from time to time;

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Reed City, Michigan that the following benefits are provided to Department Heads and Administrative Officers effective July 1, 2026.

A. Insurance

1. Life Insurance: Term life insurance for each Department Head in the amount of Fifty Thousand (\$50,000) dollars except the Chief of Police which will be in the amount of One Hundred Thousand (\$100,000) dollars.
2. Medical Insurance: Offering two plans: Priority Health OLFO HMO Gold and Priority Health OLFO HMO HSA Gold.

Employee Monthly Copay: Co-pay is calculated based on each individual or family unit. Available to all full-time employees.

Employees are now allowed to have more than one medical insurance plan option and Treasury "hard cap" would be used to calculate monthly copay. Employee pays any amount over the treasury "hard cap." If employee chooses an HSA plan and is below the Treasury "hard cap," then city would contribute the difference up to the hard cap amount to be deposited into the employee's HSA plan.

3. Dental Insurance: (80/50/50)
4. Optical Insurance: (24-24-24)

5. Payment in lieu of Medical Insurance coverage is \$500.00 per month.
6. Health Care Savings Plan: The City agrees to adopt Health Care Savings Plans selected by majority vote of the non-union employees that allows employees to authorize a payroll deduction deposit of pre-tax earnings to that plan.
7. Sick and Accident Insurance: The City agrees to pay for all full-time employees to be on a Short-Term Disability (STD) and Long-Term Disability (LTD) insurance through the Municipal Employees Retirement System of Michigan – Standard Insurance Company of Portland, Oregon, with plan based on paying 66 2/3 of base pay not to exceed \$1,000/week.

B. Retirement

Municipal Employees Retirement System of Michigan Defined Benefit Plan B-3 with F55/15 rider. New Employees after October 19, 2009, will receive B-2 Plan with F55/25.

C. Vacations

Employees shall be eligible for vacation according to the following schedule:

<u>Years of Service</u>	<u>Days Paid</u>
<u>Vacation</u>	
Less than 5	10
At least 5 but less than 10 or step 3 or 4 on Dept Head Pay Scale	15
At least 10 or Step 5 or higher on Dept Head Pay Scale	20

A maximum accumulation equal to twice the employee's annual benefit may be carried over from fiscal year to fiscal year. City Manager may approve additional carry over upon written request or may approve payout of up to 10 days.

D. Sick Leave

All employees shall accumulate paid sick leave on the basis of one (1) day earned for each month of service with a maximum accumulation of one hundred forty-five (145) days.

Sick Leave Payout:

- A. 6 months to ten years of service employee receives 50% payout upon separation.
- B. Ten years of service or more the employee receives 100% payout upon separation.

E. Funeral Leave

Employees may be granted paid Funeral leave to attend the funeral of a member of the immediate family. Paid leave shall be limited to three (3) regularly scheduled workdays for the Lower Peninsula or five (5) days if outside the Lower Peninsula. The immediate family is defined as spouse, child, parent, grandparent, brother, sister, mother-in-law, father-in-law, brother-in-law, and sister-in-law, son-in-law and daughter-in-law or corresponding "step" relative.

F. Holidays

The following are designated as holidays:

New Year's Eve Day
New Year's Day

Martin Luther King Jr's Birthday
President's Day
Good Friday
Memorial Day
Juneteenth (Emancipation Day)
Independence Day (July 4)
Labor Day
Thanksgiving Day
Friday after Thanksgiving
Christmas Eve Day
Christmas

G. Personal Days

Employees shall be entitled to five (5) personal leave days per fiscal year.

H. Longevity Pay

Employees shall be paid an annual lump sum longevity payment, based on their hiring anniversary date, on the first pay period in November as follows:

<u>Years of Service</u>	<u>Longevity Pay</u>
At least 3 but less than 6	\$400.00
At least 6 but less than 11	\$600.00
At least 11 but less than 16	\$750.00
At least 16 but less than 21	\$850.00
21 or more	\$950.00

I. Work Clothing/Uniform Allowance

The City will provide an allowance for the Department Heads of the Public Works, Wastewater, and Police Departments for obtaining approved work clothing or uniforms in line with corresponding union contracts.

An allocation of \$416.00 will be designated for the Police Department to have their uniforms dry cleaned.

The city will provide an allotment to the Director of Public Works and the Wastewater Treatment Plant Superintendent for safety shoes.

The city will provide at hire 1 Pair of Approved Safety summer and winter Shoes or Boots (75 lb. test per ANSI Z41.1 – 1967) not to exceed \$275 value each of the employee's choice. The employee turns them in when damaged or unusable for replacement by employer with equal or better pair.

J. Automobile Allowance

The Director of Public Works, Wastewater Treatment Plant Superintendent and Chief of Police will be provided, depending on availability, either a city owned vehicle for official use or an equivalent monetary allowance for using their private vehicle on official business.

