

CITY OF REED CITY
REGULAR COUNCIL PROCEEDINGS
March 9, 2026

Mayor Roger Meinert called the meeting to order at 5:30 P.M. in Council Chambers, 227 E. Lincoln Avenue, Reed City, Michigan.

Present Roger Meinert, Trevor Guiles, Nicole Woodside, James Anderlohr, Brad Nixon and Charles Lupo. Absent Nate Bailey. Also in attendance: City Attorney Dave Porteous, Fire Chief Jeff Stein, City Manager Rich Saladin, Wastewater Treatment Plant Superintendent Curt Brackenrich, Police Chief Chris Lockhart, City Clerk Chastity Eads, and City Treasurer Kadee Kidd. The meeting was opened with the Pledge of Allegiance. There were citizens in the audience.

Agenda Motion by Guiles, seconded by Woodside, **CARRIED**, to approve the agenda as amended. Affirmed by voice vote.

Minutes Motion by Anderlohr, seconded by Woodside, **CARRIED**, to accept the minutes of the February 9, 2026, regular meeting as presented. Affirmed by voice vote.

Bills Motion by Nixon, seconded by Anderlohr, **CARRIED**, to approve paying bills in the total amount of \$980,750.65 as presented. Roll call vote. Voting yes were Anderlohr, Guiles, Mienert, Lupo, Nixon and Woodside. Absent Bailey.

Reports Fire Chief Jeffrey Stein, Police Chief Christopher Lockhart, Rich Rehkopf, DPW, and Curt Brackenrich, WWTP, filed written reports. Kadee Kidd provided by email, Financial Reports, including a Revenue/Expenditure Report as of February 28, 2026. Motion by Guiles, seconded by Anderlohr, **CARRIED**, to Department Head written reports as submitted. Affirmed by voice vote.

County Commissioner Russ Nehmer provided a written report from the March County Commission meeting. Motion by Guiles, seconded by Woodside, **CARRIED**, to approve the County Commissioner report as submitted. Affirmed by voice vote.

Presentations Doug Vredevelde presented a summary of the Annual Audit for the year ended June 30, 2025.

Old Business

Resolution 2026-08 to Formally Designate and Name “Celebration Park”

Motion by Lupo, seconded by Anderlohr, **CARRIED**, to approve Resolution 2026-08 to Formally Designate and Name “Celebration Park” authorizing the City Mayor to sign the resolution as presented. Roll call vote. Voting yes were Woodside, Lupo, Anderlohr, Meinert, Nixon and Guiles. Absent Bailey.



**CITY OF REED CITY
Osceola County, Michigan**

RESOLUTION NO. 2026-08

**A RESOLUTION TO FORMALLY DESIGNATE AND NAME
“CELEBRATION PARK”**

WHEREAS, many groups and individuals, including Crossroads Recreation Connection, Corewell Health Reed City, Osceola County Community Foundation, and the Rotary Club of Reed City, envisioned and supported the development of a new downtown park; and

WHEREAS, the new park includes multiple features that enhance its use throughout all four seasons, including a splashpad, fireplace, restroom facilities, performance pavilion, and ice-skating amenities; and

WHEREAS, the City of Reed City received a Public Gathering Space Initiative grant from the Michigan Economic Development Corporation to assist with the development of this community asset; and

WHEREAS, construction and installation of the park began during the year 2025, which marks the Sesquicentennial of the City of Reed City; and

WHEREAS, the new park will bring renewed life to the downtown area by hosting concerts, parties, gatherings, and other celebratory events that enhance the quality of life for citizens of the community.

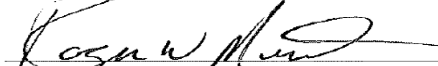
NOW, THEREFORE, BE IT RESOLVED,

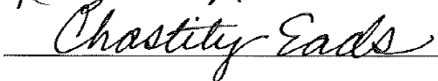
That the City Council of the City of Reed City hereby formally designates this property as a city Park and names it “**Celebration Park**” as a symbol of the City’s Sesquicentennial Celebration and as a place for citizens and visitors to celebrate and gather as a community for generations to come.

