

**CITY OF REED CITY  
REGULAR COUNCIL PROCEEDINGS  
March 20, 2017**

Mayor McKinney called the meeting to order at 7:00 P.M. in Council Chambers, 227 East Lincoln Avenue, Reed City, Michigan.

- Present** Mayor, Karen Lea McKinney. Council Members: Dan Burchett, Trevor Guiles, Roger Meinert, Dave Scharlow, Carol Tillotson and James Anderlohr. City Manager, Ron Howell and City Attorney, Cynthia Wotila were also present. Department Heads, Chief Chuck Davis, Chief Jeff Stein, Rich Rehkopf, Curt Brackenrich and Barbara Westerburg also attended. The meeting was opened with the pledge to the flag. Citizens were in the audience.
- Minutes** Motion by Scharlow, seconded by Anderlohr, **CARRIED**, to accept the minutes of the February 21, 2017 regular meeting as presented. Affirmed by voice vote.
- Motion by Scharlow, seconded by Anderlohr, **CARRIED**, to accept the minutes of the February 23, 2017 special meeting as presented. Affirmed by voice vote.
- Bills** Motion by Meinert, seconded by Tillotson, **CARRIED**, to approve paying bills as presented for a total approved amount of \$280,949.67. Roll call vote. Voting yes were, Tillotson, Anderlohr, Meinert, Guiles, Burchett, McKinney and Scharlow.
- Reports** Chief Stein, Fire Dept., Chief Davis, Police Department, Rich Rehkopf, DPW, and Curt Brackenrich, WWTP, filed written reports.
- Barbara Westerburg handed out a Revenue/Expenditure Report as of 2/28/2017.
- Fire Dept** Motion by Meinert, seconded by Scharlow, **CARRIED**, to allow the Fire Chief and City Manager to work on changing standard operating guidelines for Fire Department employees to serve more than department. Affirmed by voice vote.
- Purchasing** The second draft of the proposed Purchasing Ordinance was reviewed and the following changes were suggested:
1. Add "hand delivered" on page 3 (e) (i).
  2. Section 1. letter (a) he should also include she. "he or she has obtained"
  3. Section 1. letter (ii) there is two ii – second ii should be (f).
  4. Section 2, letter (a) (1) and Letter (b) (1) has both "when where".
- USDA RFP** Motion by Meinert, seconded by Anderlohr, **CARRIED**, to award the bid from Fishbeck, Thompson, Carr and Huber in the amount of \$3,500 to go forward on the pre application process to file USDA Rural Development grant. Roll call vote. Voting yes were, Scharlow, McKinney, Burchett, Tillotson, Guiles, Meinert and Anderlohr.
- Nat Gas** Motion by Meinert, seconded by Anderlohr, **CARRIED**, to approve purchasing natural gas from CenterPoint Energy for a 3 year contract. City Manager is to see if the bid fluctuated more that 1.5% more than the bid on Tuesday March 21, 2017, if so council needs to meet again to discuss and look at the bids received. Roll call vote. Voting yes were, Tillotson, Scharlow, McKinney, Guiles, Anderlohr, Meinert and Burchett.
- Code** Motion by Meinert, seconded by Anderlohr, **CARRIED**, to allow City Manager to start the ordinance amendment process to amend the city code to allow C-3 health club health center use in a C-1 and C-2 District. Affirmed by voice vote.

MEDC ICE Motion by Anderlohr, seconded by Guiles, **CARRIED**, to approve the quote from Fishbeck, Thompson, Carr and Huber in the amount of \$800.00 to apply for the MEDC ICE Grant. Roll call vote. Voting yes were, Burchett, Tillotson, Anderlohr, McKinney, Guiles, Scharlow and Meinert.

US 10 Inter Motion by Burchett, seconded by Anderlohr, **CARRIED**, to allow the city to gather information, petitions and letters from citizens about safety concerns and personal experience at the intersection of North Chestnut and US10 to present them to MDOT. Affirmed by voice vote.

Budget Amend Motion by Anderlohr, seconded by Scharlow, **CARRIED**, to approve Budget Amendments as presented. Roll call vote. Voting yes were, Anderlohr, Burchett, Tillotson, Guiles, Meinert, Scharlow and McKinney.

**RESOLUTION FOR BUDGET AMENDMENTS**

DATE: March 20, 2017

Resolution by the City Council to Amend the 2016/17 fund/department budgets as follows:

<u>FUND/ACCOUNT DESCRIPTION</u>	<u>PRESENT BUDGET</u>	<u>ACTUAL TO DATE</u>	<u>ESTIMATED YEAR END</u>	<u>AMENDED BUDGET</u>	<u>INCREASE (DECREASE)</u>
<b>#101 General Fund</b>					
<b>Expenditures (by Department)</b>					
Dept. 269 City Properties - Other	15,300	11,838	20,305	20,305	5,005
Dept. 528 Refuse - General Pickups	24,600	15,429	25,800	25,800	1,200
				-	-
				-	-
				-	-
<b>Total Increase(Decrease) In Expenditures</b>					<b>\$ 6,205</b>
<b>Revenues (by account)</b>					
#676.235 Contr. From DDA	69,250	39,955	74,255	74,255	5,005
#640.300 Refuse - Bags	7,800	6,648	9,000	9,000	1,200
				-	-
				-	-
<b>Total Increase(Decrease) In Revenues</b>					<b>\$ 6,205</b>

**Reason:**

City Other Prop. - final pmt of \$5,005 for Hersey River project fell into this fiscal year. Revenue from DDA to cover the expense.

Refuse - selling more garbage bags than previous years - revenue covers the increase cost to purchase bags.

Consent Motion by Scharlow, seconded by Anderlohr, **CARRIED**, to accept the Consent Agenda as presented. Affirmed by voice vote.

- Committee No committees have met.
- City Manager Ron Howell reported Public Access on the Hersey River moving is forward and will be part of the recreation plan. Ron also reported on the letter from David Porteous outlining the status of the DDA outstanding Loans. Ron finished his report with his Uncompleted Items List.
- Housing Mayor McKinney re-appointed Kristina Hulliberger to the Housing Commission term ending 3/31/2022. Affirmed by voice vote.
- Housing No council member was appointed to Housing Commission.
- Bills Mayor McKinney appointed James Anderlohr to review bills prior to the next meeting.
- Legal Services Motion by Meinert, seconded by Anderlohr, **CARRIED**, approving the City Manager to sign the engagement letter with Fahey, Schultz, Burzych & Rhodes, Attorneys at Law, for legal services not to exceed \$1,000.00 to represent the city in preparation of an Amicus Curiae Brief to the Michigan Supreme Court to show support to the Big Box Store ruling case. Roll call vote. Voting yes were, McKinney, Scharlow, Meinert, Guiles, Anderlohr, Tillotson and Burchett.
- City Attorney Reported they are working on Purchasing Ordinance, Water Ordinance 50/50 update, Drone Ordinance, Yoplait settlement on back charges, Weavers-Reed City institutional controls close out agreement.
- Adjourn Mayor McKinney adjourned the meeting at 8:27 P.M.

Amye Hensel  
Deputy City Clerk