All other Department Heads and Administrative employees shall be reimbursed mileage for using their private vehicle on official business at the prevailing IRS rate.

K. Phone Allowance

Any full-time regular employee who is offered by the City Manager to compensate them for the use of their personal cell phone for City business, and accepts, shall be paid \$30/month.

All previous provisions inconsistent with this resolution are hereby declared not applicable.

The foregoing resolution declared approved on this date June 8, 2026.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Reed City, County of Osceola, State of Michigan, at a regular meeting held on June 8, 2026 the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan of 1976, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

Dated: June 8, 2026

Chastity Eads

Chastity Eads, City Clerk

Resolution 2026-16 Wage and Salary Resolution, Effective July 1, 2026

Motion by Woodside, seconded by Anderlohr, **CARRIED**, to adopt Resolution 2026-16 Wage and Salary Resolution, Effective July 1, 2026 as presented. Roll call vote. Voting yes were Meinert, Guiles, Anderlohr, Bailey, Woodside and Nixon. Absent Lupo.

CITY OF REED CITY WAGE AND SALARY RESOLUTION Effective July 01, 2026

Resolution 2026-16

WHEREAS, the City Council of the City of Reed City, Michigan, pursuant to the provisions of Section 5.15 of the City Charter has heretofore established the positions and designated wages of the City, and;

WHEREAS, it is appropriate and necessary to amend wages of those positions from time to time:

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Reed City, Michigan that the salaries/hourly/yearly rates be hereby established as follows: Note: Council did not make any provisions for the step system to increase annually with the rate of inflation.

	<u>Current Step</u>	<u>July 1, 2026 – 3.5% increase</u>
Deputy Clerk/Treasurer	Step 3	
City Clerk	Step 1	
City Treasurer/Finance Dir.	Step 3	
Chief of Police	Step 7	
Supt. W.W.T.P.	Step 3	
Supt. DPW	Step 9	

Step System – Fiscal Year 26/27

Position Title	Minimum				Midpoint			Maximum	
	Base 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Deputy Clerk/Treasurer	\$43,470	\$45,209	\$47,017	\$48,898	\$50,854	\$52,888	\$55,003	\$57,204	\$59,492
City Clerk	\$52,492	\$54,592	\$56,775	\$59,046	\$61,408	\$63,865	\$66,419	\$69,076	\$71,839
Treasurer/Finance Director	\$54,417	\$56,594	\$58,858	\$61,212	\$63,660	\$66,207	\$68,855	\$71,609	\$74,474
DPW Superintendent	\$60,322	\$62,735	\$65,244	\$67,854	\$70,568	\$73,391	\$76,326	\$79,379	\$82,555
Chief of Police	\$60,905	\$63,341	\$65,874	\$68,509	\$71,250	\$74,100	\$77,064	\$80,146	\$83,352
WWTP Superintendent	\$67,308	\$70,000	\$72,800	\$75,712	\$78,741	\$81,891	\$85,166	\$88,573	\$92,116

Effective July 1, 2026 Hourly

Seasonal Part Time
parks maintenance \$14.25/hour
\$15.25/hour Effective January 1, 2027

Effective July 1, 2026 Hourly

Election Worker \$15.00/hour
Election Chairperson \$16.00/hour

Police

School Liaison \$18.00/hour \$18.00-\$20.00/hour Based on school approval
** Paid by Reed City

Schools

Snowmobile Enforcement \$15.00/hour
Part Time Officer \$20.00/hour
P.T. Front office \$15.77/hour

2026-2027 Budget Year

Board of Review Member(s) \$300/Budget yr. \$300/Budget yr.
\$ 75/meeting \$ 75/meeting

Fire Department

All paid part time firefighters shall receive an hourly call rate of minimum wage plus training, years of service and command officer status increments according to the following schedule:

Base Rate-Min Wage - Rate \$13.73/Hr. Increase set by Federal & State government.

Base Rate-Min Wage – Rate \$15.00/Hr. Effective January 1, 2027

<u>Years of Service</u>		<u>Command Training</u>	
3 yrs. Continuous Service	+ \$.50	Fire Officer 1 [FO1]	+ \$.50
7 yrs. Continuous Service	+ \$.50	Fire Officer 2 [FO2]	+ \$.50
10 yrs. Continuous Service	+ \$.50	Fire Officer 3 [FO3]	+ \$.50
15 yrs. Continuous Service	+ \$.50		

<u>Training</u>		<u>Command Officer</u>	
Fire Fighter 1 [FF1]	+ \$.75	Fire Chief	+ \$1.50
Fire Fighter 2 [FF2]	+ \$.75	Assist. Chief	+ \$1.00
		Captain/Lieutenant	+ \$.75
		Medical First Responder [MFR]	+ \$1.50

All previous provisions inconsistent with the provisions of this resolution are hereby superseded.

