

CITY OF REED CITY
REGULAR COUNCIL PROCEEDINGS
January 20, 2015

Mayor McKinney called the meeting to order at 7:00 P.M. in Council Chambers, 227 East Lincoln Avenue, Reed City, Michigan.

- Present** Mayor, Karen Lea McKinney. Council Members: Bonnie Danzeisen, Marlene Fatum, Roger Meinert, Dave Scharlow and Carol Tillotson. David Bisbee was absent. City Manager, Ron Howell and City Attorney, Nathan Piwowarski. was also present. Department Heads, Curt Brackenrich, Chuck Davis, Jim Decker and Barbara Westerburg also attended. The meeting was opened with the pledge to the flag. Citizens were in the audience.
- Add/Del** Addition under Mayor's Report: No. 2. Appointment to the Downtown Development Authority.
- Minutes** Motion by Scharlow, seconded by Fatum, **CARRIED**, to accept the minutes of the December 15, 2014 meeting as presented. Affirmed by voice vote.
- Sp. Minutes** Motion by Scharlow, seconded by Fatum, **CARRIED**, to accept the minutes of the January 8, 2015 special meeting as presented. Affirmed by voice vote.
- Bills** Motion by McKinney, seconded by Danzeisen, **CARRIED**, to approve paying bills as presented with the addition of an Invoice from Alexander Chemical for a credit of (-\$180.00) for a grand total of bills in the amount of \$241,360.90. Roll call vote. Voting yes were, Scharlow, Meinert, Danzeisen, Fatum, Tillotson and McKinney.
- Reports** Chief Decker, Fire Dept., Chief Davis, Police Department, Tom Plummer, DPW, and Curt Brackenrich, WWTP, filed written reports.
- Barbara Westerburg provided council members with a Revenue/Expenditure Report as of December 31, 2014.
- Audience** Suzie Williams, Executive Director of DDA and Chamber of Commerce, appeared to report on the goals of DDA and distributed a folder to the Council of facts and figures of multi year projects and a DDA Goal Worksheet which had been prepared by Karen Wright. DDA would like to meet jointly with the Council members to help repair communication and move forward. The Council was in favor of meeting and a tentative date was set for Tuesday, January 27, 2015 at 5:45 PM at the Depot.
- Executive Director Williams also reported the DDA is investigating the purchase of the block house at 214 N. Chestnut. This property is being sold on land contract and the purchaser is currently in jail and the property and home is run down and needs to be cleaned up. Marlene Fatum voiced her concern as this property was a dry cleaner years ago and is concerned about the cost of a cleanup of it. Suzie will be contacting Brian Rice of Fleis & VandenBrink to see if it is in the brownfield.
- Jeff Stein, Captain, Reed City Fire Dept., appeared to introduce himself and commented we need more open communication. Captain Stein gave an overview on where some of the Fire Dept. equipment comes from, i.e., grants, City, DDA, money raised by the Fire Dept. pancake breakfasts, raffles, and most recent a bed race. On 1-8-15, City Manager Howell, came to the F.D. to talk with the department regarding the situation that took place back in December with the DDA. Howell answered questions and Cost Recovery was also discussed. Fire personnel also made Howell aware of some of the things going on in their department. They had tried on various occasions to get new SCBA's, not just tanks but the whole packs. They never got money for them. NFPA standards changed in 1997, 2002, 2007 & 2013 that they kept falling short. Stein explained they need 16 packs and 32 bottles. Currently, they have 32 bottles that are expired meaning they have reached their last hydro static date testing and they cannot get them hydro static tested so they are out dated. He went on to explain the people that fill them recognize the fact that we are at our end and if we have another fire come up (like Palmer's), they will not fill them. Again he stressed the tanks are expired or going to be here shortly.

Captain Stein indicated this would be on the CIP. It should have been there, and it will be on there going forward.

