

**CITY OF REED CITY  
REGULAR COUNCIL PROCEEDINGS  
April 18, 2016**

Mayor McKinney called the meeting to order at 7:00 P.M. in Council Chambers, 227 East Lincoln Avenue, Reed City, Michigan.

- Present** Mayor, Karen Lea McKinney. Council Members: David Bisbee, Marlene Fatum, Trevor Guiles, Roger Meinert, David Scharlow and Carol Tillotson arrived at 7:08. City Manager, Ron Howell and City Attorney, Nathan Piwowarski were also present. Department Heads, Curt Brackenrich, Chief Chuck Davis, Barb Westerburg, Fire Chief Jeff Stein and Rich Rehkopf also attended. The meeting was opened with the pledge to the flag. Citizens were in the audience.
- Minutes** Motion by Scharlow, seconded by Fatum, **CARRIED**, to accept the minutes of the March 21, 2016 regular meeting as presented. Affirmed by voice vote.
- Bills** Motion by McKinney, seconded by Minenert, **CARRIED**, to approve paying bills as presented in the amount of \$228,217.76. Roll call vote. Voting yes were, McKinney, Fatum, Meinert, Bisbee, Guiles and Scharlow.
- Councilman Tillotson arrived at 7:08 P.M. after the vote to approve bills.
- Audience** Matt Deverney, 402 W Lincoln, appeared to present information on the water in his backyard and basement since the recent Lincoln Street construction project.
- Motion by Bisbee, seconded by Fatum, **CARRIED**, to authorize the City Manager to contact the engineer Wade Trim to prepare a report on why this is happening. Affirmed by voice vote.
- Reports** Chief Jeff Stein, Fire Department., Chief Chuck Davis, Police Department, Rich Rehkopf, DPW, and Curt Brackenrich, WWTP, filed written reports. Barbara Westerburg provided council with a Revenue/Expenditure Report as of March 31, 2016.
- Fire Truck** Motion by Bisbee, seconded by Tilloston, **CARRIED**, to authorize the Fire Chief to obtain bids for the Engine 3-engine repair. Affirmed by voice vote.
- Fire Bids** Motion by Meinert, seconded by Guiles, **CARRIED**, to authorize the Fire Chief to allow Terry Vogel from Meceola/Osecola Dispatch to summit a grant to allow RCFD to be part of the AFG Grant for 800 MHz radio systems for the fire departments. Affirmed by voice vote.
- Bid for sewer** Motion by Bisbee, seconded by Minenert, **CARRIED**, to authorize the DPW Supervisor to obtain bids for South Chestnut Sewer line repair. Affirmed by voice vote.
- Bid lining sewer** Motion by Tillotson, seconded by Fatum, **CARRIED**, to authorize the DPW Supervisor to obtain bids for North Chestnut Sewer line, using a pipe lining sleeve repair technique. Affirmed by voice vote.
- Softball field** Motion by Bisbee, seconded by Fatum, **CARRIED**, to accept the improvement to the softball fields at Westerburg Park with the DPW involvement and meets municipal construction standards. Affirmed by voice vote.
- 1<sup>st</sup> right of ref** Motion by Meinert, seconded by Fatum, **CARRIED**, to accept the Waiver of First Right of Refusal on Tax foreclosed parcels. Affirmed by voice vote.
- Purple Heart** City Council support of Purple Heart parking signs be sent to the new County Veterans Service Director.

- Par Plan Motion by Fatum, seconded by Scharlow, **CARRIED**, to make councilmember Bisbee the Par Plan representative for the City. Affirmed by voice vote.
- CM contract Motion by Bisbee, seconded by Fatum, **CARRIED**, to approve Ron Howell of RHM Associates, Memorandum of Understanding for Part-Time City Manager, to extend City Manager services for one year beginning May 1, 2016. Roll call vote. Voting yes were, Scharlow, Meinert, Bisbee, Guiles, Fatum, Tillotson and McKinney.
- Bank Agt. Motion by Scharlow, seconded by Meinert, **CARRIED**, to expand ACH Authorization agreement with Huntington Bank. Affirmed by voice vote.
- Budget Amend Motion by Guiles, seconded by Bisbee, **CARRIED**, to approve Budget Amendments as presented by the City Treasurer. Roll call vote. Voting yes were, McKinney, Fatum, Meinert, Bisbee, Guiles, Scharlow and Tillotson.