Adopted at a regular meeting of the Reed City Council on June 8, 2026.

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CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Reed City, County of Osceola, State of Michigan, at a regular meeting held on June 8, 2026, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan of 1976, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

Chastity Eads

Dated: June 8, 2026

Chastity Eads, City Clerk

Resolution 2026-18 Schedule of Fees, Effective July 1, 2026

Motion by Guiles, seconded by Nixon, **CARRIED**, to adopt Resolution 2026-18 Schedule of Fees, Effective July 1, 2026 as presented. Roll call vote. Voting yes were Meinert, Guiles, Anderlohr, Bailey, Woodside and Nixon. Absent Lupo.

**CITY OF REED CITY
RESOLUTION NO. 2026-18 - SCHEDULE OF FEES**

Effective July 1, 2026

At a regular meeting of the City Council of the City of Reed City, County of Osceola, Michigan, held in said City on June 8, 2026.

PRESENT:

ABSENT:

The following resolution was offered by

**RESOLUTION TO ADOPT AN UPDATED SCHEDULE
OF FEES FOR CERTAIN PERMITS AND SERVICES**

City Code Violations

City Charter- Penalties for Violations of Ordinances:

Section 7.6 The Council may provide in any ordinance for the punishment of those who violate its provisions. The punishment for the violation of any city ordinance shall not exceed a fine of five hundred dollars or imprisonment for ninety days, or both in the discretion of the court.

Metropolitan Extension Telecommunications Rights-of-Way Oversight Act (Act No. 48 of the Public Acts of 2002) ("Act")

The purposes of this code is to regulate access to and ongoing use of public rights-of-way by telecommunications providers for their telecommunications facilities while protecting the public health, safety, and welfare and exercising reasonable control of the public rights-of-way.

Application Fee. Except as otherwise provided by the Act, the application shall be accompanied by a one-time non-refundable application fee in the amount of \$500.00.

City Charter 1044.02 FIXING RATES.

The rates to be charged for water and sewage disposal service furnished by the system shall be as prescribed by the City Council. (1981 Code § 2.112)

WHEREAS, Act 94 and the Bond Ordinance require the City Council to establish, by separate resolution of the City Council, rates and charges which will be sufficient to provide for the payment of the Water System's administration and operation expenses, such expenses for the Water System's maintenance as may be necessary to preserve it in good repair and working order and expenses incurred in the acquisition and construction of the Water System; to provide for the payment of principal of and interest on all bonds and junior lien bonds payable therefrom as and when the bonds and junior lien bonds shall become due and payable; and to provide for such other expenditures and funds for the Water System as are required by Act 94 and the Ordinance;

WATER RATES

Ready to Serve Charge – Effective with July 2026 billing cycle

Meter Size	Monthly Charge
5/8" and 3/4"	\$19.50
1"	\$34.52
1.25"	\$53.24
1.5"	\$78.00
2"	\$138.84
3"	\$312.00
4"	\$554.78
6"	\$1,248.00
8"	\$1,740.77

Consumption Charge

\$2.80 per 1000 gallons

Connection Fees

Meter Size	Residential	Commercial
5/8" - 3/4"	\$ 350.00	\$ 700.00
1"	\$ 420.00	\$ 840.00
1 1/2"	\$ 512.00	\$ 1,024.00
2"	\$ 695.00	\$ 1,390.00
3"	\$ 1,544.00	\$ 3,088.00
4"	\$ 2,779.00	\$ 5,558.00
6"	\$ 6,176.00	\$12,352.00
8"	\$11,001.00	\$22,002.00
10"	\$16,984.00	\$33,968.00

Bulk Water Rate

Ready to Serve Charge

\$50 Administrative Fee

\$10 per 1,000 gallons

SEWER RATES

Ready to Serve Charge

Meter Size	Monthly Charge	Volume Included
5/8" 3/4"	\$ 4.69	0
1"	\$ 8.34	0
1 1/4"	\$ 11.20	0
1 1/2"	\$ 18.77	0
2"	\$ 33.36	0
3"	\$ 75.07	0
4"	\$ 133.45	0
6"	\$ 173.56	0
8"	\$ 480.00	0

Consumption Charge

\$5.66 per 1000 gallons

Connection Fees

Meter Size	Residential	Commercial
5/8" 3/4"	\$ 1,050.00	\$ 2,100.00
1"	\$ 1,260.00	\$ 2,520.00
1 1/2"	\$ 1,554.00	\$ 3,108.00
2"	\$ 2,324.00	\$ 4,648.00
3"	\$ 4,396.00	\$ 8,792.00
4"	\$ 9,296.00	\$ 18,592.00
6"	\$17,584.00	\$ 35,168.00
8"	\$37,100.00	\$ 74,200.00
10"	\$64,190.00	\$128,380.00

Surcharge Fees

Phosphorus	\$3.488 per pound	>300 mg/L
BOD	\$.315 per pound	>7.5 mg/L

Miscellaneous Fees

Shut-off notice placed on residence	\$25.00
Delinquent account Shut Off fee	\$100.00
Delinquent utility account which has to be added to tax roll for delinquency	\$100.00
After hours call out fee	\$50.00
Turn on fee – after a customer has requested that the water be turned off	\$25.00

Solid Waste Collection Fees**1060.07 RATES FOR Residential GARBAGE COLLECTION SERVICES.**

The rate for garbage collection services for each single-family residential unit shall be as established from time to time by Council.