Adopted by the City Council of the City of Reed City at a regular meeting held on the 9th day of March 2026.

Roll Call Vote: AYES: 6 NAYS: 0 ABSENT: 1

RESOLUTION DECLARED ADOPTED.

 Roger Meinert, Mayor

 Chastity Eads, Clerk

CERTIFICATION

I, Chastity Eads, City Clerk of the City of Reed City, Osceola County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Reed City at a regular meeting held on the 9th day of March, 2026, and that the meeting was conducted and public notice was given in full compliance with the Michigan Open Meetings Act.


Chastity Eads, City Clerk

Resolution 2026-12 Huntington Commercial Credit Card Authorization

Motion by Guiles, seconded by Lupo, **CARRIED**, to approve the 2026-12 Huntington Commercial Credit Card Authorization. Roll call vote. Voting yes were Guiles, Woodside, Anderlohr, Meinert, Nixon and Lupo. Absent Bailey.

City of Reed City, Council
Meeting, MICHIGAN

At a regular meeting of the City of Reed City, City Council held in the City Council Chambers, Reed City, Michigan, on March 9, 2026, Councilmember Guiles, supported by Councilmember Lupo, moved the adoption of the following resolution.

RESOLUTION No. 2026-12

RESOLUTION TO AUTHORIZE

COMMERCIAL CREDIT CARD ACCOUNT AGREEMENT

WHEREAS, the City of Reed City (the "City") is authorized by Act 266 of the Public Acts of Michigan of 1995, as amended ("Act 266") to authorize and regulate credit card transactions including the use of credit cards by officers and employees of the City; and
WHEREAS, the City and Huntington National Bank (the "Bank") wish to enter the

Commercial Card Account Agreement attached hereto as Exhibit 1; and

WHEREAS, use of credit cards by officers and employees of the City will be subject to and will comply with the Credit Card Policy CP-19 adopted by the City on February 17, 2004

NOW, ~~THEREFORE~~, BE IT HEREBY RESOLVED AS FOLLOWS:

1. The City Council determines that it is necessary and in the best interest of the City to enter the Commercial Card Account Agreement with Huntington National Bank for the use of credit cards by officers and employees of the City.
2. The Treasurer, Kadee Kidd, or her successor, is hereby authorized to execute and file all documents, instruments and certificates necessary or required to effectuate the execution of the Commercial Card Account Agreement.
3. The execution and issuance of the Commercial Card Account Agreement shall be subject to the City of Reed City Credit Card Policy
4. All resolutions and parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

YEAS: 6 Absent: 1

NAYS: _____

ABSTAIN: _____

RESOLUTION DECLARED ADOPTED

CERTIFICATION

STATE OF MICHIGAN)
COUNTY OF OSCEOLA)

I, the undersigned, the duly qualified and acting Clerk of the City of Reed City (the "City"), do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Reed City at a regular meeting held on the 9th day of February, 2026, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, being Act No. 267, Public Acts of Michigan, 1976, as amended.

Chastity Eads

Chastity Eads, City Clerk

New Business

Acquire Property at Commerce Drive

Motion by Guiles, seconded by Anderlohr, **CARRIED**, to approve the Real Estate Purchase Agreement between the City of Reed City and the Power Line Supply Company for purchasing property at Commerce Drive for \$, and to authorizing the City Manager to sign as presented. Roll call vote. Voting yes were Lupo, Anderlohr, Woodside, Guiles, Nixon and Meinert. Absent Bailey.

Memo of Understanding Westerburg Park Farmer's Market

Motion by Guiles, seconded by Lupo, **CARRIED**, to approve Memo of Understanding between the City of Reed City, Tyler Evans and Courtney Harrell for the 2026 Westerburg Park Farmer's Market authorizing the City Manager to sign as presented. Roll call vote. Voting yes were Meinert, Woodside, Guiles, Lupo, Nixon and Anderlohr. Absent Bailey.