**RESOLUTION FOR BUDGET AMENDMENTS**

DATE: April 18, 2016

Resolution by the City Council to Amend the 2015/16 fund/department budgets as follows:

<u>FUND/ACCOUNT DESCRIPTION</u>	<u>PRESENT BUDGET</u>	<u>ACTUAL TO DATE</u>	<u>ESTIMATED YEAR END</u>	<u>AMENDED BUDGET</u>	<u>INCREASE (DECREASE)</u>
<b>1. #590 Sewer Fund</b>					
<u>Expenditures (by Department)</u>					
Dept. 649 Transmission Sewer	46,717	44,993	52,000	52,000	5,283
Dept. 902.6 Construction - Sewer Sys	-	60,000	60,000	60,000	60,000
Dept. 643 WWTP (sludge hauling)	840,225	515,133	820,225	820,225	(20,000)
<b>Total Increase in Expenditures</b>					<b>\$ 45,283</b>
<u>Revenues (by account)</u>					
Acct. 691 Fund Reserve	-	-	45,283	45,283	45,283
<b>Total Increase in Revenues</b>					<b>\$ 45,283</b>

Reason:  
Adjust budget for additional costs associated with sewer reconstruction on S. Chestnut.

<b>2. #202 Major Street</b>					
<u>Expenditures (by Department)</u>					
State Trunkline Contract				-	-
Dept. 486 Surface Maint	6,262	6,150	10,262	10,262	4,000
Dept. 497 Winter Maint.	12,369	8,710	9,369	9,369	(3,000)
Dept. 498 Other Winter Maint.	761	1,462	1,511	1,511	750
Dept. 502 Leave & Benefits	2,501	1,581	5,501	5,501	3,000
Dept. 503 Overhead/Office Services	2,124	255	3,000	3,000	876
<b>Total Increase in Expenditures</b>					<b>\$ 5,626</b>
<u>Revenues (by account)</u>					
#577.200 State Shared Rev - State Trunkline	24,517	2,578	30,143	30,143	5,626
<b>Total Increase in Revenues</b>					<b>\$ 5,626</b>

Reason:  
Adjust State Trunkline maintenance costs due to additional costs associated with patching Chestnut Str.

<u>FUND/ACCOUNT DESCRIPTION</u>	<u>PRESENT BUDGET</u>	<u>ACTUAL TO DATE</u>	<u>ESTIMATED YEAR END</u>	<u>AMENDED BUDGET</u>	<u>INCREASE (DECREASE)</u>
<b>3. #101 General Fund</b>					
<u>Expenditures (by Department)</u>					
#448 Street Lighting	57,425	38,614	54,480	54,480	(2,945)
#101 City Council	77,085	74,904	80,623	80,623	3,538
#267 City Assessor	27,050	19,016	26,050	26,050	(1,000)
#301 Law Enforcement	486,278	316,422	476,278	476,278	(10,000)
#336 Fire Dept.	135,395	69,901	126,895	126,895	(8,500)
#276 Cemetery	45,475	20,630	38,485	38,485	(6,990)
#215 City Clerk	70,751	50,736	69,230	69,230	(1,521)
Dept. 441 DPW	146,465	95,685	140,465	140,465	(6,000)
Dept. 751 Recreation/Parks	51,150	31,211	55,150	55,150	4,000
Dept. 223 Audit	4,900	4,350	4,350	4,350	(550)
Dept. 263 City Treasurer	66,970	39,616	65,970	65,970	(1,000)
<u>Total Increase(Decrease) In Expenditures</u>					<u>\$ (30,968)</u>
<u>Revenues (by account)</u>					
Acct. 573 Local Comm Stabilization	-	16,944	9,000	9,000	9,000
Acct. 690 Fund Reserve	168,329		115,823	115,823	(52,506)
Acct. 529 Federal Grants	44,000	26,617	53,000	53,000	9,000
Acct. 640.4 Yard Waste	-	1,414	3,538	3,538	3,538
<u>Total Increase(Decrease) In Revenues</u>					<u>\$ (30,968)</u>

Reason:

Adjust general fund budgets recognizing additional revenues and reducing departments with excess funds.

- Consent            Motion by Scharlow, seconded by Fatum, **CARRIED**, to accept the Consent Agenda as presented. Affirmed by voice vote.
  
- Summer Art        Motion by Meinert, seconded by Fatum, **CARRIED**, to approve Summer Art at Depot for \$1,500 as presented by the City Manager from the Parks and Recreation Fund. Roll call vote. Voting yes were, Meinert, Guiles, Fatum, McKinney, Bisbee and Scharlow. Voting no was Tillotson.
  
- Public Hearing     Public Hearing for 2016/2017 Budget was set for 5:00 P.M. on Thursday, April 28, 2016.
  
- City Manager     Ron Howell reported on bridge inspection, unemployment rate, and Summary of Sewer System.
  
- Bills                Mayor McKinney appointed Councilperson Bisbee to review bills prior to the next meeting.
  
- Committee        No committees have met.
  
- Audience         Ormand Hook introduced himself and let council know he is running for State Representative.  
  
Barbara Vore from Meadowview Village says the emergency cords are taken out of apartments at Meadowview. Council informed her to go to the Housing Commission meeting on Thursday to inform them.  
  
Linda Boyle of Meadowview village informed council the methane gas is seeping through her traps. Council would like City Manager to check on this.
  
- Adjourn            Motion by Meinert, seconded by McKinney, **CARRIED**, to adjourn the meeting at 9:13 P.M.

Amye Hensel  
Deputy City Clerk