Reed City uses a per bag charge to pay for residential waste collection.

Garbage bags [Effective January 1, 2026]	\$ 2.75/ bag
[Effective January 1, 2027]	\$ 2.86/ bag
[Effective January 1, 2028]	\$ 2.97/ bag

Reed City uses a monthly charge on the utility bill to pay for monthly clean up expenses

Monthly Clean Up (Code CU) [Effective January 1, 2026]	\$2.55/ month
[Effective January 1, 2027]	\$2.65/ month
[Effective January 1, 2028]	\$2.75/ month

Yard Waste (Code YW)	\$2.00/month
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1061.10 LICENSE; WASTE HAULERS.

Commencing on December 1, 1993, no person shall engage in the business of collecting, transporting, delivering, or disposing of solid waste in the City without first obtaining a Waste Hauler License.
Annual Waste Hauler License fee \$250.00

Property Tax Administration Fee

Whereas, in accordance with Section 44 (7) of Act No. 206 of P.A. of 1893
1% Property Tax Administration Fee

THEREFORE BE IT RESOLVED, by the Council of the City of Reed City, Michigan, that the City Treasurer, of the City of Reed City, be authorized to collect a 1 percent administration fee on all County and School Taxes collected before February 15, and an additional 3 percent late penalty charge from September 1 on County and School Taxes due August 31 and from February 15 on all County and School Taxes due February 14, until March 1 when the taxes are turned back to the County Treasurer for collection. DATED: June 15, 2020

Adopted March 15, 2004 effective May 1, 2004

Street Opening Permit	\$20.00 (After Hours \$30.00)
Curb Cuts	\$10.00
Sidewalk Permit	\$40.00
(Refundable security deposit plus proof of liability insurance) (Returned after inspection)	
Fence Permit	\$10.00
Demolition Permit	\$50.00
Outdoor Café Permit (initial permit)	\$100.00 - annual renewal \$25.00

ZONING FEES

Zoning Compliance Permit	\$ 10.00
Rezoning Petition	\$400.00
Site Plan Review	\$100.00
Special Land Use Application	\$300.00
Variance Application	\$300.00

SIGN PERMIT

<u>Wall Mount</u>	\$10.00 for 1 – 50 sq ft \$15.00 for 51-100 sq ft \$20.00 for 101-150 sq ft \$25.00 for 150
<u>Free Standing</u>	\$.60 per sq ft

Rental Fees

Rental Inspection Application Fee	\$10.00/application:
Rental Non-Compliance Fine:	\$30.00

MISCELLANEOUS

Winter Parking Violations	\$30.00 plus towing charges
Accident Report	\$ 5.00
Photocopies	\$.25 Black and White .50 Color
Fax (sending)	\$.25 per page
Marriage Performed by Mayor	\$25.00
Notary Fee	\$10.00
NSF Fee	\$25.00

ASSESSMENT RECORDS

View tax assessment records	No Charge
Copy of a tax assessment record by a City resident	No Charge
Copy of a tax assessment record by Appraisers, Realtors and non City residents	No Charge
Parcel Division Application	\$ 30.00 each new parcel
Full Parcel Roll	\$1,000
Partial Parcel Roll	\$2.00/parcel

DEPOT RENTAL RATES

Community Meeting Room: Sunday-Saturday: \$25.00/hour
Full Day Rental (any day): \$175.00/day

Outdoor Pavilion (any day): \$10.00/hour up to \$50.00 for Full Day

FIRE DEPT. TRAINING ROOM (effective July 2025)

Non-Profit – Resident \$100.00/day
Non-Profit – Non-Resident \$150.00/day

CITY PARK FEES

Pavilion in either park	(Resident)	\$50.00
	(Non-resident)	\$75.00
Concession Building		\$100.00 plus \$100.00 security deposit
Ball Field rental		\$ 50.00 per day/night
Ball Field lights		\$ 5.00 per hour
Gazebo in Linear Park		\$10.00
Camp Sites		\$25.00 per night
Dumping Fees		\$15.00 Non-Campers
Shower key deposit		\$ 5.00 Charged if key not returned.