Osceola Lake Conservation District Household Hazardous Waste 2026 Participation Agreement

Motion by Guiles, seconded by Woodside, **CARRIED**, to approve Osceola Lake Conservation District Household Hazardous Waste 2026 Service Agreement in the amount of \$1075.00 authorizing the City Manager to sign as presented. Roll call vote. Voting yes were Anderlohr, Guiles, Meinert, Lupo, Nixon and Woodside. Absent Bailey.

Resolution 2026-09 Decertification/Vacation of Mill Street – Act 51 Map

Motion by Anderlohr, seconded by Guiles, **CARRIED**, to approve Resolution 2026-09 Decertification/Vacation of Mill Street. Roll call vote. Voting yes were Meinert, Woodside, Guiles, Lupo, Nixon and Anderlohr. Absent Bailey.

**CITY OF REED CITY
DECERTIFICATION/VACATION**

RESOLUTION NO. 2026-09

NOW, THEREFORE, BE IT RESOLVED:

At a regular meeting of the City Council of the City of Reed City, Osceola County, Michigan, held in the Council Chambers, Reed City Hall, 227 E. Lincoln Avenue, Reed City, Michigan 49677, on March 9, 2026, the following resolution was offered by member Anderlohr and supported by member Guiles.

WHEREAS, the City of Reed City does wish to decertify/vacate a portion of Mill Street. This decertification/vacation of Mill Street is located in the City of Reed City south of E. Upton for a total decertification/vacation length of One Hundred Twenty-five (125) feet.

RESOLUTION DULY ADOPTED ON MARCH 9, 2026

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Reed City Council of the City of Reed City, County of Osceola, Michigan, at a regular meeting held on March 9, 2026.

Chastity Eads

Dated: March 9, 2026

Chastity Eads, City Clerk

Resolution 2026-10 Decertification/Vacation of Commerce Drive – Act 51 Map

Motion by Guiles, seconded by Anderlohr, **CARRIED**, to approve Resolution 2026-10 Decertification of Commerce Drive striking out the Vacation/Vacate term as amended. Voting yes were Meinert, Woodside, Guiles, Lupo, Nixon and Anderlohr. Absent Bailey.

**CITY OF REED CITY
DECERTIFICATION/VACATION**

RESOLUTION NO. 2026-10

NOW, THEREFORE, BE IT RESOLVED:

At a regular meeting of the City Council of the City of Reed City, Osceola County, Michigan, held in the Council Chambers, Reed City Hall, 227 E. Lincoln Avenue, Reed City, Michigan 49677, on March 9, 2026, the following resolution was offered by member Guiles and supported by member Anderlohr.

WHEREAS, the City of Reed City does wish to decertify/~~vacate~~ a portion of Commerce Drive. This decertification/vacation of Commerce Drive is located in the City of Reed City on the west end of Commerce Drive to the Wastewater Treatment Plant for a total decertification/~~vacation~~ length of One Hundred Thirty (130) feet.

RESOLUTION DULY ADOPTED ON MARCH 9, 2026

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Reed City Council of the City of Reed City, County of Osceola, Michigan, at a regular meeting held on March 9, 2026.

Dated: March 9, 2026

Chastity Eads

Chastity Eads, City Clerk

Financial Reporting and Year-End Closing Policy

Motion by Anderlohr, seconded by Lupo, **CARRIED**, to approve Financial Reporting and Year-End Closing Policy as amended. Voting yes were Meinert, Woodside, Guiles, Lupo, Nixon and Anderlohr. Absent Bailey.

Resolution 2026-11 Supporting the Fire Cadet/Explorer Program

Motion by Anderlohr, seconded by Guiles, **CARRIED**, to approve Resolution 2026-11 Supporting the Fire Cadet/Explorer Program as presented. Affirmed by voice vote.

