

CITY OF REED CITY
REGULAR COUNCIL PROCEEDINGS
November 14, 2016

Mayor McKinney called the meeting to order at 7:00 P.M. in Council Chambers, 227 East Lincoln Avenue, Reed City, Michigan.

- Present** Mayor, Karen Lea McKinney. Council Members: James Anderlohr, Dan Burchett, Trevor Guiles, Roger Meinert, Dave Scharlow and Carol Tillotson. City Manager, Ron Howell and City Attorney, David Porteous were also present. Department Heads, Chief Chuck Davis, Chief Jeff Stein, Rich Rehkopf, Curt Brackenrich and Barbara Westerburg also attended. The meeting was opened with the pledge to the flag. Citizens were in the audience.
- Oath of Office** The Oath of Office was given to James Anderlohr, Dan Burchett, Trevor Guiles, Roger Meinert, Dave Scharlow and Carol Tillotson.
- Election** Motion by Tillotson, seconded by Meinert, to nominate Karen Lea McKinney for Mayor.
- Members submitted their vote in writing and signed their ballot. Karen Lea McKinney was elected Mayor by written ballot signed by members 5-2.
- Election** Motion by McKinney, seconded by Tillotson, to nominate Trevor Guiles for Mayor Pro Tem.
- Members submitted their vote in writing and signed their ballot. Trevor Guiles was elected Mayor Pro Tem by written ballot signed by members 7-0.
- Public Hearing** A Public Hearing opened at 7:08 P.M. to receive public comments on the Petition to Rezone 121 N. Higbee from Residential 3 to Commercial 1. No comments were received publically or in writing. The hearing was closed at 7:09 P.M.
- Rezone** Motion by Scharlow, seconded by Anderlohr, **CARRIED**, to approve the rezoning of 121 N. Higbee from Residential 3 to Commercial 1. Roll call vote. Voting yes were, Anderlohr, Scharlow, McKinney, Tillotson, Burchett and Guiles. Voting no was Meinert.
- Minutes** Motion by Scharlow, seconded by Anderlohr, **CARRIED**, to accept the minutes of the October 17, 2016 regular meeting as presented. Affirmed by voice vote.
- Bills** Motion by McKinney, seconded by Tillotson, **CARRIED**, to approve paying bills as presented in the amount of \$265,291.61. Roll call vote. Voting yes were, Burchett, Tillotson, McKinney, Anderlohr, Scharlow, Guiles and Meinert.
- Audience** Doug Vredevelde, of Vredevelde Haefner LLC, appeared and presented the 2015-2016 Audit. Vredevelde reviewed highlights of the audit and answered questions from the Council. He did note there are outstanding DDA loans for a number of years now and the City needs to evaluate them – collect them or write them off.
- Audit** Motion by Guiles, seconded by Scharlow, **CARRIED**, to accept the 2015/2016 Audit as presented. Affirmed by voice vote.
- Reports** Chief Jeff Stein, Fire Department, Chief Chuck Davis, Police Department, Rich Rehkopf, DPW and Curt Brackenrich, WWTP filed written reports.
- AFG Grant** Motion by Guiles, seconded by Meinert, **CARRIED**, to approve the Fire Department to apply for the AFG Grant for new SCBA's and turn out gear for a total amount of \$250,000 with a 10% City match of funds of \$25,000. Affirmed by voice vote.

- MDOT Motion by Meinert, seconded by Anderlohr, **CARRIED**, to approve an increase of the trunkline contract of \$10,000.00 for the City assuming the winter maintenance of Business US10. Affirmed by voice vote.
- Wage & Salary Resolution 2016-30, Wage and Salary Resolution was tabled and will be readdressed as the last item on the Agenda.
- W.W.T.P. Motion by Meinert, seconded by Guiles, **CARRIED**, to accept the bid in the amount of \$850.00 from Houghton Lake Sewer Authority for surplus aeration tubes and membranes from the W.W.T.P. Roll call vote. Voting yes were, Meinert, Guiles, Anderlohr, Tillotson, McKinney, Scharlow and Burchett.
- Cost Recovery Motion by Scharlow, seconded by Anderlohr, **CARRIED**, approving the Amended Cost Recovery Agreement and authorizing it to be sent to the Townships for their approval. Affirmed by voice vote.
- Wellhead Prot. Motion by Scharlow, seconded by Guiles, **CARRIED**, to accept the Wellhead Protection Grant in the amount of \$4,500.00 with a City match of \$4,500.00 to find a location for a new City drinking water well. Roll call vote. Voting yes were, Tillotson, McKinney, Guiles, Anderlohr, Scharlow, Meinert and Burchett.
- Postage Meter Motion by Scharlow, seconded by Anderlohr, **CARRIED**, to obtain bids for a new postage meter and scale for City Hall. Affirmed by voice vote.
- Legal Services Motion by Tillotson, seconded by Scharlow, **CARRIED**, to approve the Legal Services Agreement with McCurdy, Wotila & Porteous law firm with an hourly rate of \$135.00 per hour and a \$300.00 per month retainer. Roll call vote. Voting yes were, Anderlohr, Scharlow, McKinney, Tillotson, Burchett, Meinert and Guiles.
- MML Dues Motion by Meinert, seconded by Anderlohr, **CARRIED**, to authorize paying the MML Dues in the amount of \$1,707.00. Roll call vote. Voting yes were, Scharlow, Meinert, Anderlohr, Guiles, Burchett, Tillotson and McKinney.
- Consent Motion by Scharlow, seconded by Meinert, **CARRIED**, to accept the Consent Agenda as presented. Affirmed by voice vote.
- Committee No committees have met.
- City Manager Ron Howell provided a memo from FTC&H outlining the breakdown of the fee changes for the Todd & Stimson projects. The FTC&H PSA Amendment 1 will be brought back at the December meeting. Ron noted the Alternate position on the Zoning Board of Appeals is vacant and the City is seeking someone to fill that position. Bids for the demolition of 346 W. Franklin were reviewed and council ask the City Manager to seek new bids for removal of the home leaving the foundation in the ground.
- Motion by Meinert, seconded by Tillotson, **CARRIED**, to reject all bids for the demolition of the home at 346 W. Franklin. Affirmed by voice vote.
- Ron reported he had received a request from a local business to borrow the DPW saw horses for Christmas Tree sales at their business. Lending City property is against policy and Ron will contact the owner of the business and deny the request.

- Library Mayor McKinney noted that Mary Neal, City representative for the District Library, has moved out of the District and a new resident will need to be appointed to that position at the next council meeting.
- Bills Mayor McKinney appointed Carol Tillotson to review bills prior to the next meeting.
- Council Roger Meinert reminded everyone that the men's group from his church is planning a community tree lighting at the Depot on Friday, November 25 at 6:00 P.M.
- Wage & Salary Motion by Guiles, seconded by Scharlow, **CARRIED**, to approve a 1.5% wage increase effective with the next payroll for Department Heads/Administration EXCEPT for the Chief of Police, his salary will be brought up to \$60,000. Roll call vote. Voting yes were, Anderlohr, Burchett, Guiles, McKinney, Scharlow and Tillotson. Voting no was Meinert.
- Adjourn Mayor McKinney adjourned the meeting at 8:59 P.M.

Jacalyn R. Beam
City Clerk