

**CITY OF REED CITY
REGULAR COUNCIL PROCEEDINGS
October 20, 2014**

Mayor Danzeisen called the meeting to order at 7:00 P.M. in Council Chambers, 227 East Lincoln Avenue, Reed City, Michigan.

- Present** Mayor, Bonnie Danzeisen. Council Members: David Bisbee, Marlene Fatum, Karen McKinney, Roger Meinert, Dave Scharlow and Carol Tillotson. City Manager, Ron Howell and City Attorney, David Porteous was also present. Department Heads, Curt Brackenrich, Chuck Davis arrived at 7:17 p.m. and Barbara Westerburg also attended. The meeting was opened with the pledge to the flag. Citizens were in the audience.
- Add/Del** Addition to the Agenda under Audience Presentations: Janet Campau, Rambadt Park. Deletion under New Business: No. 4. Discussion and Action on high usage water bill of D. Fuller at 102 E. Upton Avenue.
- Agenda** Motion by Bisbee seconded by McKinney, **CARRIED**, to approve the Agenda as amended. Affirmed by voice vote.
- Minutes** Motion by Scharlow, seconded by Tillotson, **CARRIED**, to accept the minutes of the September 15, 2014 regular meeting as presented. Affirmed by voice vote.
- Sp. Minutes** Motion by Fatum, seconded by Scharlow, **CARRIED**, to accept the minutes of the September 29, 2014 special meeting as presented. Affirmed by voice vote.
- Bills** Motion by Bisbee, seconded by McKinney, **CARRIED**, to approve paying bills for \$381,053.05 as presented. Roll call vote. Voting yes were, Fatum, Tillotson, McKinney, Scharlow, Danzeisen and Meinert. Bisbee voted no.
- Councilman Bisbee voice his concern over the high phone bills and outdated system. He would like to see it changed to a more economical plan as VOI by November. He also noted the Fire Dept. was spending \$1,4000 on supplies to hand out items for Fire Prevention week and felt it was a wrong use of tax payers money.
- Audience** Jason Mitchell of Vredevelde Haefner LLC, appeared and presented the 2013/2014 City Audit. Mitchell advised council the City received the highest audit opinion possible and answered questions from the Council.
- Jeff Hill, appeared to address Council regarding the lack of handicap parking spots downtown on West Upton Avenue. He would like to see a couple of more parking places be made to accommodate those with disabilities. Ron Howell will do an aerial of the area and get with Chief Davis regarding this matter and report back to Council and the next meeting.
- Janet Campau, Caretaker at Rambadt Park, addressed Council regarding some needed repairs, supplies, more picnic tables and for Council to consider a discount camping rate to the bike campers who are using the rails to trails and only tent camping overnight. Janet reported Rex Knuth and Don Gogolin are amazing and do a fantastic job with the landscaping at the Park. She also wanted to recognize Linda and Rich from the DPW as they were very helpful to her throughout the camping season. She commented she enjoyed her time there and looks forward to next camping season.
- Audit** Motion by Bisbee, seconded by Fatum, **CARRIED**, to accept the 2013/2014 audit as presented. Affirmed by voice vote.
- Reports** Chief Decker, Fire Dept., Chief Davis, Police Department, Tom Plummer, DPW, and Curt Brackenrich, WWTP, filed written reports. The Fire Dept. also provided a 2014 Run Activity log.

Chief Davis volunteered to contact Pete Carlson at Community Corrections to see if he would have a crew available to help with leaves at Rambadt Park and to clean the fire pits.

Councilman Bisbee left the council chambers at 7:51 P.M. and returned at 7:52 P.M. during Curt Brackenrich's department head report.

E. Lincoln St. An evaluation on E. Lincoln Street drainage was completed by Fleis & VandenBrink Engineering and was reviewed by Council. Council members would like Ron Howell to share the evaluation and talk with the property owners along E. Lincoln to receive their input and if they would be willing to share in the cost of the project.

Depot Lease Motion by Meinert, seconded by Fatum, **CARRIED**, to approve a three (3) years lease beginning April 1, 2014 through March 31, 2017 for \$100.00 per month with the Reed City Area Chamber of Commerce. Roll call vote. Voting yes were, Bisbee, Fatum, Tillotson, Danzeisen, Meinert and McKinney. Scharlow voted no.

WA/SW repairs An overview of the repairs to water/sewer laterals eligible for 50% cost sharing was provided for council to review and discuss. Council needs to define "repairs".

Flag Pole Motion by Meinert, seconded by Fatum, **CARRIED**, to accept a donation of a flag pole for Westerburg Park from Clifton and Mikel Sweet with the City officials to work with the Sweets for designation of the area in the park to locate the flag pole. Affirmed by voice vote.

Councilman Scharlow left council chambers at 8:20 P.M.

MML Dues Motion by Bisbee, seconded by Fatum, **CARRIED**, to authorize paying the MML Dues in the amount of \$1,675.00. Roll call vote. Voting yes were, Bisbee, Danzeisen, Fatum, McKinney, Meinert and Tillotson.

Special Use Motion by McKinney, seconded by Meinert, **CARRIED**, to approve a Special Land Use Permit for a 40' X 40' addition to the Old Rugged Cross Museum. Approved by voice vote.

Councilperson Scharlow returned to council chambers at 8:22 P.M.

Richmond Twp. Motion by Bisbee, seconded by Fatum, **CARRIED**, to approve the Amendment to Sewer Line Construction, Operation and Maintenance Agreement dated August 2, 1990 with Richmond Township. Roll call vote. Voting yes were Fatum, Meinert, Bisbee, Danzeisen, Scharlow and Tillotson. McKinney abstained as she is one of the property owners.

Consent Motion by Scharlow, seconded by McKinney, **CARRIED**, to accept the Consent Agenda as presented. Affirmed by voice vote.

Committee No Committees have met.

Personnel Man. Motion by Fatum, seconded by McKinney, **CARRIED**, to approve three (3) changes to the Personnel Manual. (1) Addition of the Title VI Non-Discrimination Policy Statement. (2) Compensation for personal cell phone use for City Business at \$30.00 per month. (3) Crediting Department Heads with 1 step for every 3 years of full time service in the plan adopted. Roll call vote. Voting yes were, Fatum, Tillotson, McKinney, Bisbee, Danzeisen and Meinert. Scharlow voted no.

City of Reed City Council Minutes – October 20, 2014

- City Manager Ron Howell reported the following:
1. Reported on the MDOT distribution of funds.
 2. Discussed DDA 2008 guidelines. Council would like to have a report from DDA as outlined in the guidelines and also would like to see documentation on the outstanding loans which includes collateral involved.
 3. Provided an uncompleted items list.
- Demolition fee Motion by Bisbee, seconded by McKinney, **CARRIED**, to authorize the City Manager to waive the Demolition Permit Fee to Osceola County providing the County is willing to reciprocate if the City needs a permit from the County. Affirmed by voice vote.
- Sewer Credit Motion by Fatum, Seconded by McKinney, **CARRIED**, to retain the current practice of the Utility System Administration Policy as presented. Affirmed by voice vote.
- Sp. Meeting Due to the Election and the early regular meeting, a special meeting was set for Monday, November 17, 2014 at 7:00 P.M.
- Bills Mayor Danzeisen appointed herself to review bills prior to the next meeting.
- Adjourn Motion by Scharlow, seconded by Fatum, **CARRIED**, to adjourn at 9:16 P.M.

Jacalyn R. Beam
City Clerk