**CITY OF REED CITY
Osceola County, Michigan**

RESOLUTION NO. 2026-11

A RESOLUTION SUPPORTING THE FIRE CADET/EXPLORER PROGRAM

WHEREAS, the City of Reed City, recognizes the importance of a properly staffed professional fire department, for the well being of residents and visitors to our community, and

WHEREAS, it is further recognized, that a Cadet/Explorer Program will help to assure the availability of competent will-trained individuals to consider for future fire department vacancies, now

THEREFORE, BE IT RESOLVED, that the City of Reed City hereby authorizes the fire chief to establish and maintain a Cadet/Explorer Program within the fire department, comprised of individuals from 16 through 17 years of age.

Adopted by the City Council of the City of Reed City at a regular meeting held on the 9th day of March 2026.

Roll Call Vote:

AYES: 6 NAYS: 0 ABSENT: 1

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I, Chastity Eads, City Clerk of the City of Reed City, Osceola County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Reed City at a regular meeting held on the 9th day of March, 2026, and that the meeting was conducted and public notice was given in full compliance with the Michigan Open Meetings Act.

Chastity Eads

Chastity Eads, City Clerk

City Manager Evaluation Review Date and Procedures.

Mayor Meinert led a discussion between Council on how to proceed with the City Manager's evaluation. An evaluation committee was created, made up of Meinert, Nixon and Anderlohr. The committee will present an evaluation recommendation at the June Council meeting.

2026-27 Capital Improvement Plan

Motion by Guiles, seconded by Woodside, **CARRIED**, to accept and adopt the 2026-27 Capital Improvement Plan as presented. Roll call vote. Voting yes were Meinert, Woodside, Guiles, Lupo, Nixon and Anderlohr. Absent Bailey.

Public Hearing on Social District Changes

Motion by Nixon, seconded by Anderlohr, **CARRIED**, to approve scheduling a Public Hearing at the April 13, 2026, Council meeting for the expansion of the Reed City Social District Commons Area, to be open from January 1st through December 31st, and to remove the requirement for a Public Hearing for future changes, as presented. Affirmed by voice vote.

Consent Agenda

Motion made by Anderlohr, seconded by Lupo, **CARRIED**, to approve Consent Agendas as submitted. Affirmed by voice vote.

City Manager Report

In addition to the submitted written report, Rich Saladin reported that construction has begun again as weather allows on Celebration Park with the hopes it will be completed by the deadline of April 1, 2026. Saladin shared and reinforced that the Single Audit had no findings in the report.

Mayor Report

Motion made by Lupo, seconded by Nixon, **CARRIED**, to appoint Dave Lucey to the Board of Review for the unexpired term ending December 31, 2026. Affirmed by voice vote.

Motion made by Lupo, seconded by Anderlohr, **CARRIED**, to appoint Linda Combs to the Housing Commission resident term ending March 31, 2031. Affirmed by voice vote.

Motion made by Guiles, seconded by Lupo, **CARRIED**, to confirm Mayor's reappointment of Allison Langworthy to the Planning Commission term ending January 3, 2029. Affirmed by voice vote.

Motion made by Meinert, seconded by Anderlohr, **CARRIED**, to appoint Trevor Guiles as the City Council Representative to the Zoning Board of Appeals and to appoint Charles Lupo as the City Council Representative to the Cemetery Board. Affirmed by voice vote.

Bill Review Reminder for April 2026 – James Anderlohr

Attorney Report

Nothing currently.

Council Comments

Lupo shared his appreciation to our DPW department for the keeping up with the long winter. Guiles shared youth group skating event during spring break.

Anderlohr shared his appreciation to city staff and the work that has been done recently.

Audience comments

None

Adjournment Mayor Meinert adjourned the meeting at 6:49 P.M.

Chastity Eads

Chastity Eads, City Clerk