PEDDLERS AND SOLICITORS (effective July 2025)

<u>Peddler (850.01)</u>	Per day	\$10.00
	Per week	\$20.00
	Per month	\$30.00
	Per year	\$100.00

<u>Food Truck(850.01)</u>	Per Day	\$20.00
	Per Week	\$60.00
	Per Month	\$120.00
	Per Year	\$300.00

<u>Solicitor (850.02)</u>	Per day	\$10.00
	Per week	\$20.00
	Per month	\$30.00
	Per year	\$100.00

WOODLAND CEMETERY - Burial Fees (Effective 2015)

<u>Grave Opening</u>	<u>Weekdays</u>	<u>Weekend</u>
Adult	\$480.00	\$720.00
Infant – Child under 3 years	\$200.00	\$275.00
Cremains	\$150.00	\$200.00
Family burial of Ashes are NOT ALLOWED		
Holidays	Burial rate applies plus additional \$400.00	

Winter Burial rates begin on December 1

\$800.00 \$1,000.00

Winter interments may be restricted during inclement weather at the discretion of the Sexton.

Additional Fee after 3:30 P.M. - \$100.00 per half hour per employee
Lot Transfer \$15.00

Graves:

Per grave	(Residents)	\$400.00
Per grave	(Non-Resident)	\$600.00

Disinterment - Add \$100.00 to burial rate

Reinterment - Burial rate applies

Reimbursement for Cleanup of Dangerous or Hazardous Materials

1066.01 The purpose of this chapter is to enable the City of Reed City, hereinafter referred to as the City, to require reimbursement from those responsible for the leaking, spilling, or otherwise allowing certain dangerous or hazardous substances or materials to escape containment, thereby requiring cleanup and disposal by the City or its agents. (Ord. 9.137. Passed 12-15-97.)

Any such person or entity which fails to comply with Section 1066.04 shall be liable to and shall pay the City for its costs and expenses, including the costs incurred by the City to any party which it engages (which includes any fire suppression unit utilized) for the complete abatement, cleanup and restoration of the affected area. Costs incurred by the City shall include, but shall not be limited to, the following: actual labor costs of City personnel, including worker's compensation benefits, fringe benefits, administrative overhead; cost of equipment operation, cost of materials obtained directly by the City; and cost of and contract labor and materials.

REMOVAL OF TREES, PLANTS, SHRUBBERY AND GRASS BY CITY.

674.06 ASSESSMENT OF COSTS BY CITY.

Whenever any tree, plant or shrubbery, or part thereof, or weeds, noxious weeds, and grass are growing in any street or public place, or upon private property contiguous to a street or sidewalk, or public place, or are a public nuisance as defined by this chapter, and are trimmed or removed by the City or its contractor, then, after the work is done, the City shall give five days notice, by regular mail, to the owner of such lot or parcel of land, at his or her last known address, to pay the cost of such trimming or removal of trees, plants, shrubbery, grass, noxious weeds, or weeds, or parts thereof. The expense shall include any actual costs or charges incurred by the City, plus any administrative charges as deemed necessary by the City Council. Said notice shall be accompanied by a statement of the amount of cost incurred, and in the event the same is not paid within thirty days after the mailing of said notice, then such amount shall be certified to the City Treasurer for collection of the same as other taxes and assessments are collected. The City Clerk or Treasurer may also file with the County Register of Deeds a statement of lien claim. This statement shall contain a legal description of the premises, the amount of the costs and expenses incurred, the date the weeds, grass, or other vegetation was cut or removed, and a notice that the City claims a lien in that amount.

674.99 PENALTY

Any violation of this chapter shall constitute a violation punishable as a municipal civil infraction. For purposes of enforcing this chapter, appearance citations may be issued by any police officer of the City.

Increased civil fines may be imposed for repeated violations by a person of any requirement or provisions of this chapter. As used in this chapter, "repeat offense" means any second (or any subsequent) municipal civil infraction violation of the same requirement or provision committed by a person within the calendar year (January 01 - December 31) and for which the person admits responsibility or is determined to be responsible. The increased fine for a repeat offender shall be as follows:

- (a) The fine for any offense which is a first repeat offense shall be no less than one hundred dollars (\$100.00) plus reimbursement to the City for charges assessed for the expense of abatement, plus costs and other sanctions for each infraction.
- (b) The fine for any offense which is a second repeat offense, or any subsequent repeat offense shall be no less than two hundred dollars (\$200.00) plus reimbursement to the City for charges assessed for the expense of the abatement, plus costs and other sanctions for each infraction.
- (c) If the offender has received a municipal civil infraction citation during the previous calendar year for an offense of this chapter, after serving an abatement notice for the current calendar year, the person shall

be deemed a chronic offender and fines for the first repeat offense shall be increased to \$200 and increased to \$400 for any second or subsequent repeat offense plus reimbursement to the City for charges assessed for the expense of the abatement, plus costs and other sanctions for each infraction Ord. 001-2020. Passed 9-21-2020.)

