

**CITY OF REED CITY
REGULAR COUNCIL PROCEEDINGS
July 20, 2015**

Mayor McKinney called the meeting to order at 7:00 P.M. in Council Chambers, 227 East Lincoln Avenue, Reed City, Michigan.

- Present** Mayor, Karen Lea McKinney. Council Members: David Bisbee, Bonnie Danzeisen, Marlene Fatum, Roger Meinert, Dave Scharlow and Carol Tillotson arrived at 7:03 P.M.. City Manager, Ron Howell and City Attorney, Nathan Piwowarski were also present. Department Heads, Curt Brackenrich, Barbara Westerburg, Chief Chuck Davis and Assist. Fire Chief Dick Updike also attended. The meeting was opened with the pledge to the flag. Citizens were in the audience.
- Add/Del** Addition to the Agenda under City Manager's Report No. 4. - Fire Fighter's appeal.
- Agenda** Motion by Scharlow, seconded by Meinert, **CARRIED**, to approve the Agenda as amended. Affirmed by voice vote.
- Minutes** Motion by Scharlow, seconded by Fatum, **CARRIED**, to accept the minutes of the June 15, 2015 regular meeting as presented. Affirmed by voice vote.
- Motion by Scharlow, seconded by Fatum, **CARRIED**, to accept the minutes of the June 29, 2015 special meeting as presented. Affirmed by voice vote.
- Bills** Motion by Bisbee, seconded by Scharlow, **CARRIED**, to approve paying bills as presented in the amount of \$212,692.49. Roll call vote. Voting yes were, Fatum, McKinney, Bisbee, Scharlow, Danzeisen and Meinert.
- Council person Tillotson arrived at 7:03 P.M.
- Audience** Suzie Allers-Hicks appeared to give an update on the plans for the Crossroads Festival. The committee has received the permit from the State Liquor Control Commission for their outdoor temporary permit. Suzie answered various questions from council members. The City Manager requested a map with each event mapped out of the festival area.
- Mark Watkins, of Osceola County Emergency Management, appeared to provide emergency public information on different ways the public can access critical information without tying up personnel and communication lines at dispatch. Mark provided information on "nixle", an electronic means of signing up to receive up-to-date information affecting your area.
- Reports** Chief Jeff Stein, Fire Department., Chief Chuck Davis, Police Department, Tom Plummer, DPW, and Curt Brackenrich, WWTP, filed written reports.
- Library** Motion by Bisbee, seconded by Scharlow, **CARRIED**, to approve a Warranty Deed to the Reed City Area District Library for the property located at 829 S. Chestnut and authorize the Mayor to sign. Roll call vote. Voting yes were, McKinney, Scharlow, Bisbee, Meinert, Danzeisen, Tillotson and Fatum.
- Insurance Bids** Motion by Scharlow, seconded by Fatum, **CARRIED**, to accept the bid from Municipal Underwriters of Michigan for 2015/2016 in the amount of \$38,125.00 for property and liability insurance. Roll call vote. Voting yes were, Bisbee, Fatum, Tillotson, Danzeisen, Meinert, Scharlow and McKinney.
- Terrorism Rider** Motion by Bisbee, seconded by Fatum **CARRIED**, to decline the Terrorism Insurance Rider presented. Affirmed by voice vote.
- Patrol Car** Motion by Scharlow, seconded by Fatum, **CARRIED**, to accept the bid from Babb Ford in the amount of \$26,562.00 for a 2016 Patrol Car for the Police Department. Roll call vote. Voting yes were, Meinert, Danzeisen, Bisbee, Tillotson, McKinney, Scharlow and Fatum.

Mower Bids Motion by Scharlow, seconded by Meinert, **FAILED**, to accept the bid from Palmer's Outdoor Equipment in the amount of \$7,839.20 for a Gravely Pro-Turn 260 zero turn mower for the W.W.T.P. Roll call vote. Voting yes were, Tillotson, Scharlow and Meinert. Voting no were, McKinney, Danzeisen, Bisbee and Fatum.