Captain Stein is certified to teach OSHA and advised council the Fire Dept. is not exempt. He also advised council if someone get hurts, OSHA will be here. They will be here looking at everything including why we haven't updated. If something should happened we could be fined \$21,000 per fine. It could be \$63,000 per pack. Again he stressed to council the need for new packs and tanks. Another thing the Fire Dept. needs is physicals. They have 19 people who haven't had them at a cost of \$150.00 each. In closing he asked council to consider the needs of the Fire Dept. and read a quote entitled "Attitude".

Police Dept. Motion by Danzeisen, seconded by Fatum, **CARRIED**, to approve the Agreement with Destinee Bryce for a fulltime temporary position with the Reed City Police Department with wage set at \$18.18 per hour. Roll call vote. Voting yes were, McKinney, Scharlow, Meinert, Danzeisen, Tillotson and Fatum.

Police Dept. Motion by Danzeisen, seconded by Scharlow, **CARRIED**, to approve the weigh master intergovernmental Agreement with Osceola County Road Commission as presented. Affirmed by voice vote.

Richmond Twp. Motion by Danzeisen, seconded by Fatum, **CARRIED**, to approve the amended Amendment to Sewer Line Construction Operation and Maintenance Agreement with Richmond Township as presented. Affirmed by voice vote.

W.W.T.P. bids Motion by Meinert, seconded by Scharlow, **CARRIED**, to approved the bid in the amount of \$3,250.00 from Integrated Controls, Inc., to replace the HMI program interface at the W.W.T.P. Roll call vote. Voting yes were, Meinert, Danzeisen, Tillotson, McKinney, Scharlow and Fatum.

Resolution Motion by Danzeisen, seconded by Tillotson, **CARRIED**, to approve Resolution 2015-001 Utility System Administration Policies. Affirmed by voice vote.

CITY OF REED CITY
Resolution No. 2015-001
Utility System Administration Policies

WHEREAS, In accordance with Section 13.1 of the City Charter the City of Reed City shall have the power to acquire, own, establish, construct, operate, improve, enlarge, extend, repair and maintain, either within or without its corporate limits, a public utility, and

WHEREAS, Pursuant to Section 13.2 of the City Charter All municipally owned and operated utilities shall be administered as a regular department of the city government under the management and supervision of the city Manager, and

WHEREAS, In Section 1040.13 of the City Code The City Manager may make and issue additional rules and regulations concerning the water distribution system, connection thereto, meter installation and maintenance, connection and meter installation fees, hydrants and water mains and the appurtenances thereto, not inconsistent herewith. Such rules and regulations shall be effective upon approval by the City Council. The rules and regulations now in effect shall continue until changed in accordance with this section, so

THEREFORE BE IT RESOLVED, that the City Council of the City of Reed City hereby approves the following policies and procedures:

1. If a customer can satisfy the office that a toilet was running, water softener recycled excessively, water was used for watering lawns or gardening or they had to repair a broken water line, a credit for the sewer portion of the bill is issued. The use of a lawn watering meter is currently optional.
2. In rental units a tenants name shall not put on the account unless the account is current.

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3. No credits will be issued if the account is delinquent.
4. After the 3rd shut off notice, no payment plans are allowed and shut off will occur without notice for non payment.
5. If a signed payment agreement is in affect the City reserves the right to shut off without notice for a missed payment.
6. The City reserves the right to assess a \$50.00 fee if a delinquent utility account has to be added to the tax roll for delinquency.
7. The shut off fee should be set at \$25 to cover labor costs.
8. If a landlord wants to put the utility account in a tenants name and that tenant has an outstanding utility delinquency, the City can deny the request.
9. A \$50.00 fee will be charged to call in the crew on overtime to turn on water that had been shut off.

The terms and conditions of this policy shall supersede and replace any other previous actions by the City of Reed City on this subject. This policy shall remain in force and effect until replaced or amended by action of the City Council.