UNIFORM TRAFFIC CODE VIOLATIONS

****The below listed violations are by example and not limited by those presented and do not include any fees imposed by the Court.

430.05 TRAFFIC TICKETS AND VIOLATION NOTICES.

The issuance of a traffic ticket or notice of violation by a police officer of the City shall be deemed an allegation of a parking violation. Such traffic ticket or notice of violation shall indicate the length of time in which the person to whom the same was issued must respond before the **Parking Violations Bureau**. It shall also indicate the address of the Bureau, the hours during which the Bureau is open and the amount of the penalty scheduled for the offense for which the ticket was issued and advise that a warrant for the arrest of the person to whom the ticket was issued will be sought if such person fails to respond within the time limit.
(1981 Code § 10.105)

430.06 SCHEDULE OF FINES.

The following schedule of fines shall apply for all violations relating thereto:

OFFENSE	UTC SECTION	PENALTY
Parking too far from curb	(8.1, 8.2)	*
Angle parking violations	(8.3)	*
Obstructing traffic	(8.5)	*
Prohibited parking (signs unnecessary)	(8.10)	
(a) on sidewalk		*
(b) in front of drive		*
(c) within intersection		*
(d) within 15 feet of hydrant		*
(e) on cross walk		*
(f) within 20 feet of cross walk or 15 feet of corner lot lines		*
(g) within 30 feet of street side traffic sign or signal		*
(h) within 50 feet of railroad crossing or within ten feet of the nearest track of a railroad track		*
(i) within 20 feet of fire station entrance		*
(j) within 75 feet of fire station entrance on opposite side of street (signs required)		*
(k) beside street excavation when traffic obstructed		*
(l) double parking		*
(m) on bridge		*
(n) within 200 feet of accident where police in attendance		*
(o) blocking emergency exit		*
(p) blocking fire escape		*
In prohibited zone (signs required)	(8.10(r))	*
In alley	(8.13)	*

Parking for prohibited purpose	(8.14)	
(a) displaying vehicle for sale		*
(b) working on or repairing vehicle		*
(c) displaying advertising		*
(d) selling merchandise		*
(e) storage over 48 hours		*
Wrong side of boulevard roadway	(8.15)	*
Loading zone violation	(8.16, 8.17)	*
Bus, parking other than bus stop	(8.19)	*
Failure to set brakes	(5.58)	*
Parked on grade wheels not turned to curb	(5.58)	*
Parking when prohibited for snow removal plus, if impounded, towing fee	(8.26)	*
Bicycle parking violations	(6.17)	*

* The penalty (fine) for a violation of any offense in this section shall be \$30.00 as established by resolution of the City Council.
(Ord. Unno. Passed 6-17-96; Ord. 007-05-A. Passed 12-18-06.)

430.07 PARKING IN MUNICIPAL PARKING LOTS.

No person shall park in a municipal parking lot in violation of any of the posted signs. A person who parks a vehicle in a municipal parking lot in violation of any of the posted signs will be subject to a fine as provided in Section [430.06](#) and the vehicle may be towed and the person is responsible for all towing and storage costs.
(Ord. 006-06. Passed 12-18-06.)

I, hereby, certify that the foregoing is a true copy of a Resolution adopted by the Reed City Council, Osceola County, Michigan, at a regular council meeting, June 8, 2026.

Chastity Eads

Chastity Eads, City Clerk

Resolution 2026-19 Resolution for Property Tax Administration Fee

Motion by Bailey, seconded by Nixon, **CARRIED**, to adopt Resolution 2026-Resolution for Property Tax Administration Fee as presented. Roll call vote. Voting yes were Meinert, Anderlohr, Bailey, Woodside and Nixon. Voting no was Guiles. Absent Lupo.

Resolution 2026-19

CITY OF REED CITY RESOLUTION FOR PROPERTY TAX ADMINISTRATION FEE

June 08, 2026

WHEREAS, Act 503 of P.A. 1982, an Act to amend Section 44 (7) of Act No. 206 of P.A. of 1893 states; for levies that become a lien in 1983 or any year thereafter, the local property tax collecting treasurer shall not impose a property tax administration fee (formerly “collection fee”) or late penalty charge authorized by law or charter unless the governing body of the local property tax collecting unit approves by resolution or ordinance adopted after the effective date of this subsection.

THEREFORE BE IT RESOLVED, by the Council of the City of Reed City, Michigan, that the City Treasurer, of the City of Reed City, be authorized to collect a 1 percent administration fee on all County and School Taxes collected before February 15, and an additional 3 percent late penalty charge on all County, School and District Library Taxes due February 14, until March 1 when the taxes are turned back to the County Treasurer for collection.

BE IT FURTHER RESOLVED, that the City Treasurer be authorized to enforce Chapter 9, Section 9.16 and 9.17 of the amended January 13, 1975 issue of the City of Reed City Charter pertaining to City taxes.