Mower Bids Motion by Bisbee, seconded by Danzeisen, **CARRIED**, to accept the bid from Bader and Sons in the amount of \$7,988.23 for a John Deere zero turn mower for the W.W.T.P. Roll call vote. Voting yes were, McKinney, Fatum, Bisbee, Danzeisen and Tillotson. Voting no were, Meinert and Scharlow.

Councilman Scharlow left the Council Chambers at 8:08 P.M.

Councilman Scharlow returned to the Council Chambers at 8:09 P.M.

Resolution Motion by Danzeisen, seconded by Fatum, **FAILED**, to approve the Wage and Salary Resolution as presented Roll call vote. Voting yes were, McKinney and Danzeisen. Voting no were, Bisbee, Scharlow, Tillotson, Fatum and Meinert.

Resolution Motion by Bisbee, seconded by Meinert, **CARRIED**, to approve the Wage and Salary Resolution as corrected and a maximum \$300.00 per year /\$75.00 per meeting for Board of Review members. Roll call vote. Voting yes were, Scharlow, Meinert, Bisbee, Fatum and Tillotson. Voting no were, Danzeisen and McKinney.

**CITY OF REED CITY
WAGE AND SALARY RESOLUTION
Effective July 1, 2015**

WHEREAS, the City Council of the City of Reed City, Michigan, pursuant to the provisions of Section 5.15 of the City Charter has heretofore established the positions and designated wages of the City, and;

WHEREAS, it is appropriate and necessary to amend wages of those positions from time to time:

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Reed City, Michigan that the salaries/hourly/yearly rates be hereby established as follows:

	<u>Current Salary</u>	<u>July 1st (+2.%)</u>
City Assessor	\$20,134	\$20,537
City Clerk	\$47,300	\$48,246
City Treasurer/Finance Director	\$51,430	\$52,459
Chief of Police	\$54,991	\$56,091
Supt. W.W.T.P.	\$53,690	\$58,690
<u>Effective July 1, 2015 Hourly</u>		
Deputy Clerk/Treasurer	\$14.50/hour	\$14.79/hour
Seasonal Part Time parks maint.	\$8.15/hour	\$10.00/hour
Election Worker	\$9.00/hour	\$9.00/hour
Election Official	\$10.00/hour	\$10.00/hour
Police		
School Liaison	\$13.00/hour	\$13.00/hour
Snowmobile Enforcement	\$13.00/hour	\$13.00/hour
P.T. Front office	\$10.00/hour	\$10.20/hour
<u>2015-2016 Budget Year</u>		
Board of Review Member(s)	\$200/Budget yr.	\$300/Budget year \$75.00 per meeting

All previous provisions inconsistent with the provisions of this resolution are hereby superseded.

Adopted at a meeting of the Reed City Council on June 15, 2015
Re-Adopted as corrected at a meeting of the Reed City Council on July 20, 2015

Audit Motion by Bisbee, seconded by Fatum, **CARRIED**, to approve the Audit Engagement Letter from Vredevelde Haefner, LLC and authorize the Mayor to sign. Affirmed by voice vote.

Resolution Motion by Bisbee, seconded by Scharlow, **CARRIED**, to approve the Bank Account Resolution dated July 20, 2015 to establish a new bank account for the USDA Rural Development Police Dept. grant. Affirmed by voice vote.

City of Reed City
Resolution
July 20, 2015

WHEREAS, in accordance with Chapter 8 of the Charter of the City of Reed City governing budget procedure and general finance, and in accordance with the requirements of the Michigan Uniform Accounting and Budgeting Act, and in compliance with the City's policies, and

WHEREAS, the Reed City Police Department, in its efforts to update its vehicles and equipment, has applied for and received United States Department of Agriculture, Rural Development Community Facilities Grants for the purchase of Ballistic Vests, Radio System Upgrades, and a Patrol Car, and

WHEREAS, in order to comply with the conditions set forth by Rural Development for the receipt of funds, which states that monies must be deposited in a separate account;

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Reed City that a new bank account be established at Huntington National Bank for the receipt of all Rural Development monies from the above referenced grants; and

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Reed City that the treasurer be allowed to move the City's required matching funds from our pooled checking account to the new bank account as required by Rural Development.