- DDA City Manager, Ron Howell, reported to the council regarding the legal opinion on the DDA expenditure. It is the consensus of the council to have DDA at their next meeting, rescind the motion to purchase the equipment and withdraw the Budget Amendment. It was also consensus of the council to return the DDA check payable to Douglass Safety to Suzie Williams so it can be taken off their books. DDA Member, Deb Ahlich-Remus, in attendance at this meeting, agreed to have DDA rescind the motion and withdraw the budget amendment at the February DDA meeting.
- Generators Motion by Meinert, seconded by Fatum, **CARRIED**, to approve the bid in the amount of \$4,649.10 from Cummins Bridgeway for one (1) year of generator maintenance as presented. Roll call vote. Voting yes were McKinney, Fatum, Meinert, Scharlow and Tillotson. Danzeisen voted no.
- Resolution Motion by Danzeisen, seconded by Scharlow, **CARRIED**, to approve the Performance Resolution for Governmental Agencies for the Michigan Department of Transportation to work in the right of way. Affirmed by voice vote.
- Resignation Motion by Danzeisen, seconded by Fatum, **CARRIED**, to accept the resignation of Rod Weck from the Downtown Development Authority. Affirmed by voice vote.
- Resignation Motion by Danzeisen, seconded by McKinney, **CARRIED**, to accept the resignation of Joe Dahlquist from the Downtown Development Authority. Affirmed by voice vote. Scharlow opposed.
- Zoning Map Motion by Danzeisen, seconded by Meinert, **CARRIED**, to approve the updated Zoning Map as of June 2014 as presented. Affirmed by voice vote.
- Task Force Motion by Scharlow, seconded by Fatum, **CARRIED**, to appoint City Manager, Ron Howell, as the representative for the City on the Region 8A Rural Task Force as requested by the Osceola County Road Commission. Affirmed by voice vote.
- DEQ - wells Motion by Danzeisen, seconded by Scharlow, **CARRIED**, to approve the DEQ to locate two additional monitoring wells for the Andy's Standard cleanup project. Affirmed by voice vote.
- Consent Motion by Danzeisen, seconded by Tillotson, **CARRIED**, to accept the Consent Agenda as presented. Affirmed by voice vote.

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Committee No Committees have met.

City Manager Ron Howell reported on the following:

A zoning request from a resident to have miniature horses on E. Osceola Ave. Ron requested an opinion from the city attorney and provided a copy of the email response. Council requested the City Manager to turn it over to the Planning Commission for their review at their next meeting.

A Revenues and Expenditures report for the 2014 Parks Season was provided. Lights at Westerburg Park need to be replaced.

Jeffrey & Kay Streets do not show on the city maps but do appear on the Act 51 map provided by the state. In an effort to have the city maps correct, Ron is looking into why the city maps do not show these streets. Marlene Fatum would like to see the spelling of Kay Street corrected to Kaye Street.

Ron provided a copy of an e-mail from Deanna Murphy of Red Tail Brewing Co. They have the furnace in place and are waiting on the Heating & Cooling company to connect it. They will be at the brewery on the weekend of Jan. 31 & Feb. 1 and invited anyone on the board to stop and see what they have done with the place.

Consumers Energy is currently changing over their meters to be read by cell towers.

Ron also provided an uncompleted items list.

Bills Mayor McKinney appointed Marlene Fatum to review bills prior to the next meeting.

DDA Motion by Danzeisen, seconded by Fatum, **CARRIED**, to appoint Roger Deno to the Downtown Development Authority term ending December 31, 2017. Affirmed by voice vote.

Audience Roger Deno, newly appointed DDA member, introduced himself and addressed council on the DDA project of purchasing the run down block home at 214 N. Chestnut. He attended the last DDA meeting and is opposed to paying \$8,000.00 for the house, paying the back taxes and paying to cleanup the property. He feels it should be the original owners responsibility.

Adjourn Motion by Scharlow, seconded by Meinert, **CARRIED**, to adjourn at 9:05 P.M.

Jacalyn R. Beam
City Clerk