CERTIFICATION

I, Chastity Eads, the duly qualified City Clerk of the City of Reed City, Michigan do certify that the foregoing is a true copy of a resolution adopted by the Council of the City of Reed City, Osceola County, Michigan, at a regular meeting held on the 8th day of June 2026.

DATED: June 08, 2026



Chastity Eads
City of Reed City Clerk

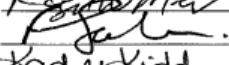
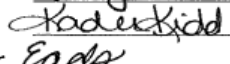
Resolution 2026-20 Designation of GF Fund Balance

Motion by Guiles, seconded by Bailey, **CARRIED**, to adopt Resolution 2026-20 Designation of GF Fund Balance as presented. Roll call vote. Voting yes were Meinert, Guiles, Anderlohr, Bailey, Woodside and Nixon. Absent Lupo.

Resolution No. 2026-20

Resolution for Designation of General Fund Fund Balance

As of June 30, 2026, the City Manager and City Treasurer hereby designates the General Fund 6-30-26 estimated Fund Balance in the following five components as follows:

		Balance 6-30-25	Additions/Deletions	Balance 6-30-26
1.	<u>Nonspendable Items</u>			
	Prepaid Items - estimate	\$30,000.00	\$0.00	\$30,000.00
	Inventory - estimate	\$36,000.00	\$0.00	\$36,000.00
2.	<u>Restricted (only spent for specific purpose by external provider, such as grants)</u>			
	None	\$0.00	\$0.00	\$0.00
	Total Restricted Fund Balance	\$66,000.00	\$0.00	\$66,000.00
3.	<u>Committed (can only be used for a specific purpose by formal action of Council)</u>			
	Budget Stabilization			
	Total Committed Fund Balance	\$232,405.00	\$0.00	\$232,405.00
4.	<u>Assigned (action by Council, City Manager, or City Treasurer)</u>			
	Police Dept. (90% of Weighmaster fines) (Council action 2010)	1,200.00	0.00	1,200.00
	Donations Reserved for Capital Projects:			
	Veteran's Memorial Park - car show donation	36,282.00	15,000.00	51,282.00
	Ice Rink Donations - unused donations reserved for next yr- estimate	1,299.00	0.00	1,299.00
	Donation from side-by-side Poker Run to be used for program exp (signage)	710.00	0.00	710.00
	Subsequent year deficit portion of fundbalance needed to balance 24/25 FY	0.00	140,048.00	140,048.00
	Total Assigned Fund Balance	\$39,491.00	\$155,048.00	\$194,539.00
5.	<u>Unassigned (Available for any purpose)</u>			
	Total Unassigned Fund Balance	\$1,924,838.00	-\$402,080.00	\$1,522,758.00
	Total Fund Balance	\$2,262,734.00	-\$247,032.00	\$2,015,702.00
	Minimum Unassigned Fund Balance Target - (25% of G.F. revenue)	\$481,209.50		\$380,689.50
	CITY COUNCIL		6/11/26	DATE
	CITY MANAGER		6/11/26	DATE
	TREASURER/FINANCE DIRECTOR		6/11/26	DATE
	ATTESTED BY 		6/12/26	DATE

Assessor Agreement for Professional Services

Motion by Bailey, seconded by Guiles, **CARRIED**, to the Assessor Agreement for Professional Services authorizing the City Mayor to sign as presented. Roll call vote. Voting yes were Meinert, Guiles, Bailey, Woodside and Nixon. Voting no was Anderlohr. Absent Lupo.

MML Insurance Renewal

Motion by Guiles, seconded by Anderlohr, **CARRIED**, to approve the MML Insurance Renewal as presented. Roll call vote. Voting yes were Meinert, Guiles, Anderlohr, Bailey, Woodside and Nixon. Absent Lupo.

Introduction of Updated / Proposed Meeting Rules and Procedures for City Council

City Manager, Saladin shared a copy of the old City Council Rules and a new proposed meeting rules and procedures for City Council. After discussion, no action was taken at this time.

Budget Amendments for General Fund and Sewer Fund

Motion by Guiles, seconded by Bailey, **CARRIED**, to adopt the Budget Amendments for General Fund and Sewer Fund in the amount of \$33,872.00 as presented. Roll call vote. Voting yes were Meinert, Guiles, Anderlohr, Bailey, Woodside and Nixon. Absent Lupo.

Confirm WWTP Superintendent Recommendation

Motion by Guiles, seconded by Anderlohr, **CARRIED**, to confirm the recommendation of the City Manager to hire Brian Pontz as WWTP Plant Superintendent beginning July 1, 2026 with his starting wages at Step 3 in the amount of \$72,800.00 as presented. Roll call vote. Voting yes were Meinert, Guiles, Anderlohr, Bailey, Woodside and Nixon. Absent Lupo.