Respectfully submitted by Barbara Westerburg, City Treasurer/Finance Director

Sp. Use Permit Motion by Bisbee, seconded by Meinert, **CARRIED**, to approve a Special Use Permit to the Newbees Day Care Center for a child care center located at 139 W. Church Avenue as recommended by the Planning Commission. Approved by voice vote.

F.D. Ins. Motion by Bisbee, seconded by Scharlow, **CARRIED**, to authorize the City Manager to seek quotes for the Fire Department Accidental Death and Dismemberment Policy. Affirmed by voice vote.

Fire Contracts Motion by Danzeisen, seconded by Bisbee, **CARRIED**, to approve the proposed 2015/2016 Fire Contract and Cost Recovery Agreement for Richmond Township, Chase Township and Pinora Township and authorize the Mayor and Clerk to sign. Affirmed by voice vote.

MML Ballot Motion by Scharlow, seconded by Danzeisen, **CARRIED**, to authorize the Mayor to sign the MML Worker's Comp. Fund Board of Trustees election ballot voting for the six incumbent Trustees seeking re-election. Affirmed by voice vote.

Dam Removal Motion by Scharlow, seconded by Fatum, **CARRIED**, to authorize the City Manager to seek bids for the removal of the old dam on the Hersey River by the Moose Lodge. Affirmed by voice vote.

Fireworks Motion by Scharlow, seconded by Bisbee, **CARRIED**, to approve the application from Wolverine Fireworks Display, Inc. to display fireworks at the Reed City High School Homecoming game on October 9, 2015. Affirmed by voice vote.

- Consent Motion by Danzeisen, seconded by Fatum, **CARRIED**, to accept the Consent Agenda as presented. Affirmed by voice vote.
- Committee No Committees have met.
- City Manager Ron Howell reported on the following:
1. He received a request from Meceola Big Brother and Big Sisters to use the ball fields and concession building at Westerburg Park on October 30, 2015 for an all night Devils night "Zombie's" softball tournament and pancake breakfast on the morning of October 31st.
- Event Motion by Scharlow, seconded by Meinert, **CARRIED**, to approve the Meceola Big Brothers Big Sisters event and use of the softball fields and concession building at Westerburg Park with a \$100.00 cleaning deposit to be returned if concession building is left in satisfactory condition.

2. Provided a Projects List.
3. Provided a Uncompleted Items List.
4. Reviewed two fire fighter's appeals for the return of their seniority pay who had resigned and then were re-hired. Ron explained the Personnel Manual contains language in the event an employee resigns and is rehired, the employee will lose seniority if rehired.
- Seniority Motion by Meinert, seconded by Bisbee, **CARRIED**, to approve reinstating the seniority pay to the two firemen for time served, and for the City Manager on behalf of the Council to notify by letter to all City departments and personnel, the Personnel Manual guidelines will be followed from this date forward if someone were to quit and come back. Roll call vote. Voting yes were, Bisbee, Meinert, Danzeisen, Tillotson and Fatum. Voting no were, McKinney and Scharlow.
- Zoning Board Motion by McKinney, seconded by Meinert, **CARRIED**, to appoint David Bisbee as an alternate member to the Zoning Board of Appeals. Affirmed by voice vote.
- Closed Door Motion by Fatum, seconded by Tillotson, **CARRIED**, to enter into closed door session to meet with legal counsel regarding pending litigation. Roll call vote. Voting yes were, Bisbee, Danzeisen, Fatum, McKinney, Meinert, Scharlow and Tillotson.

Council went into closed session at 9:13 P.M.

Council returned to open session at 9:29 P.M.

No decisions were made in closed session.
- Council David Bisbee thanked council members for their action approving the deed to the District Library for the building on S. Chestnut. Carol Tillotson would like to see quotes/bids/purchases from our local businesses as much as possible.
- Audience There were no audience comments.
- Adjourn Mayor McKinney adjourned the meeting at 9:31 P.M.

Jacalyn R. Beam
City Clerk