Resolution 2026-21 Regarding the Reed City Veterans Memorial Park Funds

Motion by Guiles, seconded by Anderlohr, **CARRIED**, to adopt Resolution 2026-21 regarding the Reed City Veterans Memorial Park Funds as amended. Roll call vote. Voting yes were Meinert, Guiles, Anderlohr, Bailey, Woodside and Nixon. Absent Lupo.

Resolution 2026-21 Regarding the Reed City Veterans Memorial Park

Whereas, Russ Nehmer has voluntarily raised funds since 2020 for a Veterans Memorial Park in Reed City; and

Whereas, the City of Reed City (City) has held these funds for the future Veterans Memorial Park; and

Whereas, Russ Nehmer has now filed the documents creating a Reed City Veterans Memorial organization called Reed City Veterans Memorial Park Fund, Inc. which has been filed with the State of Michigan and approved by the IRS as a 501(c)(3) entity; and

Whereas, the funds raised from the newly created organization are to be utilized to support the Veterans Memorial Park in Reed City; and

Whereas, Russ has requested the funds deposited with the City be transferred to the Reed City Veterans Memorial Park Fund, Inc.,

Now therefore, the City agrees to transfer those funds which were deposited with the City to the Reed City Veterans Memorial Park Fund, Inc. at Horizon Bank with the intention they are to be used in accordance with the goals of the Reed City Veteran Memorial Park.

The resolution was offered by Councilperson Trevor Guiles, seconded by Councilperson James Anderlohr and adopted by a vote of 6 yes, no, abstain, and 1 absent.

I, Chastity Eads, the duly qualified City Clerk of the City of Reed City, Michigan do certify that the foregoing is a true copy of a resolution adopted by the Council of the City of Reed City, Osceola County, Michigan, at a regular meeting held on the 8th day of June 2026.

Dated: June 8, 2026

Chastity Eads

Chastity Eads, Clerk
City of Reed City

Consent Agenda

Motion made by Bailey, seconded by Anderlohr, **CARRIED**, to approve Consent Agendas as submitted. Affirmed by voice vote.

City Manager Report

In addition to the submitted written report, City Manager Saladin reported DWSRF23 grant is complete and closed out. The city is wrapping up the DWSRF24 grant with one more change order likely coming before Council. The Celebration Park Ribbon Cutting was well received,

and it has been nice to see it being used by the community. Saladin expressed a thank you to all who were involved in bringing the park project to fruition. Lots of Summer activities scheduled within the City.

Mayor Report

Motion made by Guiles, seconded by Woodside, **CARRIED**, to confirm the Mayor's reappointment of Dave Zelinski to the Downtown Development Authority for term ending June 30, 2030. Affirmed by voice vote.

Motion made by Guiles, seconded by Anderlohr, **CARRIED**, to confirm the Mayor's reappointment of Joni Lintemuth to the Downtown Development Authority for term ending June 30, 2030. Affirmed by voice vote.

Bill Review Reminder for July 2026 – Nicole Woodside

Mayor Meinert shared that he will be moving out of the City and intends to resign from his council position effective at the end of June 2025. Roger expressed that it has been a privilege and honor to serve with the City Council and the employees of the city.

Attorney Report

City Attorney, Porteous expressed his gratitude to Mayor Meinert's service to Reed City Community.

Council Comments

Each Council Member expressed gratitude to serving with Mayor Meinert and wished him well.

Audience comments

Russ Nehmer shared his appreciation for Mayor Meinert.

Closed Session

Motion by Meinert, seconded by Guiles, **CARRIED**, to enter closed session for the purpose of the City Manager's evaluation per the request of the city manager including the city attorney and city clerk. Roll call vote. Voting yes were Meinert, Guiles, Anderlohr, Bailey, Woodside and Nixon. Absent Lupo.

Council entered closed session at 6:46 p.m.

Motion by Guiles, seconded by Anderlohr, **CARRIED**, to return to open session; No decisions were made. Roll call vote. Voting yes were Meinert, Guiles, Anderlohr, Bailey, Woodside and Nixon. Absent Lupo.

Council returned to open session at 7:03 p.m.

City Manager Contract

Motion by Bailey, seconded by Anderlohr, **CARRIED**, to renew the City Manager 2025-26 contract with the original contract language, amending it to include a 3.5% increase cost of living salary adjustment, 5% longevity merit increase, \$350 vehicle allowance, with travel beyond a 15-mile radius reimbursed at the current IRS mileage rate, increase in City-provided life insurance from \$100,000 to \$200,000, increase in severance compensation from six months to twelve months in the event of termination without cause as presented. Roll call vote. Voting yes were Meinert, Guiles, Anderlohr, Bailey, Woodside and Nixon. Absent Lupo.

Adjournment Mayor Meinert adjourned the meeting at 7:07 P.M.

Chastity Eads

Chastity Eads, City Clerk